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Tender

## **CONTRACT FOR GROUNDS MAINTENANCE SERVICES**

Southampton Solent University

F02: Contract notice

Notice identifier: 2023/S 000-029420

Procurement identifier (OCID): ocds-h6vhtk-04084b

Published 5 October 2023, 3:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Southampton Solent University

East Park Terrace

SOUTHAMPTON

SO140YN

#### **Contact**

Linda Tyrrell

#### **Email**

[linda.tyrrell@solent.ac.uk](mailto:linda.tyrrell@solent.ac.uk)

#### **Telephone**

+44 2382013000

**Country**

United Kingdom

**Region code**

UKJ32 - Southampton

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.solent.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/solent.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/solent.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CONTRACT FOR GROUNDS MAINTENANCE SERVICES

Reference number

23.E&F.56

#### **II.1.2) Main CPV code**

- 77314000 - Grounds maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University has a requirement to appoint a Supplier for provision of Grounds Maintenance Services across four main sections - City Campus Academic, City Residences, Warsash Campus and Satellite Sites.

#### **II.1.5) Estimated total value**

Value excluding VAT: £180,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

Main site or place of performance

City Campus Academic, City Residences, Warsash Campus and Satellite Sites.

#### **II.2.4) Description of the procurement**

Supply of a Grounds Maintenance Services across four main sections - City Campus Academic, City Residences, Warsash Campus and Satellite Sites.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £180,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 February 2024

End date

31 January 2026

This contract is subject to renewal

Yes

Description of renewals

This Contract will commence on 1 February 2024 for an initial period of 24 months until 31 January 2026 with the option to extend the Agreement for 24 months until 31 January 2028 subject to satisfactory performance of the supplier.

#### **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

In accordance with the Public Contracts Regulations 2015. To support the financial assessment the University will obtain a financial appraisal report from Creditsafe. This report provides the University with an overall Risk Score which will be used to assess the applicants financial standing. A suitable Performance Bond or Parent Company Guarantee may at the University's discretion be accepted and allowed to override a credit score classed as below expectation (49-26). A Creditsafe rating classed as Poor (25 or below) will be assessed as a fail and the bid will not be evaluated further. Further details are provided in the ITT. Minimum level(s) of standards possibly required: Organisations are advised that the following minimum insurance levels are required:

- Employers Liability 5 000 000 GBP,
- Public Liability 5 000 000 GBP,
- Product Liability 2 000 000 GBP.

For organisations with insurance levels in currencies other than GBP, equivalent currency standards at the time of submission will apply.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

9 November 2023

Local time

1:00pm

Information about authorised persons and opening procedure

Procurement Services

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

In accordance with Regulation 50, Paragraph (2) of the Public Contracts Regulations 2015 the University intend to publish the contract value at contract award stage, and reserved the right to do so. By submitting a tender response tenderers are consenting to publication of this information unless otherwise agreed in advance with the University. Requests for clarifications can only be requested until 24th October 2023 via the In-Tend portal correspondence facility.

Solent University is not bound to accept the lowest offer or any tender in full or in part. This tender will be conducted electronically and tender documents can be downloaded from the web portal (In-Tend) provided earlier in this notice. <https://in-tendhost.co.uk/solent>. If you are not already registered as a supplier with the In-Tend Portal, you will need to register before accessing the tender documents. Once you have logged in as a supplier, click on current tenders and locate the tender documents by clicking on the reference number 23.E&F.56. Further instructions for the submission of tender are below. (Please note, to preserve the integrity of the tendering procedure, all queries must be made via In-Tend). To submit your return, please follow the instructions below:

- 1) Log In;
- 2) My Tenders;
- 3) View Tender Details;
- 4) View Documents;
- 5) Browse and Upload each part of your response;

6) Once all your response documents are uploaded and displayed in the - My Documents for Return - use - Submit My Return. Expressions of Interest must be by way of completion and return of the Invitation to Tender document via the Intend portal by the 9th November 2023 by 12 noon. In accordance with Regulation 50, Paragraph (2) of the Public Contracts Regulations 2015, the University intend to publish the contract value at contract award stage, and reserved the right to do so. By submitting a tender response tenderers are consenting to publication of this information unless otherwise agreed in advance with the University Procurement Services Team.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

CEDR

00 St. Paul's Churchyard, London

London

EC4M 8BU

Country

United Kingdom

Internet address

<https://www.solent.ac.uk>