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Tender

## **Waverley Education Foundation ~ Catering Tender**

Waverley Education Foundation  
Waverley Studio College

F02: Contract notice

Notice identifier: 2023/S 000-029516

Procurement identifier (OCID): ocds-h6vhtk-04088f

Published 6 October 2023, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Waverley Education Foundation

Waverley School, 311 Yardley Green Road

Birmingham

B9 5QA

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKG31 - Birmingham

**Internet address(es)**

Main address

<https://www.waverley.bham.sch.uk/>

**I.1) Name and addresses**

Waverley Studio College

470 Belchers Lane

Birmingham

B9 5SX

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKG31 - Birmingham

**Internet address(es)**

Main address

<https://www.waverleystudiocollege.co.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/D575F4BYS6>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Waverley Education Foundation ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide Catering services for Waverley Education Foundation.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,280,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

Main site or place of performance

Birmingham

### **II.2.4) Description of the procurement**

Waverley School is larger than the average-sized school. It is an all through school for pupils aged 4-19 currently there are circa 1,800 pupils on role and within Waverley Studio College a further 250 pupils.

Waverley School moved into a brand-new purpose-built facility in 2013 and has continued to thrive. It is the Executive Principal's and the Trustee's aim to continue to build on this and wish to employ a suitably skilled, flexible and experienced catering contractor who will recognise the changes that have taken place over the past few years, providing advice, innovation and expertise. This will be a major benefit to the school and will contribute significantly towards the Client's ongoing objectives.

The contract covers the scope for the provision of all catering services, which also includes all hospitality and free issue requirements.

The contract being offered will commence on 1st April 2024 for 3 years, with the potential to extend for up to a further 3 years and will be on a guaranteed performance basis.

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of all catering services within the Foundation. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a new food service offer with consistent high standards of food operations across both Schools.

Regular customer and parental engagement (using digital platforms and social media) will be required to ensure this is the case moving into the contract term.

These new standards of operation should meet the needs of the pupil's moving forwards into this contract term. The current range of foods needs to be expanded along with the service provision. It is one of the objectives of this tender that the successful contractor will utilise a truly local supply chain to source all fresh produce, namely being:

Bakery Products

Meat

Fruit and Vegetables

Dairy Products

The Supplier will be expected to introduce exciting new food concepts in partnership with the Client for the future. The proposed food concept should create an improved ambience within the dining rooms and a more pleasant dining experience for both the students and staff. It is the expectation that the menus for both the Primary and Secondary Students will support and encourage uptake of the catering service.

The Client has taken the decision that all meat served will be certified by the Halal Monitoring Committee (HMC UK). The Halal Monitoring Committee is an independent, not for profit, registered charity organisation whose main aim is to certify the production of genuine Halal food. HMC complies with the UK Laws for food production, as well as Islamic dietary compliance Laws. HMC promotes animal welfare, issues of food safety, hygiene and quality in compliance with UK Law and within the teachings of the Islamic faith. HMC works with companies who are involved in the production and supply of Halal food, to independently certify all products to provide assurance to the Muslim community that all food meets the high standards of Halal.

The terms and conditions of employment and recognition offered to the catering operatives should be both progressive and forward thinking ensuring that the staffing establishment is complete at all times and staff turnover is kept to a minimum.

The current cost of the contract including all UFSM's and FSMs is circa £380,000.00 plus VAT per annum.

Please see SQ document for more information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,280,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2030

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

Accelerated procedure

Justification:

Contract start date

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 October 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

13 November 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Birmingham:-School-catering-services./D575F4BYS6>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/D575F4BYS6>

GO Reference: GO-2023106-PRO-24132236

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Waverley School

311 Yardley Green Road

Birmingham

B9 5QA

Country

United Kingdom