

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029336-2023>

Tender

## **SPS-02005 - Supply of Hot Food Trolleys to all SPS Sites**

Scottish Prison Service

F02: Contract notice

Notice identifier: 2023/S 000-029336

Procurement identifier (OCID): ocds-h6vhtk-03e45c

Published 5 October 2023, 8:48am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Prison Service

Scottish Prison Service

Edinburgh

EH12 9DJ

#### **Contact**

Tegan Gregory

#### **Email**

[tegan.gregory@prisons.gov.scot](mailto:tegan.gregory@prisons.gov.scot)

#### **Telephone**

+44 1313303595

## **Country**

United Kingdom

## **NUTS code**

UKM75 - Edinburgh, City of

## **Internet address(es)**

Main address

<http://www.sps.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00384](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00384)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

## **I.4) Type of the contracting authority**

National or federal Agency/Office

## **I.5) Main activity**

Public order and safety

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SPS-02005 - Supply of Hot Food Trolleys to all SPS Sites

Reference number

SPS-02005

#### **II.1.2) Main CPV code**

- 39310000 - Catering equipment

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The SPS requires a contract for the provision of Hot Food Trolleys across the SPS estate. The SPS cater on site and Hot Food Trolleys are an essential piece of kitchen equipment for SPS Establishments. The distance from halls to the kitchen can be long and therefore, to preserve the food and keep it warm, hot food trolleys are required. The Hot Food Trolleys shall be utilised both indoors and outdoors. The outdoor conditions consist of various surfaces (e.g. paving slabs, road tar, monobloc, rough ground, slopes) therefore they shall be suitable for all-terrain purposes.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 39310000 - Catering equipment

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

The SPS shall commence this procurement process in good faith and with the intention of awarding a contract. Following publication of the Contract Notice, an Invitation to Tender (ITT) will be published by SPS and will be made available to bidders on Public Contract Scotland – Tender (PCS-T). Tender responses will then be evaluated by the SPS in accordance with the ITT.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical Questions / Weighting: 30

Price - Weighting: 70

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Extension of an additional 36 months is available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-021149](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 November 2023

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

3 November 2023

Local time

2:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 52025. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:746373)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

Telephone

+44 01312252525

Country

United Kingdom