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Tender

Provision of a Bistro/Cafeteria Service

Cleveland Fire Authority

F02: Contract notice

Notice identifier: 2021/S 000-029325

Procurement identifier (OCID): ocids-h6vhtk-02f9fc

Published 25 November 2021, 11:06am

Section I: Contracting authority

I.1) Name and addresses

Cleveland Fire Authority

Training & Administration Hub, Queens Meadow Business Park

Hartlepool

TS25 5TH

Contact

Julie Richards

Email

jrichards@clevelandfire.gov.uk

Telephone

+44 1429874042

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

this is not applicable

Internet address(es)

Main address

<http://www.clevelandfire.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/85799>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=40966&B=BLUELIGHT

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=40966&B=BLUELIGHT

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of a Bistro/Cafeteria Service

Reference number

S&P130/2021

II.1.2) Main CPV code

- 55500000 - Canteen and catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Cleveland Fire Brigade is committed to providing a safe and healthy working environment for its staff and to promote health and wellbeing within the workplace.

A key aspect to this objective is for the organisation to provide a catering service at its main administration hub site in Hartlepool with the successful contractor being expected to work collaboratively with the Brigade ensuring that there is sufficient fresh food on offering each day which clearly show the nutritional value.

The Contractor is required to provide a Catering Service to Cleveland Fire Brigade's Training and Administration Hub which is based at Queens Meadow Business Park, Hartlepool, TS25 5TH

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55520000 - Catering services

II.2.3) Place of performance

NUTS codes

- UKC1 - Tees Valley and Durham
- UKC - North East (England)
- UK - United Kingdom

Main site or place of performance

UKC1

II.2.4) Description of the procurement

Cleveland Fire Brigade is committed to providing a safe and healthy working environment for its staff and to promote health and wellbeing within the workplace.

A key aspect to this objective is for the organisation to provide a catering service at its main administration hub site in Hartlepool with the successful contractor being expected to work collaboratively with the Brigade ensuring that there is sufficient fresh food on offering each day which clearly show the nutritional value.

The Contractor is required to provide a Catering Service to Cleveland Fire Brigade's Training and Administration Hub which is based at Queens Meadow Business Park, Hartlepool, TS25 5TH

The Training & Administration Hub houses approximately 100 staff with an additional 20 staff also based at the Brigades Technical hub and workshops which is adjacent to the main administration hub.

There is also a Training & Education Department within the administration hub which runs courses 7 days a week (Inc. every bank holiday apart from Christmas) for 51 weeks of the Year.

There are also regular visitors who attend the brigade and require catering.

Currently on the Queens Meadow Business Park there are no other catering vendors, the successful supplier would be able to promote the Bistro/Cafeteria facility to neighbouring facilities to increase business.

Bidders should note that the contract will be based on Nil subsidy, therefore all overhead

costs such as food, labour, sundries and contractor earnings are recovered from the gross profit earned from sales

In return Cleveland Fire Brigade will provide the successful contractor with suitable premises and inventory (detailed in Appendix 1 – heavy equipment) in order to operate a commercial kitchen. The cost of Energy, water, equipment maintenance and deep cleans will be the responsibility of the Brigade during the contract duration

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 January 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 March 2022

IV.2.7) Conditions for opening of tenders

Date

7 January 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Peter Devlin

Training & Admin Hub, Queens Meadow Business Park,

Hartlepool

TS25 5TH

Country

United Kingdom