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Tender

CO0377 Insurance Lease Motor & Personal Accident & Business Travel

Essex County Council

F02: Contract notice

Notice identifier: 2023/S 000-029566

Procurement identifier (OCID): ocids-h6vhtk-0408ab

Published 6 October 2023, 3:08pm

Section I: Contracting authority

I.1) Name and addresses

Essex County Council

County Hall, Market Road

Chelmsford

CM1 1QH

Contact

Ms Victoria Robertson

Email

victoria.robertson@essex.gov.uk

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://www.essex.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CO0377 Insurance Lease Motor & Personal Accident & Business Travel

Reference number

DN687058

II.1.2) Main CPV code

- 66000000 - Financial and insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Open Tender for Insurance Services for Essex County Council, comprising 2 Lots;

Lot 1 Lease Motor

Lot 2 Personal Accident & Business Travel

For a period of 3 years with the option to extend for a further 2 possible 12 months.

Tender supported by Aon UK Ltd (the Council's appointed Broker).

II.1.5) Estimated total value

Value excluding VAT: £2,500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lease Motor

Lot No

1

II.2.2) Additional CPV code(s)

- 66514110 - Motor vehicle insurance services

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

II.2.4) Description of the procurement

Insurance Services for Essex County Council for Lease Motor for a period of 3 years with the option to extend for a further 2 possible 12 months.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £2,278,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

Long term agreement will be for 3 years but there will be an option to extend for a further maximum period of 2 years (in one year increments). It is likely that these services would be re-tendered before expiry.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Long term agreement will be for 3 years but there will be an option to extend for a further maximum period of 2 years (in one year increments).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Personal Accident & Business Travel

Lot No

2

II.2.2) Additional CPV code(s)

- 66000000 - Financial and insurance services

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

II.2.4) Description of the procurement

Insurance Services for Essex County Council for Personal Accident & Business Travel for a period of 3 years with the option to extend for a further 2 possible 12 months.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6) Estimated value

Value excluding VAT: £222,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

Long term agreement will be for 3 years but there will be an option to extend for a further maximum period of 2 years (in one year increments). It is likely that these services would be re-tendered before expiry.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Long term agreement will be for 3 years but there will be an option to extend for a further maximum period of 2 years (in one year increments).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 December 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 April 2024

IV.2.7) Conditions for opening of tenders

Date

1 December 2023

Local time

12:05pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Royal Court of Justice

Strand London

WC2A 2LL

Telephone

+44 20794760000

Country

United Kingdom