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Tender

TD1863 - Derby Car Club Concession

Derby City Council

F02: Contract notice

Notice identifier: 2022/S 000-029446

Procurement identifier (OCID): ocds-h6vhtk-037701

Published 19 October 2022, 1:00pm

Section I: Contracting authority

I.1) Name and addresses

Derby City Council

Corporation Street

Derby

DE1 2FS

Contact

Sherry Russell

Email

procurement@derby.gov.uk

Telephone

+44 1332640768

Country

United Kingdom

Region code

UKF11 - Derby

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.derby.gov.uk>

Buyer's address

<https://www.eastmidstenders.org>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TD1863 - Derby Car Club Concession

Reference number

TD1863

II.1.2) Main CPV code

- 60100000 - Road transport services

II.1.3) Type of contract

Services

II.1.4) Short description

Derby City Council is seeking to appoint a Concessionaire to establish and operate a car club in the city of Derby.

II.1.5) Estimated total value

Value excluding VAT: £516,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 34110000 - Passenger cars
- 50111100 - Vehicle-fleet management services

II.2.3) Place of performance

NUTS codes

- UKF11 - Derby

II.2.4) Description of the procurement

Derby City Council is seeking to appoint a Concessionaire to establish and operate a car club in the city of Derby.

The concession will provide an all-electric car club that provides travel options for local communities and organisations across the city. This will require new bays to be implemented via the Future Transport Zone (FTZ) programme in locations such as Council owned car parks (where EV infrastructure currently exists), and installations as part of new mobility hub developments and community-based car clubs. In addition, the Council will look to place car club vehicles in existing bays where appropriate.

We intend to install a minimum of 15 operational bays within the first 3 years of the contract with no upper limit on the number of vehicles to be included in the car club offer, and the Concessionaire shall work with the Council to grow and develop the car club fleet throughout the concession period.

The initial contract period is three years; the contract is estimated to commence 1 February 2023 and expire 31 January 2026.

There will be an option to extend the contract for two years in annual increments, subject to the Concessionaire achieving the concession performance targets and progress against the growth and membership targets.

Please note, suppliers wishing to express interest and obtain the documentation, must do so by 15:00 on the 20 November 2022. It is recommended that you express interest and obtain the documentation well before this time to allow sufficient time to prepare and submit a comprehensive response. The deadline for returns is 10:00 on 21 November 2022

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £516,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend the contract for two years in annual increments, subject to the Concessionaire achieving the concession performance targets and progress against the growth and membership targets.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There will be an option to extend the contract for two years in annual increments, subject to the Concessionaire achieving the concession performance targets and progress against the growth and membership targets.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The Concessionaire shall be fully CoMoUK Accredited (<https://como.org.uk/accreditation/>), or to an equal or approved status, or be working towards accredited status and shall maintain accreditation throughout the Contract period

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 November 2022

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

21 November 2022

Local time

10:30am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 6 months prior to the expiry of the contract

VI.3) Additional information

This tender is being managed electronically. Please go to the Council's e-tendering system at <https://www.eastmidstenders.org> where you can express interest and obtain the documents. To access the tender documentation and to be able to submit your response, you must first register your organisation on EastMids Tenders (unless you have done this previously).

Please note we will only accept expressions of interest/tender returns through the East Mids Tenders e-tendering system.

To Register:

On the opportunities portal home page (<https://www.eastmidstenders.org>) there is an option to 'Register' link in the top right hand corner of the screen, click this to begin the registration process, which is step by step where you need to enter your details and your own company's details. Further information can be found in the user guide 'how to do business on the portal' which can be found in the 'Help' section at the top right of the homepage. Once you have received the 2 system generated emails confirming your user name and password you can search for new opportunities from the supplier home page.

To Search:

On the opportunities portal home page (<https://www.eastmidstenders.org>), Click on 'view opportunities'. On the 'Find Opportunities' page you can narrow your search. The "Organisation" field allows the organisation you are searching on to be chosen. Click the arrow to bring a drop down menu displaying the various organisations. Select 'Derby City Council', then click on the 'Update' button to return the results. This will then return all the opportunities that are applicable to Derby City Council. You can narrow the search further using the 'keyword' option. To view the further details of the opportunity, click the corresponding contract title and click on the Login and Register Interest button and login to the EastMids Tenders system to start the tender process. The EastMids Tenders system is a very secure site and is simple to use. However, if this is the first time you will be using the system for submitting documents you should read the comprehensive

ProContract reference guides which will provide the guidance required by clicking the 'Help' icon that is located on the home page on the top right of the East Mids Tenders System.

Once you have registered your interest, the tender information will be moved to, and can be found on, the 'My Opportunities' page on the EastMidsTenders page once you are logged in. You will be able to view and download the documents for completion, along with instructions on how to make a submission.

VI.4) Procedures for review

VI.4.1) Review body

Derby City Council

Derby

DE1 2FS

Country

United Kingdom