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Tender

20251 - Corporate Insurances

Norwich City Council

F02: Contract notice

Notice identifier: 2023/S 000-029614

Procurement identifier (OCID): ocds-h6vhtk-0408ce

Published 6 October 2023, 6:14pm

Section I: Contracting authority

I.1) Name and addresses

Norwich City Council

City Hall, Norwich, NR2 1NH

Norwich

Email

natashaward@norwich.gov.uk

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

<https://in-tendhost.co.uk/norwich.aspx/home>

Buyer's address

<https://in-tendhost.co.uk/norwich.aspx/home>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/norwich.aspx/home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norwich.aspx/home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

20251 - Corporate Insurances

Reference number

NRW/20251

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Norwich City Council (NCC) (the "Council") wishes to invite tenders for the supply of insurance cover and associated services in respect of its insurance programme as detailed within this tender documentation. The Council wishes to invite tenders for the supply of insurance protection and associated services for the Council as detailed within this tender documentation. The successful Bidder(s) will be responsible for providing this service and liaising closely with the Contract Manager identified by the Council. The objectives of the procurement are to secure value for money insurance protection and link to Council priorities and objectives as detailed in the Corporate Plan and the 2040 Norwich City Vision set out the council's priorities and objectives.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Material Damage, Business Interruption & Works in Progress Insurance

Lot No

1

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norwich City Council (NCC) (the "Council") wishes to invite tenders for the supply of insurance cover and associated services in respect of its insurance programme as detailed within this tender documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

2x 12 month extensions

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Houseowners insurance

Lot No

2

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norwich City Council (NCC) (the "Council") wishes to invite tenders for the supply of insurance cover and associated services in respect of its insurance programme as detailed within this tender documentation.

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2x 12 month extensions

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Property owners insurance A

Lot No

3A

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norwich City Council (NCC) (the "Council") wishes to invite tenders for the supply of

insurance cover and associated services in respect of its insurance programme as detailed within this tender documentation.

II.2.5) Award criteria

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II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

2x 12 month extensions

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Property owners insurance B

Lot No

3B

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norwich City Council (NCC) (the "Council") wishes to invite tenders for the supply of insurance cover and associated services in respect of its insurance programme as detailed within this tender documentation.

II.2.5) Award criteria

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II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

1 March 2027

This contract is subject to renewal

Yes

Description of renewals

2x 12 month extensions

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Computer insurance

Lot No

4

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norwich City Council (NCC) (the "Council") wishes to invite tenders for the supply of insurance cover and associated services in respect of its insurance programme as detailed within this tender documentation.

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II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

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End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

2x 12 month extensions

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Casualty insurance

Lot No

5

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norwich City Council (NCC) (the "Council") wishes to invite tenders for the supply of

insurance cover and associated services in respect of its insurance programme as detailed within this tender documentation.

II.2.5) Award criteria

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II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

2x 12 month extensions

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Crime insurance

Lot No

6

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norwich City Council (NCC) (the "Council") wishes to invite tenders for the supply of insurance cover and associated services in respect of its insurance programme as detailed within this tender documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

2x 12 month extensions

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Personal accident & business travel insurance

Lot No

7

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norwich City Council (NCC) (the "Council") wishes to invite tenders for the supply of insurance cover and associated services in respect of its insurance programme as detailed within this tender documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

2x 12 month extensions

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Motor insurance

Lot No

8

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norwich City Council (NCC) (the "Council") wishes to invite tenders for the supply of

insurance cover and associated services in respect of its insurance programme as detailed within this tender documentation.

II.2.5) Award criteria

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II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

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End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

2x 12 month extensions

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 November 2023

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

20 November 2023

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Norwich City Council

Norwich

Country

United Kingdom