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Tender

## **Recruitment Services**

Sovini Ltd

F02: Contract notice

Notice identifier: 2021/S 000-029611

Procurement identifier (OCID): ocds-h6vhtk-02fb1c

Published 29 November 2021, 6:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sovini Ltd

Unit 1 Heysham Road, Dunnings Bridge Road

Bootle

L30 6UR

#### **Contact**

Procurement Officer

#### **Email**

[Procurement@sovini.co.uk](mailto:Procurement@sovini.co.uk)

#### **Telephone**

+44 3337331200

#### **Country**

United Kingdom

**NUTS code**

UKD73 - Sefton

**Internet address(es)**

Main address

<https://sovini.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Bootle:-Recruitment-services./63674CB946>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Recruitment Services

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Supply a recruitment service for temporary, interim and permanent labour requirements across all disciplines;

Source a wide range of roles including but not limited to:

- Admin and Clerical Roles
- Executive Roles
- Housing Management Roles
- Professional and Technical Roles
- Soft FM Roles
- Trades and Labour Roles

#### **II.1.5) Estimated total value**

Value excluding VAT: £800,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Administration and Clerical

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKD7 - Merseyside

Main site or place of performance

Merseyside

### **II.2.4) Description of the procurement**

Examples of Administration and Clerical Roles are:

- Administration Assistant
- Secretarial
- Personal Assistant
- Customer Services Assistant
- Call Centre / Call Handling
- Finance Clerk

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £100,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/63674CB946>

**II.2) Description**

**II.2.1) Title**

Housing Management

Lot No

2

**II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKD7 - Merseyside

Main site or place of performance

Merseyside

### **II.2.4) Description of the procurement**

Examples of Housing Management Roles are:

- Housing Officer (Tenancy/Neighbourhood/Estates)
- Income Officer (Rent Arrears, Accounts and Income)
- ASB (Anti-Social Behaviour) Officer
- Leasehold Officer / Property Management
- Resident/Community Involvement Officer / Tenant Liaison Officer

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £100,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Professional and Technical

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

#### **II.2.3) Place of performance**

NUTS codes

- UKD7 - Merseyside

Main site or place of performance

Merseyside

#### **II.2.4) Description of the procurement**

Examples of Professional and Technical Roles are:

-Finance (Accountancy, Audit, VAT & Tax and Payroll)

-Human Resources

-Project Managers

-IT

-Procurement

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**



### **II.2.1) Title**

Soft Facilities Management

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKD7 - Merseyside

Main site or place of performance

Merseyside

### **II.2.4) Description of the procurement**

Examples of Soft Facilities Management Roles are:

- Landscaping
- Window cleaning
- Cleaning
- Security
- Post management
- Waste management

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £100,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Executive

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKD7 - Merseyside

Main site or place of performance

Merseyside

#### **II.2.4) Description of the procurement**

Examples of Trades and Labour Roles are:

- Executive Director
- Chief Operating Officer
- Chief Financial Officer
- Chief Marketing Officer

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Trades and Labour

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKD7 - Merseyside

Main site or place of performance

Merseyside

### **II.2.4) Description of the procurement**

Examples of Trades and Labour Roles are:

-Electrical Installation and Maintenance

-Gas Installation and Maintenance

-Plumbing

-Plastering

-Carpentry and Joinery

-Painting and Decorating

-Asbestos

-Scaffolding

-Grounds Maintenance

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £300,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 January 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Bootle:-Recruitment-services./63674CB946>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/63674CB946>

GO Reference: GO-20211129-PRO-19309053

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court England and Wales

Strand

London

WC2A 2LL

Country

United Kingdom