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Tender

## **Energia Group Provision of Integrated Human Resources and Payroll Solution and Services**

Energia Group NI Holdings Limited

F05: Contract notice – utilities

Notice identifier: 2024/S 000-029461

Procurement identifier (OCID): ocds-h6vhtk-049aea

Published 13 September 2024, 3:48pm

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

Energia Group NI Holdings Limited

Parkwood House 66 Newforge Lane

Belfast

BT95NF

#### **Contact**

Debbie Bolton

#### **Email**

[procurement@energiagroup.com](mailto:procurement@energiagroup.com)

#### **Country**

United Kingdom

#### **Region code**

UKN06 - Belfast

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.energiagroup.com](http://www.energiagroup.com)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://procurement@energiagroup.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procurement@energiagroup.com>

**I.6) Main activity**

Electricity

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Energia Group Provision of Integrated Human Resources and Payroll Solution and Services

Reference number

EGTI2403

#### **II.1.2) Main CPV code**

- 79414000 - Human resources management consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Energia Group is seeking to contract for the following services under this Request for Proposal:

1. HR & Payroll Software Product(s) to deliver the Functional and Non-Functional Requirements as set out in the tender documents.
2. Implementation Services - professional services from the Supplier to Energia Group to project manage, design, build, configure, test, migrate data, cut over to live operations and hypercare of the HR & Payroll Software Product(s).
3. Vision - Alignment with the Energia Group People Strategy.
4. Support Services - Level 2 and Level 3 Support Services of the Energia Group implementation on the HR & Payroll Software Product(s) including helpdesk, incident management, problem management, change management and service level agreements.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48450000 - Time accounting or human resources software package

### **II.2.3) Place of performance**

NUTS codes

- UKN0 - Northern Ireland

### **II.2.4) Description of the procurement**

As detailed above.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The initial contract term will be for a period of three years, with an option to extend the contract by a further 2 x 2-year periods, subject to review. Extending the contract will be at Energia's discretion.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Experience must include but not be limited to:

- experience of providing an integrated payroll solution
- experience of providing integrated end to end HR services
- relevant experience of the team proposed to provide the services including any contingency measures

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 October 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Energia Group Legal Team

Parkwood House 66 Newforge Lane

Belfast

BT9 5NF

Email

[procurement@energiagroup.com](mailto:procurement@energiagroup.com)

Country

United Kingdom