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Tender

## **CO0377 Insurance Lease Motor & Personal Accident & Business Travel**

Essex County Council

F02: Contract notice

Notice identifier: 2023/S 000-029566

Procurement identifier (OCID): ocds-h6vhtk-0408ab

Published 6 October 2023, 3:08pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Essex County Council

County Hall, Market Road

Chelmsford

CM1 1QH

#### **Contact**

Ms Victoria Robertson

#### **Email**

[victoria.robertson@essex.gov.uk](mailto:victoria.robertson@essex.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.essex.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Login>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

CO0377 Insurance Lease Motor & Personal Accident & Business Travel

Reference number

DN687058

**II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Open Tender for Insurance Services for Essex County Council, comprising 2 Lots;

Lot 1 Lease Motor

Lot 2 Personal Accident & Business Travel

For a period of 3 years with the option to extend for a further 2 possible 12 months.

Tender supported by Aon UK Ltd (the Council's appointed Broker).

### **II.1.5) Estimated total value**

Value excluding VAT: £2,500,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lease Motor

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66514110 - Motor vehicle insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

#### **II.2.4) Description of the procurement**

Insurance Services for Essex County Council for Lease Motor for a period of 3 years with the option to extend for a further 2 possible 12 months.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

#### **II.2.6) Estimated value**

Value excluding VAT: £2,278,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

Long term agreement will be for 3 years but there will be an option to extend for a further maximum period of 2 years (in one year increments). It is likely that these services would be re-tendered before expiry.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Long term agreement will be for 3 years but there will be an option to extend for a further maximum period of 2 years (in one year increments).

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Personal Accident & Business Travel

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

### **II.2.4) Description of the procurement**

Insurance Services for Essex County Council for Personal Accident & Business Travel for a period of 3 years with the option to extend for a further 2 possible 12 months.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £222,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

Long term agreement will be for 3 years but there will be an option to extend for a further maximum period of 2 years (in one year increments). It is likely that these services would be re-tendered before expiry.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Long term agreement will be for 3 years but there will be an option to extend for a further maximum period of 2 years (in one year increments).

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 December 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 April 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

1 December 2023

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

Strand London

WC2A 2LL

Telephone

+44 20794760000

Country

United Kingdom