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Tender

## **ID 3703924 -DE - Review of Special Educational Needs (SEN) service provision and processes**

Department of Education  
Department of Education NI

F02: Contract notice

Notice identifier: 2021/S 000-029349

Procurement identifier (OCID): ocds-h6vhtk-02fa14

Published 25 November 2021, 1:54pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department of Education  
  
Rathgael House, 43 Balloo Rd,  
  
Bangor  
  
BT19 7PR

#### **Contact**

SSDAdmin.CPDfinance-ni.gov.uk

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

Department of Education NI

Rathgael House

Bangor

BT19 7PR

**Email**

[ssdadmin.CPD@finance-ni.gov.uk](mailto:ssdadmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

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**Internet address(es)**

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Buyer's address

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## **I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 3703924 -DE - Review of Special Educational Needs (SEN) service provision and processes

Reference number

ID 3703924

#### **II.1.2) Main CPV code**

- 72221000 - Business analysis consultancy services

#### **II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

DE - Review of Special Educational Needs (SEN) service provision and processes

### **II.1.5) Estimated total value**

Value excluding VAT: £190,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79411100 - Business development consultancy services
- 79400000 - Business and management consultancy and related services
- 79410000 - Business and management consultancy services
- 79419000 - Evaluation consultancy services
- 79200000 - Accounting, auditing and fiscal services
- 79212000 - Auditing services
- 79210000 - Accounting and auditing services
- 79212500 - Accounting review services
- 79100000 - Legal services
- 98200000 - Equal opportunities consultancy services
- 71621000 - Technical analysis or consultancy services
- 73000000 - Research and development services and related consultancy services
- 73220000 - Development consultancy services
- 73200000 - Research and development consultancy services
- 73210000 - Research consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

DE - Review of Special Educational Needs (SEN) service provision and processes

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Cost / Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £190,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

6

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 January 2022

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 7 April 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

7 January 2022

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The successful Contractor's performance on this Contract will be managed as per the specification and regularly monitored (see..... Procurement Guidance Note 01/12 - Contract Management - Procedures and Principles). Contractors not delivering on contract..... requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory..... levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach... satisfactory..... levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this.. occurs. and their..... performance still does not improve to satisfactory levels within the specified period, it may be regarded as an.. act of grave. professional..... misconduct and they may be issued with a Notice of Unsatisfactory Performance and this Contract may.. be terminated.. A central.. register.... of such Notices for supplies and services contracts will be maintained and published on the.. CPD website. Any. contractor in.. receipt of a... Notice of Unsatisfactory Performance will be required to declare this in future tender.. submissions for a. period of three.. years from the... date of issue of the Notice. It may also result in the contractor being excluded from.. all procurement. competitions being.. undertaken by... Centres of Procurement Expertise on behalf of bodies covered by the Northern.. Ireland Procurement. Policy.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Any challenges are dealt with by the High Court Commercial Division to which proceedings may be issued regarding alleged breaches of the Public Contracts Regulations

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Country

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#### **VI.4.2) Body responsible for mediation procedures**

CPD will comply with the Public Contracts Regulations 2015 as amended and, where appropriate, will incorporate a standstill period i.e. a minimum of 10 calendar days at the point information on the award of... contract is... communicated to tenderers. That notification will provide full inf

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