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Tender

## **ITT - Website Development**

Grampian Housing Association Ltd

F02: Contract notice

Notice identifier: 2022/S 000-029441

Procurement identifier (OCID): ocds-h6vhtk-0376fd

Published 19 October 2022, 12:29pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Grampian Housing Association Ltd

Huntly House, 74 Huntly Street

ABERDEEN

AB10 1TD

#### **Email**

[sandra.macintyre@grampianhousing.co.uk](mailto:sandra.macintyre@grampianhousing.co.uk)

#### **Telephone**

+44 1224202900

#### **Country**

United Kingdom

## **NUTS code**

UKM5 - North Eastern Scotland

## **Internet address(es)**

Main address

<http://www.grampianhousing.co.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA14462](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA14462)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ITT - Website Development

#### **II.1.2) Main CPV code**

- 72413000 - World wide web (www) site design services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

As part of the strategy, we are seeking to appoint a web design agency who can redesign, develop and support a new group website and provide a fully functional Content Management System, to help in our objectives to exclude no one – from our online services and enhance customer service – through a better customer experience online.

#### **II.1.5) Estimated total value**

Value excluding VAT: £25,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72415000 - World wide web (www) site operation host services
- 72000000 - IT services: consulting, software development, Internet and support

#### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

## **II.2.4) Description of the procurement**

Grampian Housing Association is looking to appoint a web design agency who can redesign, develop and support a new group website and provide a fully functional Content Management System. The Grampian group website will consist of a Corporate Home Page with links to individual web pages for both Grampian Housing Association, Kirkgate Developments and TLC Housing Maintenance.

This document constitutes a formal request to tender for the above services.

The tender is required to include all constituent software, associated items and services for the website services.

## **II.2.5) Award criteria**

Quality criterion - Name: Ability to meet our requirements / Weighting: 40

Quality criterion - Name: Company Assessment / Weighting: 20

Quality criterion - Name: Implementation and Support / Weighting: 20

Price - Weighting: 20

## **II.2.6) Estimated value**

Value excluding VAT: £25,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

We would want to ability to continue with the chosen partner if desired, to continue to

provide support, and improvement over time of our website

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

All information is included within the supporting documentation and the SPD document

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 November 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

18 November 2022

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=710678](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=710678).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:710678)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Aberdeen Sheriff Court and Justice of the Peace Court

Castle Street

Aberdeen

AB10 1WP

Country

United Kingdom