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Tender

COV - Electoral Printing

Coventry City Council
Solihull Metropolitan Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-029526

Procurement identifier (OCID): ocids-h6vhtk-02fac5

Published 26 November 2021, 10:57pm

Section I: Contracting authority

I.1) Name and addresses

Coventry City Council

Council House, Earl Street

COVENTRY

CV1 5RR

Contact

Procurement Services

Email

procurement.services@coventry.gov.uk

Telephone

+44 2476971417

Country

United Kingdom

NUTS code

UKG33 - Coventry

Internet address(es)

Main address

<http://www.coventry.gov.uk>

Buyer's address

<https://in-tendhost.co.uk/csw-jets>

I.1) Name and addresses

Solihull Metropolitan Borough Council

Council House, Manor Square

SOLIHULL

B91 3QB

Contact

Electoral Services

Email

procurement.services@coventry.gov.uk

Country

United Kingdom

NUTS code

UKG32 - Solihull

Internet address(es)

Main address

<https://www.solihull.gov.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/csw-jets>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/csw-jets>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

COV - Electoral Printing

Reference number

COV - 12687

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Electoral Printing services for Coventry City Council and Solihull Metropolitan Borough Council

II.1.5) Estimated total value

Value excluding VAT: £3,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Elections

Lot No

1

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 30197630 - Printing paper

II.2.3) Place of performance

NUTS codes

- UKG3 - West Midlands

II.2.4) Description of the procurement

Printing, personalising and Issuing of poll cards with maps, postal poll cards and unoccupied property poll cards, ballot papers, large print ballot papers, braille ballot papers and postal vote packs for Local Elections, Parliamentary Elections, Police & Crime Commissioner, Combined Authority, any other elections and Referenda.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 February 2022

End date

31 January 2026

This contract is subject to renewal

Yes

Description of renewals

3 to 6 months prior to expiry date.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Annual canvass and weekly print

Lot No

2

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 79800000 - Printing and related services
- 79824000 - Printing and distribution services
- 79810000 - Printing services

II.2.3) Place of performance

NUTS codes

- UKG3 - West Midlands

II.2.4) Description of the procurement

Register of Electors annual canvass printing and weekly print requirements to meet statutory requirements

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 February 2022

End date

31 January 2026

This contract is subject to renewal

Yes

Description of renewals

3 to 6 months prior to expiry

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Not applicable

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 January 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

7 January 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

This procurement is for use by Coventry City Council and Solihull Metropolitan Borough Council.

VI.4) Procedures for review

VI.4.1) Review body

Coventry City Council

Council House, Earl Street

COVENTRY

CV1 5RR

Country

United Kingdom