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Tender

## **St John's CofE Academy Catering Tender**

St John's Church of England Academy

F02: Contract notice

Notice identifier: 2024/S 000-029357

Procurement identifier (OCID): ocds-h6vhtk-049aa2

Published 13 September 2024, 11:29am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St John's Church of England Academy

Bowens Hill Road

Coleford

GL16 8DU

#### **Contact**

Tania Armstrong

#### **Email**

[sbm@st-johns.dgat.org.uk](mailto:sbm@st-johns.dgat.org.uk)

#### **Telephone**

+44 1594832046

**Country**

United Kingdom

**NUTS code**

UKK13 - Gloucestershire

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

St John's CofE Academy Catering Tender

Reference number

RM&C/2024/SJA/443

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The school is putting its catering contract out to tender with a contract start date of 1st April 2025. The current catering service is in house. The school forms part of the Diocese of Gloucester Academy Trust.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKK13 - Gloucestershire

Main site or place of performance

St John's CofE Academy, Bowens Hill Road, Coleford,

Gloucestershire, GL16 8DU

## **II.2.4) Description of the procurement**

Pupil Numbers:

Nursery 0

KS1 64

KS2 91

Total 155

UIFSM Entitled: 64

Uptake: Circa 38 meals per day

Value: 2.53 GBP

FSM Entitled: 34

Uptake: Circa 39 meals per week

Value: 2.53 GBP

Pupil Paid Meals Pupils: 57

Uptake: Circa 21 meals per day

Value: 2.55 GBP

Staff Duty Meal N/A

Staff Cash Meals No of Staff: 32

Uptake: 1-2 meals per week

Value: 2.55 GBP

Sales over 12 months

UIFSM Sales 18,393 GBP

FSM Sales 18,694 GBP

Pupil Paid Meal Sales 10,122 GBP

Staff Duty Meal Sales N/A

Staff Cash Sales 142 GBP

Hospitality Sales 0 GBP

Service Times: 11:45 to 13:00

Current Contractor: In house

Part of the Diocese of Gloucester Academy Trust

Tender will include Breakfast Club and Afterschool Club cold food provision

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 October 2024

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

11 November 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=232765](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=232765).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:232765)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom



Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

#### **VI.4.2) Body responsible for mediation procedures**

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

Reading

RG8 0JJ

Email

[David.allen@rmandcconsultants.co.uk](mailto:David.allen@rmandcconsultants.co.uk)

Telephone

+44 7786312805

Country

United Kingdom

Internet address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)