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Tender

## **Wellbeing and Protection in Sport: Investigations and Disciplinary Service for Scottish Governing Bodies of Sport**

sportscotland

F02: Contract notice

Notice identifier: 2022/S 000-029471

Procurement identifier (OCID): ocids-h6vhtk-037711

Published 19 October 2022, 2:58pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

sportscotland

Doges, Templeton on the Green, 62 Templeton Street

Glasgow

G40 1DA

#### **Contact**

Kate Brown

#### **Email**

[kathryn.brown@sportscotland.org.uk](mailto:kathryn.brown@sportscotland.org.uk)

#### **Telephone**

+44 7964129225

**Fax**

+44 1415346501

**Country**

United States

**NUTS code**

US - United States

**Internet address(es)**

Main address

<http://www.sportscotland.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00433](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00433)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Wellbeing and Protection in Sport: Investigations and Disciplinary Service for Scottish Governing Bodies of Sport

#### **II.1.2) Main CPV code**

- 92620000 - Sport-related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

sportscotland is seeking to appoint a suitably qualified service provider to provide a new expert resource service for SGBs in wellbeing and protection for all, covering the following areas:

- Investigations and concerns
- Disciplinary matters
- Dispute management Development of resources
- Building of knowledge, skills and competence

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 92620000 - Sport-related services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

sportscotland is seeking to appoint a suitably qualified service provider to provide a new expert resource service for SGBs in wellbeing and protection for all, covering the following areas:

- Investigations and concerns
- Disciplinary matters
- Dispute management
- Development of resources
- Building of knowledge, skills and competence

#### **II.2.5) Award criteria**

Quality criterion - Name: Understanding of our requirements as specified in the ITT and the extent to which the proposals meet the requirements / Weighting: 25

Quality criterion - Name: Quality of the proposed approach to the elements of the work outlined in this ITT / Weighting: 25

Quality criterion - Name: Added Value, Innovation and Corporate Social Responsibility / Weighting: 15

Price - Weighting: 35

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Option of two, one year extensions.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As detailed in tender documentation

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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### **Section IV. Procedure**

#### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 November 2022

Local time

12:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

##### **IV.2.7) Conditions for opening of tenders**

Date

21 November 2022

Local time

2:00pm

Place

Electronically through Public Contracts Scotland

Information about authorised persons and opening procedure

Those authorised by sportscotland to unlock tender postbox.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=710704](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=710704).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:710704)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=710704](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=710704)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court

Glasgow

Country

United Kingdom