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Tender

## **Norfolk & Waveney ICB - Courier and Associated Services**

NHS Norfolk & Waveney Integrated Care Board

F02: Contract notice

Notice identifier: 2023/S 000-029345

Procurement identifier (OCID): ocids-h6vhtk-03e02c

Published 5 October 2023, 9:08am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Norfolk & Waveney Integrated Care Board

County Hall, Martineau Ln

Norwich

NR1 2DH

#### **Contact**

Corporate Service

#### **Email**

[corporate.services@eoecph.nhs.uk](mailto:corporate.services@eoecph.nhs.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH15 - Norwich and East Norfolk

### **Internet address(es)**

Main address

<https://www.improvinglivesnw.org.uk/about-us/our-nhs-integrated-care-board-icb/icb-contact/>

Buyer's address

<https://www.improvinglivesnw.org.uk/about-us/our-nhs-integrated-care-board-icb/icb-contact/>

### **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Norfolk & Waveney ICB - Courier and Associated Services

#### **II.1.2) Main CPV code**

- 64120000 - Courier services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

It is the intention of the Norfolk & Waveney ICB to award a contract to a single supplier for the provision of Courier and Associated Services within the ICB.

The scope of the proposed contract will include the following organisations:

- ~ Norfolk and Norwich NHS Foundation Trust
- ~ The Queen Elizabeth NHS Foundation Trust
- ~ James Paget University Hospital

However, it is also permissible that services from other Norfolk & Waveney ICB organisations may be onboarded during the lifetime of the contract to ensure regional service requirements are met.

East of England NHS Collaborative Procurement Hub will, on behalf of the Contracting Authorities, host any resulting tender process through Atamis via our e-sourcing portal link.

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 64100000 - Post and courier services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The scope of the contract will include but is not limited too:

Courier Services for Eastern Pathology Alliance for Norfolk and Norwich Hospital (NNUH), James Paget Hospital (JPH) and The Queen Elizabeth Hospital (QEH).

Network Logistics Solutions for NNUH, JPH and QEH to deliver daily logistic solutions to Community Services including but not limited too:

Pharmacy

Pathology

Blood Sciences

Microbiology

Medical Records

Equipment

Shuttle Service

The service is expected to be 7 days a week, 365 days a year, with Ad-Hoc work to be included.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

option to extend for 2 x 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-019594](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 5 October 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

5 October 2023

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The tender will run on the Atamis portal: <https://health-family.force.com/s/Welcome>

Suppliers should register on the portal, if not already registered:

Suppliers can contact the Atamis helpdesk for any technical support at - [support-health@atamis.co.uk](mailto:support-health@atamis.co.uk) or by calling 0800 9956035

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

NHS Litigation Authority

8th Floor, 10 South Colonnade, Canary Wharf

London

E14 4PU

Email

[procurement@resolution.nhs.uk](mailto:procurement@resolution.nhs.uk)

Country

United Kingdom

Internet address

<https://www.resolution.nhs.uk/>