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Tender

SCHOOL COUNSELLING SERVICES

Argyll and Bute Council

F02: Contract notice

Notice identifier: 2022/S 000-029533

Procurement identifier (OCID): ocds-h6vhtk-03773d

Published 20 October 2022, 8:46am

Section I: Contracting authority

I.1) Name and addresses

Argyll and Bute Council

Kilmory

Lochgilphead

PA31 8RT

Contact

Emma Graham

Email

emma.graham@argyll-bute.gov.uk

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.argyll-bute.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00063

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

SCHOOL COUNSELLING SERVICES

II.1.2) Main CPV code

- 85312320 - Counselling services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council require a Service Provider to provide a Counselling in Schools Service on behalf of the Council in the Argyll and Bute area.

The counselling service is a universally accessible service and should be available to secondary school pupils (primarily), and primary and special schools in communities for pupils aged 10 and over.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85312320 - Counselling services
- 85312300 - Guidance and counselling services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Argyll and Bute Council

II.2.4) Description of the procurement

The Council require a Service Provider to provide a Counselling in Schools Service on behalf of the Council in the Argyll and Bute area.

The counselling service is a universally accessible service and should be available to secondary school pupils (primarily), and primary and special schools in communities for pupils aged 10 and over.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 90

Price - Weighting: 10

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Contract may be extended for up to 1 + 1 years at the option of Argyll and Bute Council, subject to satisfactory performance of the contract.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

See attached Invite to Tender (ITT).

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 November 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 20 March 2023

IV.2.7) Conditions for opening of tenders

Date

21 November 2022

Local time

12:00pm

Place

Public Contracts Scotland Postbox.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Bidders are invited to attend a Bidders Presentation and a Q&A Session on the 28th of October at 1pm via MS Teams. Please see tender documents for full details.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=710821.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

See attached tender document.

(SC Ref:710821)

VI.4) Procedures for review

VI.4.1) Review body

Oban Sheriff Court and Justice of the Peace

Oban

Country

United Kingdom