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Tender

## **CNPP Auditor Services**

Nuclear Decommissioning Authority

F02: Contract notice

Notice identifier: 2021/S 000-029597

Procurement identifier (OCID): ocds-h6vhtk-02fb0e

Published 29 November 2021, 4:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Nuclear Decommissioning Authority

Herdus House

Moor Row

CA24 3HU

#### **Contact**

Martin McGuire

#### **Email**

[martin.mcguire@nda.gov.uk](mailto:martin.mcguire@nda.gov.uk)

#### **Telephone**

+44 1925803042

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

N/A

**Internet address(es)**

Main address

<https://www.gov.uk/government/case-studies/shared-services-alliance-ssa-for-nuclear-decommissioning-estate>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://sharedsystems.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=15290&B=SELLAFIELD](https://sharedsystems.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=15290&B=SELLAFIELD)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://sharedsystems.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=15290&B=SELLAFIELD](https://sharedsystems.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=15290&B=SELLAFIELD)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Nuclear Decommissioning

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CNPP Auditor Services

Reference number

CNPP2911

#### **II.1.2) Main CPV code**

- 79200000 - Accounting, auditing and fiscal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Audit of the Plan financial statements as at 31 March year end prepared in accordance with UK Generally Accepted Accounting Practice ('GAAP'), the Pensions Act 1995 and the Pensions Statement of Recommended Practice ('SORP'). ? Audit of the Trustee's Statement about Contributions for the year ended 31 March against the Pension Act 1995 requirements and the latest Schedules of Contributions, including contact with all contributing employers. An additional core task once every three years (next due in 2022) is: ? Audit of the Plan's Trustee Company financial statements as at 31 March year end prepared in accordance with UK GAAP. There is usually a planning meeting with the main administrator and the Secretariat each January.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79212000 - Auditing services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

Moor Row

### **II.2.4) Description of the procurement**

The core tasks each year are: ? Audit of the Plan financial statements as at 31 March year end prepared in accordance with UK Generally Accepted Accounting Practice ('GAAP'), the Pensions Act 1995 and the Pensions Statement of Recommended Practice ('SORP'). ? Audit of the Trustee's Statement about Contributions for the year ended 31 March against the Pension Act 1995 requirements and the latest Schedules of Contributions, including contact with all contributing employers. An additional core task once every three years (next due in 2022) is: ? Audit of the Plan's Trustee Company financial statements as at 31 March year end prepared in accordance with UK GAAP. There is usually a planning meeting with the main administrator and the Secretariat each January. For 2022 only, after appointment of the auditor in early-February 2022 this meeting should be held as soon as possible. Following this the auditor should prepare the audit scope and strategy plan for sign-off at the April Trustee Board Meeting, which they will also be expected to attend. Throughout the audit completion and accounts preparation period the Secretariat, auditor and lead administrator have weekly calls to ensure the preparation is on track and any issues or queries can be raised and addressed in a timely manner. The audit reports should be ready for sign-off (together with an audit highlights memorandum) no later than the October Trustee Board Meeting, which the auditor will be expected to attend.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £400,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Conditions of participation are stated within the attached ITT documentation

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

stated within the ITT documentation

Minimum level(s) of standards possibly required

stated within the ITT documentation

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

stated within the ITT documentation

Minimum level(s) of standards possibly required

stated within the ITT documentation

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 January 2022

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

7 January 2022

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

London

Country

United Kingdom

Internet address

<http://www.justice.gov.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice

Strand

London

London

Country

United Kingdom

Internet address

<http://www.justice.gov.uk>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

Any appeals should be promptly brought to the attention of the contact specified in Section I above, and will be dealt with in accordance with the requirements of the Public Contracts Regulations 2015. Any appeals must be brought within the timescales specified by the applicable law, including without limitation, the Public Contracts Regulations 2015. In accordance with the Public Contracts Regulations 2015, the Contracting Authority will also incorporate a minimum 10 calendar day standstill period from the date information on award of contract is communicated to tenderers.

### **VI.4.4) Service from which information about the review procedure may be obtained**

NDA

Herdus House

Whitehaven

CA24 4HU

Country

United Kingdom

Internet address

[www.nda.gov.uk](http://www.nda.gov.uk)