This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/029533-2022">https://www.find-tender.service.gov.uk/Notice/029533-2022</a>

Tender

# SCHOOL COUNSELLING SERVICES

Argyll and Bute Council

F02: Contract notice

Notice identifier: 2022/S 000-029533

Procurement identifier (OCID): ocds-h6vhtk-03773d

Published 20 October 2022, 8:46am

# **Section I: Contracting authority**

# I.1) Name and addresses

Argyll and Bute Council

Kilmory

Lochgilphead

**PA31 8RT** 

#### Contact

Emma Graham

#### **Email**

emma.graham@argyll-bute.gov.uk

## Country

**United Kingdom** 

#### **NUTS** code

UKM - Scotland

#### Internet address(es)

Main address

http://www.argyll-bute.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0006 3

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

## II.1.1) Title

SCHOOL COUNSELLING SERVICES

#### II.1.2) Main CPV code

• 85312320 - Counselling services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Council require a Service Provider to provide a Counselling in Schools Service on behalf of the Council in the Argyll and Bute area.

The counselling service is a universally accessible service and should be available to secondary school pupils (primarily), and primary and special schools in communities for pupils aged 10 and over.

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.2) Additional CPV code(s)

- 85312320 Counselling services
- 85312300 Guidance and counselling services

#### II.2.3) Place of performance

**NUTS** codes

UKM - Scotland

Main site or place of performance

Argyll and Bute Council

## II.2.4) Description of the procurement

The Council require a Service Provider to provide a Counselling in Schools Service on behalf of the Council in the Argyll and Bute area.

The counselling service is a universally accessible service and should be available to secondary school pupils (primarily), and primary and special schools in communities for pupils aged 10 and over.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 90

Price - Weighting: 10

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Contract may be extended for up to 1 + 1 years at the option of Argyll and Bute Council, subject to satisfactory performance of the contract.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

# III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

See attached Invite to Tender (ITT).

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 November 2022

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

#### English

## IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 20 March 2023

#### IV.2.7) Conditions for opening of tenders

Date

21 November 2022

Local time

12:00pm

Place

Public Contracts Scotland Postbox.

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: No

# VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## VI.3) Additional information

Bidders are invited to attend a Bidders Presentation and a Q&A Session on the 28th of October at 1pm via MS Teams. Please see tender documents for full details.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search Switch.aspx?ID=710821.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <a href="https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/">https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/</a>

A summary of the expected community benefits has been provided as follows:

See attached tender document.

(SC Ref:710821)

## VI.4) Procedures for review

VI.4.1) Review body

Oban Sheriff Court and Justice of the Peace

Oban

Country

**United Kingdom**