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**Planning** 

# Pre-Engagement Tender for the Refurbishment of the Princess Elizabeth Pavilion (Building 2), Moredon Sporting Hub

Central Swindon North Parish Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - <u>view information</u> <u>about notice types</u>

Notice identifier: 2025/S 000-029412

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### Scope

#### Reference

CSNPC-MSH-B2-2025

## **Description**

Pre-Engagement Tender Pack

Refurbishment of Princess Elizabeth Pavilion (Building 2)

Client: Central Swindon North Parish Council

Project Reference: CSNPC-MSH-B2-2025

Prepared by: Andrew Briggs - Head of Operations

Date: June 2025

1. Project Summary

Central Swindon North Parish Council is seeking indicative costings from competent

contractors for the refurbishment and repurposing of the Princess Elizabeth Pavilion

(Building 2), a mid-20th century structure of local heritage interest.

Originally opened by Princess Elizabeth in the 1950s, the building formerly functioned as

cricket pavilion. The Council now intends to modernise and convert it into a multi-use

office

facility with an open plan council chamber, kitchenette, disabled WCs, and supporting

spaces.

This pre-engagement exercise is part of an early stage budget approval process and

not a formal tender.

2. Project Objectives

Refurbish and modernise the building for year-round council and community use.

• Retain key architectural elements while addressing current building regulations.

Improve accessibility and internal layout.

Address potential asbestos issues and legacy infrastructure concerns.

3. Site and Building Overview

Location: Moredon Sporting Hub, Swindon

Building Age: Constructed in the 1950s

Structure Type: Single-storey brick building with pitched tiled roof

• Condition: Average. Signs of age-related wear, especially roof and interior.

- Planning Consideration: Heritage significance due to royal opening and local historical relevance.
- Asbestos Risk: Confirmed presence see Section 9.
- 4. Scope of Proposed Works

Refer to Proposed Floor Plan Drawing No. 1308\_02. Key scope elements:

- Internal Refurbishment:
- o Full strip out of internal partitions and services (Electrical / Mechanical) as required.
- o Creation of open plan Council Chamber space (~6.5m x 8.5m)
- o Three offices, kitchenette, accessible WCs
- o All mechanical & electrical (M&E) renewals
- External Works:
- o Removal of security fencing.
- o Reinstatement of windows and doors
- o New entrance doors with ramps for DDA compliance
- o Roof repairs including tile replacement and insulation upgrades
- o Render application.
- Compliance Upgrades:
- o Fire safety
- o Disabled access
- o Thermal efficiency & use of renewable energy.
- o Asbestos survey and removal

- 5. Project Constraints
- The building is of local heritage value; sensitivity to original façade features required.
- Confirmed asbestos presence; removal and management required before works begin.
- Site access must be coordinated with existing sporting hub operations.
- Budget approval pending works will proceed to full tender once approved.
- 6. Submission Requirements

Interested parties should provide the following:

- 1. Indicative Quote
- o An indicative cost estimate, broken down by major work elements.
- o Include contingencies for asbestos, roofing, M&E
- 2. Programme Outline
- o Estimated construction timeline (start to practical completion)
- 3. Relevant Experience
- o Examples of similar refurbishment or historic building projects
- o Contractors will be expected to comply with CDM 2015 Regulations, and relevant Health & Safety, building, and environmental legislation during works.
- 4. Assumptions and Exclusions
- o Clearly state any assumptions made in pricing
- o List exclusions (e.g. landscaping, furniture, specialist surveys)
- 7. Available Documents
- Existing Floor Plan Drawing No. 1308 01

- Proposed Floor Plan Drawing No. 1308 02
- Asbestos Reinspection Report HBE, Report No. J024539 (Nov 2018)
- Site location plan.
- Photos

All documents are available on request or for inspection.

8. Asbestos Summary

A reinspection asbestos survey was carried out by HBE on behalf of Swindon Borough Council (Report Ref: J024539, dated 30 Nov 2018), covering the Moredon Recreation Ground Changing Room & Pavilion.

Findings:

**Location Material Type Asbestos** 

Type Status Recommendation

Shower Area

002 Toilet cistern Amosite Presumed -

inaccessible Manage and inspect

Electrical

Cupboard 006

Flashguards

(textile) Chrysotile Presumed -

inaccessible Manage and inspect

Shower Area

008 Toilet cisterns Amosite Presumed -

inaccessible Manage and inspect Plant Room 010 Switchgear boxes Presumed Chrysotile Inaccessible Manage and inspect periodically Store 015 Unknown Presumed Inaccessible Presume ACMs arrange access Roof Void -Attic Unknown Presumed Inaccessible Presume ACMs arrange access 9. Next Steps: • Site Visits available upon request. • Deadline for Expressions of Interest and Indicative Submissions: 30th June 2025 Contractors must include asbestos management and/or removal costs in their pricing. Council Review & Budget Decision: July 2025 Formal Tender Launch (subject to approval): Q3 2025 Please email submissions or questions to: Ops@centralswindonnorth-pc.gov.uk CC: Mr Andrew Briggs

#### **Contract dates (estimated)**

- 1 December 2025 to 1 December 2025
- 1 day

### Main procurement category

Works

#### **CPV** classifications

- 45210000 Building construction work
- 45310000 Electrical installation work
- 45320000 Insulation work
- 45330000 Plumbing and sanitary works
- 45350000 Mechanical installations
- 45410000 Plastering work
- 45421100 Installation of doors and windows and related components
- 45430000 Floor and wall covering work
- 45440000 Painting and glazing work
- 45450000 Other building completion work
- 90650000 Asbestos removal services

#### **Contract locations**

UKC - North East (England)

- UKD North West (England)
- UKE Yorkshire and the Humber
- UKF East Midlands (England)
- UKG West Midlands (England)
- UKH East of England
- UKI London
- UKJ South East (England)
- UKK South West (England)

### **Engagement**

#### **Engagement deadline**

30 June 2025

## **Engagement process description**

This pre-engagement exercise is being conducted by Central Swindon North Parish Council to seek expressions of interest and indicative quotations from suitably qualified contractors in relation to the proposed refurbishment of the Princess Elizabeth Pavilion (Building 2) at the Moredon Sporting Hub, Swindon.

Scope of Engagement

The engagement covers:

Review of the provided tender pack, floor plans, and asbestos report

Provision of high-level cost estimates for internal and external refurbishment

Feedback on programme duration, project constraints, and delivery assumptions

Please note: This is not a formal tender. Responses will be used to assess viability, inform budgeting, and secure member approval prior to launching a full procurement process.

Site & Event Details

Site Address: Moredon Sporting Hub, Akers Way, Swindon, SN2 2NF

Site Visit: Site visits can be arranged by appointment only. Please email <a href="mailto:Ops@centralswindonnorth-pc.gov.uk">Ops@centralswindonnorth-pc.gov.uk</a> to request access.

No public briefing events are planned at this stage.

Submission Instructions

All expressions of interest and indicative responses should be submitted by 17:00 on 30 June 2025

Submissions must be sent via email to: Ops@centralswindonnorth-pc.gov.uk

Include a clear subject line: "EOI - Moredon Pavilion Refurbishment"

Clarification questions can also be submitted to the same email address no later than 24 June 2025

Responses should include:

A completed response or pricing template (if provided)

An outline of cost assumptions and exclusions

A brief summary of relevant project experience

**Next Steps** 

Responses will be reviewed in July 2025. Contractors may be invited to tender formally in Q3 2025, subject to council approval.

# **Participation**

## Particular suitability

Small and medium-sized enterprises (SME)

## **Contracting authority**

#### **Central Swindon North Parish Council**

• Public Procurement Organisation Number: PNJV-3912-DWLW

Moredon Sporting Hub Cheney Manor Ind Estate

Swindon

SN2 2QJ

**United Kingdom** 

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Region: UKK14 - Swindon

Organisation type: Public authority - sub-central government