This is a published notice on the Find a Tender service: <u>https://www.find-tender.service.gov.uk/Notice/029409-2021</u>

## Tender PAN2648 - Leaseholder insurance

Leicester City Council

F02: Contract notice Notice identifier: 2021/S 000-029409 Procurement identifier (OCID): ocds-h6vhtk-02fa50 Published 26 November 2021, 8:45am

# Section I: Contracting authority

## I.1) Name and addresses

Leicester City Council

City Hall (4th Floor), 115 Charles Street

Leicester

LE1 1FZ

Contact

Mr John Morgan

Email

John.Morgan@leicester.gov.uk

### Telephone

+44 1164540347

Country

United Kingdom

#### NUTS code

UKF21 - Leicester

#### Internet address(es)

Main address

http://www.leicester.gov.uk

Buyer's address

http://www.leicester.gov.uk

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://procontract.duenorth.com/Advert?advertId=cd65dfc1-8548-ec11-810e-005056b64545

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://procontract.duenorth.com/Advert?advertId=cd65dfc1-8548-ec11-810e-005056b64545

## I.4) Type of the contracting authority

Regional or local authority

### I.5) Main activity

General public services

# Section II: Object

## II.1) Scope of the procurement

#### II.1.1) Title

PAN2648 - Leaseholder insurance

Reference number

DN566961

#### II.1.2) Main CPV code

• 66515200 - Property insurance services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Leicester City Council invites Tenders for the provision of Buildings Insurance for leasehold properties.

The proposed Contract will be for three years with an option to extend for a period or periods totalling no more than a further two years. We anticipate awarding to a single Supplier.

#### II.1.6) Information about lots

This contract is divided into lots: No

## **II.2) Description**

#### II.2.3) Place of performance

NUTS codes

• UKF21 - Leicester

#### II.2.4) Description of the procurement

Leicester City Council requires Buildings Insurance for leasehold ex-Council properties which is arranged by the Council and recharged to leaseholders. The Supplier will provide a comprehensive package of insurance and claims service to leaseholders

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30%

Price - Weighting: 70%

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: Yes

Description of options

The proposed Contract will be for three years with an option to extend for a period or periods totalling no more than a further two years.

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# **Section IV. Procedure**

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 January 2022

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.7) Conditions for opening of tenders

Date

5 January 2022

Local time

12:00pm

# Section VI. Complementary information

## VI.1) Information about recurrence

This is a recurrent procurement: Yes

### VI.4) Procedures for review

#### VI.4.1) Review body

Construction and Technology Court (Queen's Bench Division)

Priory Courts, 33 Bull Street

Birmingham

B4 6DS

Email

John.morgan@leicester.gov.uk

Telephone

+44 1164540437

Country

United Kingdom