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Tender

Norfolk & Waveney ICB - Courier and Associated Services

NHS Norfolk & Waveney Integrated Care Board

F02: Contract notice

Notice identifier: 2023/S 000-029345

Procurement identifier (OCID): ocds-h6vhtk-03e02c

Published 5 October 2023, 9:08am

Section I: Contracting authority

I.1) Name and addresses

NHS Norfolk & Waveney Integrated Care Board

County Hall, Martineau Ln

Norwich

NR1 2DH

Contact

Corporate Service

Email

corporate.services@eoecph.nhs.uk

Country

United Kingdom

Region code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

<https://www.improvinglivesnw.org.uk/about-us/our-nhs-integrated-care-board-icb/icb-contact/>

Buyer's address

<https://www.improvinglivesnw.org.uk/about-us/our-nhs-integrated-care-board-icb/icb-contact/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Norfolk & Waveney ICB - Courier and Associated Services

II.1.2) Main CPV code

- 64120000 - Courier services

II.1.3) Type of contract

Services

II.1.4) Short description

It is the intention of the Norfolk & Waveney ICB to award a contract to a single supplier for the provision of Courier and Associated Services within the ICB.

The scope of the proposed contract will include the following organisations:

- ~ Norfolk and Norwich NHS Foundation Trust
- ~ The Queen Elizabeth NHS Foundation Trust
- ~ James Paget University Hospital

However, it is also permissible that services from other Norfolk & Waveney ICB organisations may be onboarded during the lifetime of the contract to ensure regional service requirements are met.

East of England NHS Collaborative Procurement Hub will, on behalf of the Contracting Authorities, host any resulting tender process through Atamis via our e-sourcing portal link.

II.1.5) Estimated total value

Value excluding VAT: £10,400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 64100000 - Post and courier services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The scope of the contract will include but is not limited too:

Courier Services for Eastern Pathology Alliance for Norfolk and Norwich Hospital (NNUH), James Paget Hospital (JPH) and The Queen Elizabeth Hospital (QEH).

Network Logistics Solutions for NNUH, JPH and QEH to deliver daily logistic solutions to Community Services including but not limited too:

Pharmacy

Pathology

Blood Sciences

Microbiology

Medical Records

Equipment

Shuttle Service

The service is expected to be 7 days a week, 365 days a year, with Ad-Hoc work to be included.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

option to extend for 2 x 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-019594](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 November 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 5 October 2023

IV.2.7) Conditions for opening of tenders

Date

5 October 2023

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The tender will run on the Atamis portal: <https://health-family.force.com/s/Welcome>

Suppliers should register on the portal, if not already registered:

Suppliers can contact the Atamis helpdesk for any technical support at - support-health@atamis.co.uk or by calling 0800 9956035

VI.4) Procedures for review

VI.4.1) Review body

NHS Litigation Authority

8th Floor, 10 South Colonnade, Canary Wharf

London

E14 4PU

Email

procurement@resolution.nhs.uk

Country

United Kingdom

Internet address

<https://www.resolution.nhs.uk/>