

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029402-2023>

Tender

Northumberland Small Business Service Provision of Technical Specialists and 1:2:1 support

Northumberland County Council

F02: Contract notice

Notice identifier: 2023/S 000-029402

Procurement identifier (OCID): ocids-h6vhtk-040840

Published 5 October 2023, 1:39pm

Section I: Contracting authority

I.1) Name and addresses

Northumberland County Council

County Hall

Morpeth

NE61 2EF

Contact

Mr Daniel Warnock

Email

Daniel.Warnock@northumberland.gov.uk

Telephone

+44 7592271110

Country

United Kingdom

Region code

UKC21 - Northumberland

Internet address(es)

Main address

<http://www.northumberland.gov.uk>

Buyer's address

<http://www.northumberland.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.procontract.due-north.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.procontract.due-north.com

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Northumberland Small Business Service Provision of Technical Specialists and 1:2:1 support

Reference number

DN693065

II.1.2) Main CPV code

- 79400000 - Business and management consultancy and related services

II.1.3) Type of contract

Services

II.1.4) Short description

The Northumberland Small Business Service is delivered by Advance Northumberland delivering on behalf of Northumberland County Council. The project is part funded by the North of Tyne Combined Authority Investment Fund and by the UK Government through the UK Shared Prosperity Fund and the Rural England Prosperity Fund with the North of Tyne Combined Authority as the lead authority.

The Northumberland Small Business Service (NSBS) Programme will be delivered over a 3-year period from 1st April 2023 – 31st March 2026 which will deliver business diagnostic and brokerage services available to all small and micro businesses across Northumberland.

Advance Northumberland wishes to appoint a supplier that can provide a pool of Technical Specialists to work alongside the NSBS programme. The selected supplier will facilitate the provision of 1-2-1 advice to eligible businesses identified by the project and accepted onto the NSBS Programme.

In order to deliver the 1-2-1 specialist support effectively, we wish to appoint a supplier that can provide a pool of Technical Specialists specialised in the following themes:

- Business planning
- Financial planning/modelling

- New product development support
- Resilience planning
- Taxation and exemption
- Sales strategies and work winning
- Digital Marketing
- Digital Enablement and Transformation
- Subsidy control and procurement guidance
- Market opportunities and demand
- Supply chain efficiencies and requirements
- Succession planning.
- Legal structures
- Innovation

This support will equate to between 3-12 hours of eligible support per business depending upon their requirements.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKC21 - Northumberland

II.2.4) Description of the procurement

The Northumberland Small Business Service is delivered by Advance Northumberland delivering on behalf of Northumberland County Council. The project is part funded by the North of Tyne Combined Authority Investment Fund and by the UK Government through the UK Shared Prosperity Fund and the Rural England Prosperity Fund with the North of

Tyne Combined Authority as the lead authority.

The Northumberland Small Business Service (NSBS) Programme will be delivered over a 3-year period from 1st April 2023 – 31st March 2026 which will deliver business diagnostic and brokerage services available to all small and micro businesses across Northumberland.

Advance Northumberland wishes to appoint a supplier that can provide a pool of Technical Specialists to work alongside the NSBS programme. The selected supplier will facilitate the provision of 1-2-1 advice to eligible businesses identified by the project and accepted onto the NSBS Programme.

In order to deliver the 1-2-1 specialist support effectively, we wish to appoint a supplier that can provide a pool of Technical Specialists specialised in the following themes:

- Business planning
- Financial planning/modelling
- New product development support
- Resilience planning
- Taxation and exemption
- Sales strategies and work winning
- Digital Marketing
- Digital Enablement and Transformation
- Subsidy control and procurement guidance
- Market opportunities and demand
- Supply chain efficiencies and requirements
- Succession planning.
- Legal structures
- Innovation

This support will equate to between 3-12 hours of eligible support per business depending

upon their requirements.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 November 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

6 November 2023

Local time

12:05pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

WC2A 2LL

Country

United Kingdom