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Tender

## **Northumberland Small Business Service Provision of Technical Specialists and 1:2:1 support**

Northumberland County Council

F02: Contract notice

Notice identifier: 2023/S 000-029402

Procurement identifier (OCID): ocds-h6vhtk-040840

Published 5 October 2023, 1:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Northumberland County Council

County Hall

Morpeth

NE61 2EF

#### **Contact**

Mr Daniel Warnock

#### **Email**

[Daniel.Warnock@northumberland.gov.uk](mailto:Daniel.Warnock@northumberland.gov.uk)

#### **Telephone**

+44 7592271110

**Country**

United Kingdom

**Region code**

UKC21 - Northumberland

**Internet address(es)**

Main address

<http://www.northumberland.gov.uk>

Buyer's address

<http://www.northumberland.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.procontract.due-north.com](http://www.procontract.due-north.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.procontract.due-north.com](http://www.procontract.due-north.com)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Northumberland Small Business Service Provision of Technical Specialists and 1:2:1 support

Reference number

DN693065

#### **II.1.2) Main CPV code**

- 79400000 - Business and management consultancy and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Northumberland Small Business Service is delivered by Advance Northumberland delivering on behalf of Northumberland County Council. The project is part funded by the North of Tyne Combined Authority Investment Fund and by the UK Government through the UK Shared Prosperity Fund and the Rural England Prosperity Fund with the North of Tyne Combined Authority as the lead authority.

The Northumberland Small Business Service (NSBS) Programme will be delivered over a 3-year period from 1st April 2023 – 31st March 2026 which will deliver business diagnostic and brokerage services available to all small and micro businesses across Northumberland.

Advance Northumberland wishes to appoint a supplier that can provide a pool of Technical Specialists to work alongside the NSBS programme. The selected supplier will facilitate the provision of 1-2-1 advice to eligible businesses identified by the project and accepted onto the NSBS Programme.

In order to deliver the 1-2-1 specialist support effectively, we wish to appoint a supplier that can provide a pool of Technical Specialists specialised in the following themes:

- Business planning
- Financial planning/modelling

- New product development support
- Resilience planning
- Taxation and exemption
- Sales strategies and work winning
- Digital Marketing
- Digital Enablement and Transformation
- Subsidy control and procurement guidance
- Market opportunities and demand
- Supply chain efficiencies and requirements
- Succession planning.
- Legal structures
- Innovation

This support will equate to between 3-12 hours of eligible support per business depending upon their requirements.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKC21 - Northumberland

### **II.2.4) Description of the procurement**

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UK Shared Prosperity Fund and the Rural England Prosperity Fund with the North of Tyne Combined Authority as the lead authority.

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- Supply chain efficiencies and requirements
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upon their requirements.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

6 November 2023

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

London

WC2A 2LL

Country

United Kingdom