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Tender

Wellbeing and Protection in Sport: Investigations and Disciplinary Service for Scottish Governing Bodies of Sport

sportscotland

F02: Contract notice

Notice identifier: 2022/S 000-029471

Procurement identifier (OCID): ocds-h6vhtk-037711

Published 19 October 2022, 2:58pm

Section I: Contracting authority

I.1) Name and addresses

sportscotland

Doges, Templeton on the Green, 62 Templeton Street

Glasgow

G40 1DA

Contact

Kate Brown

Email

kathryn.brown@sportscotland.org.uk

Telephone

+44 7964129225

Fax

+44 1415346501

Country

United States

NUTS code

US - United States

Internet address(es)

Main address

<http://www.sportscotland.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00433

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Wellbeing and Protection in Sport: Investigations and Disciplinary Service for Scottish Governing Bodies of Sport

II.1.2) Main CPV code

- 92620000 - Sport-related services

II.1.3) Type of contract

Services

II.1.4) Short description

sportscotland is seeking to appoint a suitably qualified service provider to provide a new expert resource service for SGBs in wellbeing and protection for all, covering the following areas:

- Investigations and concerns
- Disciplinary matters
- Dispute management Development of resources
- Building of knowledge, skills and competence

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 92620000 - Sport-related services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

sportscotland is seeking to appoint a suitably qualified service provider to provide a new expert resource service for SGBs in wellbeing and protection for all, covering the following areas:

- Investigations and concerns
- Disciplinary matters
- Dispute management
- Development of resources
- Building of knowledge, skills and competence

II.2.5) Award criteria

Quality criterion - Name: Understanding of our requirements as specified in the ITT and the extent to which the proposals meet the requirements / Weighting: 25

Quality criterion - Name: Quality of the proposed approach to the elements of the work outlined in this ITT / Weighting: 25

Quality criterion - Name: Added Value, Innovation and Corporate Social Responsibility / Weighting: 15

Price - Weighting: 35

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Option of two, one year extensions.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As detailed in tender documentation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 November 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

21 November 2022

Local time

2:00pm

Place

Electronically through Public Contracts Scotland

Information about authorised persons and opening procedure

Those authorised by sportscotland to unlock tender postbox.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=710704.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:710704)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=710704

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

Glasgow

Country

United Kingdom