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Tender

## Window Cleaning Services

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

F02: Contract notice

Notice identifier: 2021/S 000-029588

Procurement identifier (OCID): ocds-h6vhtk-02fb05

Published 29 November 2021, 3:15pm

### Section I: Contracting authority

#### I.1) Name and addresses

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

4-5 Charnwood Court,, Heol Billingsley, Parc Nantgarw

Cardiff

CF15 7QZ

#### Email

[jack.robinson@wales.nhs.uk](mailto:jack.robinson@wales.nhs.uk)

#### Telephone

+44 7429421985

#### Country

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://nwssp.nhs.wales/ourservices/procurement-services/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0221](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Window Cleaning Services

Reference number

ABU-OJEU-48944

#### **II.1.2) Main CPV code**

- 90911300 - Window-cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Aneurin Bevan University Health Board is seeking to appoint a provider to carry out a planned programme of window cleaning at all sites across the health board estate.

Services required will include:

Clean on both sides all glass of every description in sash windows, casements, skylights, lantern lights, roof lights, verandas, atrium, porches, frosted glass, and Perspex partitions fanlights etc., throughout the areas specified within the service specification.

#### **II.1.5) Estimated total value**

Value excluding VAT: £150,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 45452000 - Exterior cleaning work for buildings
- 90910000 - Cleaning services
- 90911200 - Building-cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

Aneurin Bevan University Health Board - The health board covers the local authority areas of Newport, Monmouthshire, Torfaen, Blaenau Gwent and Caerphilly.

### **II.2.4) Description of the procurement**

The provider is to carry out a planned programme of window cleaning at all sites across the health board.

The service required is as follows:

Clean on both sides all glass of every description in sash windows, casements, skylights, lantern lights, roof lights, verandas, atrium, porches, frosted glass, and Perspex partitions fanlights etc., throughout the areas specified

Operating Theatre windows at relevant sites shall be cleaned on the outside only

All furniture, fittings and apparatus including all window guards, bird guards, fly guards, sash screws and wooden blocks to windows, skylights etc. are to be removed by the contractor as may be necessary from time to time and shall be properly replaced and securely fixed as before, immediately after the glass is cleaned

Replace all lost screws unless otherwise instructed by the authorised officer

More detailed information can be found within the tender documentation available at

<https://etenderwales.bravosolution.co.uk/>.

### **II.2.5) Award criteria**

Quality criterion - Name: Detailed Methodology / Weighting: 10

Quality criterion - Name: Knowledge and Expertise / Weighting: 5

Quality criterion - Name: Health and safety / Weighting: 10

Quality criterion - Name: Reporting and collaborative working arrangements / Weighting: 5

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 years on an annual basis (2+1+1)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 January 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 5 July 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

6 January 2022

Local time

12:00pm

Place

<https://etenderwales.bravosolution.co.uk/>

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years ( The contract is for a 2 year period with the option to extend for a further 2 years on an annual basis - 2+1+1)

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The e-tenderwales tender reference is as follows:

itt\_91345

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=116121](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=116121)

(WA Ref:116121)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom