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Tender

## **The Provision for the Supply of Services for Digital and Printed Certificates, Transcripts and Letters for the University of Birmingham**

THE UNIVERSITY OF BIRMINGHAM

F02: Contract notice

Notice identifier: 2023/S 000-029521

Procurement identifier (OCID): ocds-h6vhtk-040893

Published 6 October 2023, 12:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

THE UNIVERSITY OF BIRMINGHAM

Edgbaston

BIRMINGHAM

B152TT

#### **Contact**

Rachel Price

#### **Email**

[r.e.price.1@bham.ac.uk](mailto:r.e.price.1@bham.ac.uk)

#### **Country**

United Kingdom

**Region code**

UKG31 - Birmingham

**Companies House**

RC000645

**Internet address(es)**

Main address

<https://www.birmingham.ac.uk/index.asp>(<https://www.birmingham.ac.uk/index.asp>)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofbirmingham.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofbirmingham.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision for the Supply of Services for Digital and Printed Certificates, Transcripts and Letters for the University of Birmingham

Reference number

FRAM586/23

#### **II.1.2) Main CPV code**

- 79800000 - Printing and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Birmingham invites tenders for the provision of the Supply of Digital and Printed Certificates, Transcripts and Letters to provide a digital solution and printed documents to both graduating students, and students who have graduated from as early as 2002.

The University has a number of aims with regards to this solution:

1.1.1 To provide a more efficient process for producing, printing and sharing secure documents that can cope with high volumes of student data. We are looking for a solution which will create templated documents containing data from our student record system.

1.1.2 To improve the experience for students and third parties when securely sharing and accessing digital documents, aiding student employability. We are looking for a solution that is recognised and trusted by institutions around the world.

1.1.3 To improve the usability of the solution for document production colleagues allowing for potential document production expansion to the University's international campuses. We are looking for a solution that works smoothly and efficiently.

The system solution will be for use across the University's IT department, Registry, Students (both current and graduated students), with the potential of extending this further across the organisation.

Contract Term - 2 years plus 1 + 1

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Software Solution and System Requirements

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

### **II.2.4) Description of the procurement**

A cloud based certificates, transcripts and letters production software solution that can provide secure physical and digital documents for current students and alumni with secure digital sharing features.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

8 April 2024

End date

7 April 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Contract may be extended for 1 + 1 years

### **II.2) Description**

#### **II.2.1) Title**

Paper stock and Printer Maintenance

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

#### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

#### **II.2.4) Description of the procurement**

Paper stock provision for our printed certificates and transcripts and potential printer maintenance provision.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement

documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

8 April 2024

End date

7 April 2026

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: Yes

Description of options

Contract may be extended for 1 + 1 years

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Birmingham

Edgbaston

Birmingham

B15 2TT

Country

United Kingdom