

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029461-2024>

Tender

Energia Group Provision of Integrated Human Resources and Payroll Solution and Services

Energia Group NI Holdings Limited

F05: Contract notice – utilities

Notice identifier: 2024/S 000-029461

Procurement identifier (OCID): ocds-h6vhtk-049aea

Published 13 September 2024, 3:48pm

Section I: Contracting entity

I.1) Name and addresses

Energia Group NI Holdings Limited

Parkwood House 66 Newforge Lane

Belfast

BT95NF

Contact

Debbie Bolton

Email

procurement@energiagroup.com

Country

United Kingdom

Region code

UKN06 - Belfast

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.energiagroup.com

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://procurement@energiagroup.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procurement@energiagroup.com>

I.6) Main activity

Electricity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Energia Group Provision of Integrated Human Resources and Payroll Solution and Services

Reference number

EGTI2403

II.1.2) Main CPV code

- 79414000 - Human resources management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Energia Group is seeking to contract for the following services under this Request for Proposal:

1. HR & Payroll Software Product(s) to deliver the Functional and Non-Functional Requirements as set out in the tender documents.
2. Implementation Services - professional services from the Supplier to Energia Group to project manage, design, build, configure, test, migrate data, cut over to live operations and hypercare of the HR & Payroll Software Product(s).
3. Vision - Alignment with the Energia Group People Strategy.
4. Support Services - Level 2 and Level 3 Support Services of the Energia Group implementation on the HR & Payroll Software Product(s) including helpdesk, incident management, problem management, change management and service level agreements.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UKN0 - Northern Ireland

II.2.4) Description of the procurement

As detailed above.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The initial contract term will be for a period of three years, with an option to extend the contract by a further 2 x 2-year periods, subject to review. Extending the contract will be at Energia's discretion.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Experience must include but not be limited to:

- experience of providing an integrated payroll solution
- experience of providing integrated end to end HR services
- relevant experience of the team proposed to provide the services including any contingency measures

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 October 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Energia Group Legal Team

Parkwood House 66 Newforge Lane

Belfast

BT9 5NF

Email

procurement@energiagroup.com

Country

United Kingdom