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Tender

## **External Consultant to Provide Domestic Retrofit advice for Hard-to-Reach Consumers**

West Yorkshire Combined Authority

F02: Contract notice

Notice identifier: 2023/S 000-029328

Procurement identifier (OCID): ocids-h6vhtk-040809

Published 4 October 2023, 6:51pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Yorkshire Combined Authority

Wellington House, 40-50 Wellington Street

Leeds

LS1 2DE

#### **Contact**

Sukhninder Kaur

#### **Email**

[sukhninder.kaur@westyorks-ca.gov.uk](mailto:sukhninder.kaur@westyorks-ca.gov.uk)

#### **Telephone**

+44 1133481770

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

8876556

**Internet address(es)**

Main address

<https://www.westyorks-ca.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103257>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=71822&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=71822&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=71822&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=71822&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

External Consultant to Provide Domestic Retrofit advice for Hard-to-Reach Consumers

#### **II.1.2) Main CPV code**

- 51000000 - Installation services (except software)

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The purpose of this commission is secure an external supplier to deliver the Local Energy Advice Demonstrators project as part of the Better Homes Hub. Learning from this project will be used to inform development of the planned One Stop Shop information and advice service, improving accessibility for West Yorkshire's residents. The successful supplier will be responsible for the coordination and provision of in-person advice on domestic energy-efficiency retrofit in West Yorkshire as part of this Local Energy Advice Demonstrators project until 31 March 2025.

#### **II.1.5) Estimated total value**

Value excluding VAT: £661,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50000000 - Repair and maintenance services
- 51000000 - Installation services (except software)
- 31000000 - Electrical machinery, apparatus, equipment and consumables; lighting

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The purpose of this commission is secure an external supplier to deliver the Local Energy Advice Demonstrators project as part of the Better Homes Hub. Learning from this project will be used to inform development of the planned One Stop Shop information and advice service, improving accessibility for West Yorkshire's residents. The successful supplier will be responsible for the coordination and provision of in-person advice on domestic energy-efficiency retrofit in West Yorkshire as part of this Local Energy Advice Demonstrators project until 31 March 2025.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £661,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

18 December 2023

End date

31 March 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

3 November 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

London

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

West Yorkshire Combined Authority

Wellington House, 40-50 Wellington Street

Leeds

LS1 2DE

Country

United Kingdom