

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029406-2022>

Contract

## **ID 4281736 - DoJ - NICTS - Supply and Delivery of Legal Subscription Titles**

The Northern Ireland Courts and Tribunal Service

F03: Contract award notice

Notice identifier: 2022/S 000-029406

Procurement identifier (OCID): ocids-h6vhtk-035be1

Published 19 October 2022, 10:04am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Northern Ireland Courts and Tribunal Service

c/o CPD, 303 Airport Road West

BELFAST

BT3 9ED

#### **Email**

[Justice.CPD@finance-ni.gov.uk](mailto:Justice.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://www.justice-ni.gov.uk/topics/courts-and-tribunals>

Buyer's address

<https://www.finance-ni.gov.uk/topics/procurement>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 4281736 - DoJ - NICTS - Supply and Delivery of Legal Subscription Titles

#### **II.1.2) Main CPV code**

- 22110000 - Printed books

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Northern Ireland Courts and Tribunals Service, more specifically the Office of the Lady Chief Justice, has a primary role in supporting the work of the Judiciary, the efficient and effective functioning of the courts and the delivery of the administration of justice in Northern Ireland. One of the major support functions is providing a legal library and information service to all tiers of the Judiciary, legal support staff and court administrators.

The Library and Information Service functions in a high profile and fast paced environment with a requirement to deliver 'at speed' and to 'pre-empt' knowledge needs where possible. Items may be required at short notice and delay in their receipt can effect delay in decision making, lead to greater financial cost and making incorrect or un-researched decisions leading to loss of confidence, criticism and reputational damage to the Judiciary. The Northern Ireland Courts and Tribunals Service (NICTS) is seeking to establish a contract for the supply and delivery of legal subscription titles in print and/or electronic format.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £600,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 22112000 - Textbooks
- 92511000 - Library services
- 92510000 - Library and archive services
- 75231100 - Law-courts-related administrative services
- 22211000 - Journals
- 22211100 - Official journals

#### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

#### **II.2.4) Description of the procurement**

The Northern Ireland Courts and Tribunals Service, more specifically the Office of the Lady Chief Justice, has a primary role in supporting the work of the Judiciary, the efficient and effective functioning of the courts and the delivery of the administration of justice in Northern Ireland. One of the major support functions is providing a legal library and information service to all tiers of the Judiciary, legal support staff and court administrators. The Library and Information Service functions in a high profile and fast paced environment

with a requirement to deliver 'at speed' and to 'pre-empt' knowledge needs where possible. Items may be required at short notice and delay in their receipt can effect delay in decision making, lead to greater financial cost and making incorrect or un-researched decisions leading to loss of confidence, criticism and reputational damage to the Judiciary. The Northern Ireland Courts and Tribunals Service (NICTS) is seeking to establish a contract for the supply and delivery of legal subscription titles in print and/or electronic format.

#### **II.2.5) Award criteria**

Quality criterion - Name: Proposed Methodology / Weighting: 39

Quality criterion - Name: Contract Management / Contingency Arrangements / Weighting: 21

Cost criterion - Name: Percentage Discount Offered / Weighting: 30

Cost criterion - Name: Delivery Charge / Weighting: 10

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract period is 3 years followed by one optional extension period of up to 24 months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-022476](#)

---

## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Contract

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

18 October 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Information withheld for security reasons

Information withheld for security reasons

Email

[Justice.CPD@finance-ni.gov.uk](mailto:Justice.CPD@finance-ni.gov.uk)

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.finance-ni.gov.uk/topics/procurement>

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

Please note that information relating to contractors engaged by the Northern Ireland Department of Justice, and associated bodies is not published in any publicly accessible forum or publication. This is to protect such contractors, whose security and safety could be threatened by dissident terrorist organisations still active in Northern Ireland if their details became known. This is consistent with Regulation 50(6)(a). . . The estimated contract value is a broad estimate only and includes additional quantum for unforeseen demand and to future proof for additional potential. There is no guarantee of any level of business under this contract. The estimate is not deemed to be a condition of contract nor a guarantee of minimum demand or uptake. No compensation will be payable to a contractor should the actual demand be less than that stated. The contractor's performance on this contract will be managed as per specification and regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in Construction and Procurement Delivery for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a notice of written warning and notice of unsatisfactory performance and this contract may be terminated. The issue of a notice of written warning and notice of unsatisfactory performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of up to 3 years from the date of issue of the notice..

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures

The UK does not have any special review body with responsibility for appeal/mediation procedures

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

The UK does not have any special review body with responsibility for appeal/mediation procedures

The UK does not have any special review body with responsibility for appeal/mediation procedures

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead, any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the Public Contracts Regulations (as amended) 2015..