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Tender

# **Energia Group Provision of Integrated Human Resources** and Payroll Solution and Services

Energia Group NI Holdings Limited

F05: Contract notice - utilities

Notice identifier: 2024/S 000-029461

Procurement identifier (OCID): ocds-h6vhtk-049aea

Published 13 September 2024, 3:48pm

## **Section I: Contracting entity**

### I.1) Name and addresses

Energia Group NI Holdings Limited

Parkwood House 66 Newforge Lane

Belfast

BT95NF

Contact

**Debbie Bolton** 

**Email** 

procurement@energiagroup.com

Country

**United Kingdom** 

Region code

UKN06 - Belfast

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.energiagroup.com

## I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

https://procurement@energiagroup.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://procurement@energiagroup.com

## I.6) Main activity

Electricity

## **Section II: Object**

### II.1) Scope of the procurement

#### II.1.1) Title

Energia Group Provision of Integrated Human Resources and Payroll Solution and Services

Reference number

**EGTI2403** 

#### II.1.2) Main CPV code

• 79414000 - Human resources management consultancy services

#### II.1.3) Type of contract

Services

### II.1.4) Short description

Energia Group is seeking to contract for the following services under this Request for Proposal:

- 1. HR & Payroll Software Product(s) to deliver the Functional and Non-Functional Requirements as set out in the tender documents.
- 2. Implementation Services professional services from the Supplier to Energia Group to project manage, design, build, configure, test, migrate data, cut over to live operations and hypercare of the HR & Payroll Software Product(s).
- 3. Vision Alignment with the Energia Group People Strategy.
- 4. Support Services Level 2 and Level 3 Support Services of the Energia Group implementation on the HR & Payroll Software Product(s) including helpdesk, incident management, problem management, change management and service level agreements.

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.2) Additional CPV code(s)

48450000 - Time accounting or human resources software package

#### II.2.3) Place of performance

**NUTS** codes

• UKN0 - Northern Ireland

#### II.2.4) Description of the procurement

As detailed above.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

36

This contract is subject to renewal

Yes

Description of renewals

The initial contract term will be for a period of three years, with an option to extend the contract by a further 2 x 2-year periods, subject to review. Extending the contract will be at Energia's discretion.

#### II.2.10) Information about variants

Variants will be accepted: Yes

#### II.2.11) Information about options

Options: No

# Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

#### III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Experience must include but not be limited to:

- experience of providing an integrated payroll solution
- experience of providing integrated end to end HR services
- -relevant experience of the team proposed to provide the services including any contingency measures

## Section IV. Procedure

## **IV.1) Description**

### IV.1.1) Type of procedure

Restricted procedure

### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 October 2024

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: No

## VI.4) Procedures for review

VI.4.1) Review body

Energia Group Legal Team

Parkwood House 66 Newforge Lane

Belfast

BT9 5NF

Email

procurement@energiagroup.com

Country

**United Kingdom**