

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029505-2024>

Planning

Provision of Facilities Management Fabric and Mechanical Works

DVLA

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-029505

Procurement identifier (OCID): ocds-h6vhtk-049b0a

Published 16 September 2024, 9:21am

Section I: Contracting authority

I.1) Name and addresses

DVLA

Longview Road

Swansea

SA6 7JL

Contact

Allison Fry

Email

Allison.Fry@dvla.gov.uk

Country

United Kingdom

Region code

UKL18 - Swansea

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/driver-and-vehicle-licensing-agency>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Facilities Management Fabric and Mechanical Works

Reference number

PS-24-120

II.1.2) Main CPV code

- 45350000 - Mechanical installations

II.1.3) Type of contract

Works

II.1.4) Short description

The DVLA hereby publish this future opportunity notice for the Provision of Facilities Management Fabric and Mechanical Works. The estimated value of the contract is c£190,000. The service provider will operate on behalf of DVLA and will be accountable to DVLA for delivery of works within the terms of the contract. The contract term will be for 12 months with the option to extend for a further 12 months making this contract potentially a 2-year contract agreement.

II.1.5) Estimated total value

Value excluding VAT: £190,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79993000 - Building and facilities management services
- 79993100 - Facilities management services

II.2.3) Place of performance

NUTS codes

- UKL18 - Swansea

Main site or place of performance

Swansea

II.2.4) Description of the procurement

The DVLA hereby publish this future opportunity notice for the Provision of Facilities Management Fabric and Mechanical Works. The estimated value of the contract is c£190,000. The service provider will operate on behalf of DVLA and will be accountable to DVLA for delivery of works within the terms of the contract. The contract term will be for 12 months with the option to extend for a further 12 months making this contract potentially a 2-year contract agreement.

The DVLA wish to appoint a Supplier who can deliver a pipeline of Facilities Management and Electrical Works. The Supplier will be required to work with the existing Facilities Management (FM) provider and a new FM Supplier (from 1st April 2025). The pipeline of works includes but is not limited to Facilities Management requirements and works pertaining with Fabric and Mechanical requirements, driven by the aim to modernise the DVLA estate and improve the facilities on offer for staff and building users.

The DVLA would like to receive proposals for the following: -

- Create a wellbeing room/multi-faith room.
- Create safe walkways & signage in our stores & Ty Felin sites.
- Supply and install air filters over vents for communication rooms.
- Improve the ventilation in a C Ground Communication room.
- Create an outside social/wellbeing space/ eating area.
- Extend a secure card delivery area at OSG Morriston.

This work must be considerate and adhere to the following requirements: -

- On site works will need to be carried out in accordance with Health & Safety policies and procedures which have been put in place by both DVLA and the FM Service Provider.
- Detailed RAMS will need to be submitted 10 days prior to the commencement of any

works for approval by the DVLA and their FM Service Provider.

- Completed works will require sign off by the DVLA.
- Handovers must include Operation & Maintenance (O&M) manuals, Health & Safety documentation, warranties, test certificates, COSH sheets and any other relevant documentation. Final versions of documents must be provided within one month of the completion of physical works.
- The Supplier must guarantee their work for a minimum of 12 months from handover.

The purpose of this Future Opportunity Notice is to provide visibility of the potential work and forewarn interested service providers of this requirement.

Providers should indicate if they fall within a small (less than 50 employees) or medium (50 to 249 employees) enterprise category. DVLA encourages open, fair and transparent procurement. It should be noted that responding to this notice does not place the supplier into an advantageous position nor are there any obligations bound by attendance.

If you have any questions relating to this requirement, please contact allison.fry@dvla.gov.uk through the the Department for Transport's Sourcing portal Jaggaer.

II.3) Estimated date of publication of contract notice

2 December 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

Section VI. Complementary information

VI.3) Additional information

The DVLA hereby publish this future opportunity notice for the Provision of Facilities Management Fabric and Mechanical Works. The estimated value of the contract is c£190,000. The service provider will operate on behalf of DVLA and will be accountable to DVLA for delivery of works within the terms of the contract. The contract term will be for 12 months with the option to extend for a further 12 months making this contract potentially a 2-year contract agreement.

The DVLA wish to appoint a Supplier who can deliver a pipeline of Facilities Management and Electrical Works. The Supplier will be required to work with the existing Facilities Management (FM) provider and a new FM Supplier (from 1st April 2025). The pipeline of works includes but is not limited to Facilities Management requirements and works pertaining with Fabric and Mechanical requirements, driven by the aim to modernise the DVLA estate and improve the facilities on offer for staff and building users.

The DVLA would like to receive proposals for the following: -

- Create a wellbeing room/multi-faith room.
- Create safe walkways & signage in our stores & Ty Felin sites.
- Supply and install air filters over vents for communication rooms.
- Improve the ventilation in a C Ground Communication room.
- Create an outside social/wellbeing space/ eating area.
- Extend a secure card delivery area at OSG Morriston.

This work must be considerate and adhere to the following requirements: -

- On site works will need to be carried out in accordance with Health & Safety policies and procedures which have been put in place by both DVLA and the FM Service Provider.
- Detailed RAMS will need to be submitted 10 days prior to the commencement of any works for approval by the DVLA and their FM Service Provider.
- Completed works will require sign off by the DVLA.
- Handovers must include Operation & Maintenance (O&M) manuals, Health & Safety

documentation, warranties, test certificates, COSH sheets and any other relevant documentation. Final versions of documents must be provided within one month of the completion of physical works.

- The Supplier must guarantee their work for a minimum of 12 months from handover.

The purpose of this Future Opportunity Notice is to provide visibility of the potential work and forewarn interested service providers of this requirement.

Providers should indicate if they fall within a small (less than 50 employees) or medium (50 to 249 employees) enterprise category. DVLA encourages open, fair and transparent procurement. It should be noted that responding to this notice does not place the supplier into an advantageous position nor are there any obligations bound by attendance.

If you have any questions relating to this requirement, please contact allison.fry@dvla.gov.uk through the the Department for Transport's Sourcing portal Jaggaer.