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Tender

EDC/2021/3224 - City Deal - Outline Business Case Coordination

East Dunbartonshire Council

F02: Contract notice

Notice identifier: 2021/S 000-029347

Procurement identifier (OCID): ocids-h6vhtk-02fa12

Published 25 November 2021, 1:44pm

The closing date and time has been changed to:

14 January 2022, 5:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

East Dunbartonshire Council

Civic & Corporate Headquarters, Southbank Marina, 12 Strathkelvin Place

Kirkintilloch

G66 1TJ

Contact

Richard Horbury

Email

richard.horbury@eastdunbarton.gov.uk

Telephone

+44 1415745750

Fax

+44 1415745529

Country

United Kingdom

NUTS code

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Internet address(es)

Main address

<http://www.eastdunbarton.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00225

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Glasgow City Region City Deal

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

EDC/2021/3224 - City Deal - Outline Business Case Coordination

Reference number

EDC/2021/3224

II.1.2) Main CPV code

- 71000000 - Architectural, construction, engineering and inspection services

II.1.3) Type of contract

Services

II.1.4) Short description

Under this procurement, East Dunbartonshire Council (EDC) is seeking to appoint a suitably experienced and qualified Consultant to provide all necessary resources, including, without limitation, all necessary management, staff, supervision, labour and equipment, to undertake specialist services in relation to Outline Business Case production and coordination for each of the three Glasgow City Region City Deal projects under the EDC Place and Growth Programme.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71240000 - Architectural, engineering and planning services
- 71400000 - Urban planning and landscape architectural services
- 71200000 - Architectural and related services
- 71410000 - Urban planning services
- 79400000 - Business and management consultancy and related services
- 79410000 - Business and management consultancy services
- 71321100 - Construction economics services
- 79311400 - Economic research services
- 79311410 - Economic impact assessment
- 71311300 - Infrastructure works consultancy services
- 79411100 - Business development consultancy services

II.2.3) Place of performance

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

Local Government area of East Dunbartonshire

II.2.4) Description of the procurement

East Dunbartonshire Council (EDC) is seeking to appoint a suitably experienced and qualified Consultant to provide all necessary resources, including, without limitation, all necessary management, staff, supervision, labour and equipment, to undertake specialist services in relation to Outline Business Case production and coordination for each of the three Glasgow City Region City Deal projects under the EDC Place and Growth Programme.

II.2.5) Award criteria

Quality criterion - Name: Management of the Contract / Weighting: 25%

Quality criterion - Name: Recent Participation / Weighting: 20%

Quality criterion - Name: Providing the Services / Weighting: 30%

Quality criterion - Name: Quality Management / Weighting: 10%

Quality criterion - Name: Fair Work First / Weighting: 5%

Quality criterion - Name: Community Benefits / Weighting: 10%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

30

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The relevant selection criteria for Suitability is included in the online SPD (Scotland) module linked to this Contract Notice.

Minimum level(s) of standards:

Responses to the SPD (Scotland) questions for Suitability will be assessed on a PASS/FAIL basis by East Dunbartonshire Council as follows:

FAIL = Response fails to meet the selection criteria of East Dunbartonshire Council.

PASS = Response meets the selection criteria of East Dunbartonshire Council.

Failure of a bidder to achieve a PASS against any of the assessed questions will automatically result in his exclusion from the procurement exercise.

III.1.2) Economic and financial standing

List and brief description of selection criteria

The relevant selection criteria for Economic and Financial Standing is included in the online SPD (Scotland) module linked to this Contract Notice and outlined below:

SPD 4B.1.1 Bidders will be required to have a minimum “general” yearly turnover of 400,000 GBP for the last three years.

SPD 4B.3 Where turnover information is not available for the time period requested, the bidder will be required to state the date which they were set up or started trading.

SPD 4B.5. It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commence of any subsequently awarded contract, the types and levels of insurance indicated below:

Professional Risk Indemnity Insurance = 1,000,000 [one million] GBP in respect of each claim without limit to the number of claims.

Employer's (Compulsory) Liability Insurance = 5,000,000 [five million] GBP in respect of

each claim without limit to the number of claims.

Public Liability Insurance = 5,000,000 [five million] GBP in respect of each claim without limit to the number of claims.

In addition, bidders are required to complete the financial information and ratios in the 'Financial Vetting Questionnaire' in Volume 0 of the procurement documents, and submit as part of the overall tender submission.

Minimum level(s) of standards possibly required

Responses to the SPD (Scotland) questions for Economic and Financial Standing will be assessed on a PASS/FAIL basis by East Dunbartonshire Council as follows:

FAIL = Response fails to meet the selection criteria of East Dunbartonshire Council.

PASS = Response meets the selection criteria of East Dunbartonshire Council.

Failure of a bidder to achieve a PASS against any of the assessed questions will automatically result in his exclusion from the procurement exercise.

The minimum level(s) of standard required for the financial ratios in the Financial Vetting Questionnaire' are as follows:

[Ratio 1] Acid Test: $(\text{Current Assets} - \text{Stock}) / \text{Current Liabilities}$. To pass the Acid Test Ratio question the bidder must have a score of greater than 1.

[Ratio 2] Return on Capital Employed %: $\text{Operating Profit} / \text{Capital employed}$. To pass the ROCE ratio the bidder must score a positive figure/percentage.

[Ratio 3] Current Ratio: $\text{Current Assets} / \text{Current Liabilities}$. To pass Current Ratio the bidder must achieve a score of greater than 1.

East Dunbartonshire Council will consider a PASS in any two of the above three ratios as an overall pass for this part of the assessment. Failure of a bidder to achieve a PASS for this part of the assessment will automatically result in his exclusion from the procurement exercise.

III.1.3) Technical and professional ability

List and brief description of selection criteria

The relevant selection criteria for Technical and Professional Ability is included in the online SPD (Scotland) module linked to this Contract Notice.

Minimum level(s) of standards possibly required

Responses to the SPD question 4C.2 will be assessed by East Dunbartonshire Council as follows:

FAIL = Nil or inadequate response which fails to demonstrate previous experience/capacity/capability relevant to this criterion or the response is partially relevant but generally poor with the response showing some elements of relevance to the criterion but contains insufficient/limited detail or explanation to demonstrate previous relevant experience/capacity/capability.

PASS = Response is relevant and good. The response is sufficiently detailed to demonstrate a good amount of experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients.

Responses to SPD question 4C.10 will not be assessed as part of the selection criteria but East Dunbartonshire Council reserve the right to clarify the percentage stated by a bidder.

Failure of a bidder to achieve a PASS against any of the assessed questions will automatically result in his exclusion from the procurement exercise.

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

7 January 2022

Local time

12:00pm

Changed to:

Date

14 January 2022

Local time

5:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 9 May 2022

IV.2.7) Conditions for opening of tenders

Date

7 January 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=674802.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community benefit requirements are in the Community Benefits Approach set out in Annex D of Volume 0 of the procurement documents.

(SC Ref:674802)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=674802

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Clerks Office

PO Box 23, 1 Charlton Place

Glasgow

G5 9DA

Country

United Kingdom