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#### Contract

# Office & Business Solutions Framework Agreement

Procurement for Housing

F03: Contract award notice

Notice identifier: 2021/S 000-029310

Procurement identifier (OCID): ocds-h6vhtk-02a319

Published 25 November 2021, 9:05am

# **Section I: Contracting authority**

## I.1) Name and addresses

Procurement for Housing

2 Olympic Way, Woolston Grange Avenue

Birchwood, Warrington

WA2 0YL

#### Contact

**Andrea Dickaty** 

#### **Email**

ADickaty@pfh.co.uk

#### **Telephone**

+44 1925286367

### Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

## Internet address(es)

Main address

http://www.procurementforhousing.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search\_AuthProfile.aspx?ID=AA26067

## I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

General public services

# **Section II: Object**

## II.1) Scope of the procurement

### II.1.1) Title

Office & Business Solutions Framework Agreement

Reference number

PR/OBS/0421

### II.1.2) Main CPV code

 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

Established in 2004, Procurement for Housing (PfH) is a national procurement consortium dedicated to the social housing sector and supported by the National Housing Federation (NHF), Chartered Institute of Housing (CIH) and HouseMark. Collectively our Members manage more than 75% of UK' social housing stock, with PfH helping them to achieve efficiency savings using a wide range of services including framework agreements, spend analyses, strategy reviews, consolidated billing and comprehensive reporting.

PfH is a contracting authority under Regulation 2 of the Public Contracts Regulations 2015 ("PCR 2015") and a central purchasing body under regulation 37 PCR 2015.

PfH is tendering for a framework agreement for Office & Business Solutions. Tenders were invited from suitably experienced organisations that can provide the range of products and services in addition to meeting the minimum selection criteria as set out in the tender documentation.

The Framework has been awarded for an initial period of 3 years, and may be extended for a further 12 months at the discretion of PfH.

#### II.1.6) Information about lots

This contract is divided into lots: Yes

### II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £35,000,000

## II.2) Description

#### II.2.1) Title

Complete Office & Business Solutions

Lot No

1

#### II.2.2) Additional CPV code(s)

- 30000000 Office and computing machinery, equipment and supplies except furniture and software packages
- 30100000 Office machinery, equipment and supplies except computers, printers and furniture
- 30123000 Office and business machines
- 30190000 Various office equipment and supplies
- 30191100 Filing equipment
- 30192000 Office supplies
- 30192110 Ink products
- 30192112 Ink sources for printing machinery
- 30192113 Ink cartridges
- 30197630 Printing paper
- 30197640 Self-copy or other copy paper
- 30197641 Thermographic paper
- 30197642 Photocopier paper and xerographic paper
- 30197643 Photocopier paper
- 30197644 Xerographic paper
- 30197645 Card for printing

- 30199000 Paper stationery and other items
- 30237310 Font cartridges for printers
- 79400000 Business and management consultancy and related services
- 79900000 Miscellaneous business and business-related services
- 39800000 Cleaning and polishing products
- 24000000 Chemical products
- 33760000 Toilet paper, handkerchiefs, hand towels and serviettes
- 33770000 Paper sanitary
- 39830000 Cleaning products
- 18200000 Outerwear
- 18100000 Occupational clothing, special workwear and accessories
- 18300000 Garments
- 18400000 Special clothing and accessories
- 18800000 Footwear
- 33141620 Medical kits
- 33141623 First-aid boxes
- 33000000 Medical equipments, pharmaceuticals and personal care products
- 33199000 Medical clothing
- 35110000 Firefighting, rescue and safety equipment
- 35810000 Individual equipment
- 18143000 Protective gear
- 30200000 Computer equipment and supplies
- 30125100 Toner cartridges
- 30234000 Storage media
- 30237200 Computer accessories
- 30237300 Computer supplies

- 48000000 Software package and information systems
- 72268000 Software supply services
- 39000000 Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products
- 39100000 Furniture
- 39130000 Office furniture
- 39134000 Computer furniture
- 39140000 Domestic furniture
- 39141000 Kitchen furniture and equipment
- 39150000 Miscellaneous furniture and equipment
- 39160000 School furniture
- 30191000 Office equipment except furniture
- 30197000 Small office equipment
- 90500000 Refuse and waste related services
- 90511400 Paper collecting services
- 90510000 Refuse disposal and treatment
- 90514000 Refuse recycling services
- 33182100 Defibrillator

#### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

#### II.2.4) Description of the procurement

Lot 1 of the Framework Agreement is for complete office and business solutions covering a wide range of office associated products including but not limited to;

Envelopes, Postal, Packaging, General Office Stationery, Books and Pads, Document Presentation, Business machines, Paper, Labels Signage Identification, Filing and Storage, Reception, Office and Personal, Furniture and Meeting Room Equipment, Writing and Correction, Cleaning and Hygiene including machinery purchase and rental,

Diaries and Planners, IT and Environment, Catering, PPE and Safety, Signage, First Aid including Medical testing kits and accessories, Postage, Inks and Toners, Shredding and recycling services, Associated servicing, maintenance, hire and rental services.

It is PfH has awarded places on the framework to 5 suppliers who have a national service provision.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Quality criterion - Name: Sustainability / Weighting: 10

Price - Weighting: 50

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### II.2.1) Title

Office & Business Solutions Guaranteed Savings

Lot No

2

### II.2.2) Additional CPV code(s)

- 30000000 Office and computing machinery, equipment and supplies except furniture and software packages
- 30100000 Office machinery, equipment and supplies except computers, printers and furniture
- 30192700 Stationery
- 30192000 Office supplies
- 30123000 Office and business machines

- 30190000 Various office equipment and supplies
- 30191100 Filing equipment
- 30192110 Ink products
- 30192112 Ink sources for printing machinery
- 30192113 Ink cartridges
- 30197630 Printing paper
- 30197640 Self-copy or other copy paper
- 30197641 Thermographic paper
- 30197642 Photocopier paper and xerographic paper
- 30197643 Photocopier paper
- 30197644 Xerographic paper
- 30197645 Card for printing
- 30237310 Font cartridges for printers
- 79400000 Business and management consultancy and related services
- 79900000 Miscellaneous business and business-related services
- 39800000 Cleaning and polishing products
- 24000000 Chemical products
- 33760000 Toilet paper, handkerchiefs, hand towels and serviettes
- 33770000 Paper sanitary
- 39000000 Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products
- 39830000 Cleaning products
- 18100000 Occupational clothing, special workwear and accessories
- 18200000 Outerwear
- 18300000 Garments
- 18400000 Special clothing and accessories

- 18800000 Footwear
- 33141620 Medical kits
- 33141623 First-aid boxes
- 33000000 Medical equipments, pharmaceuticals and personal care products
- 33199000 Medical clothing
- 35110000 Firefighting, rescue and safety equipment
- 35810000 Individual equipment
- 18143000 Protective gear
- 33182100 Defibrillator
- 30200000 Computer equipment and supplies
- 30125100 Toner cartridges
- 30234000 Storage media
- 30237200 Computer accessories
- 30237300 Computer supplies
- 48000000 Software package and information systems
- 72268000 Software supply services
- 39100000 Furniture
- 39130000 Office furniture
- 39134000 Computer furniture
- 39140000 Domestic furniture
- 39141000 Kitchen furniture and equipment
- 39150000 Miscellaneous furniture and equipment
- 39160000 School furniture
- 30191000 Office equipment except furniture
- 30197000 Small office equipment
- 30199000 Paper stationery and other items

- 90500000 Refuse and waste related services
- 90511400 Paper collecting services
- 90510000 Refuse disposal and treatment
- 90514000 Refuse recycling services

### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

### II.2.4) Description of the procurement

Lot 2 - Office & Business Solutions Guaranteed Savings.

This lot covers all the same supplies & services as detailed for Lot 1.

For Lot 2 the awarded supplier will be required to support PfH members in achieving guaranteed savings over the period of their call-off contract(s).

PfH have awarded this lot to a single national supplier.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Quality criterion - Name: Sustainability / Weighting: 10

Price - Weighting: 50

#### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section IV. Procedure

## **IV.1) Description**

### IV.1.1) Type of procedure

Open procedure

## IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

### IV.2.1) Previous publication concerning this procedure

Notice number: 2021/S 000-007080

## Section V. Award of contract

#### Lot No

1

#### **Title**

Complete Office & Business Solutions

A contract/lot is awarded: Yes

## V.2) Award of contract

### V.2.1) Date of conclusion of the contract

21 October 2021

### V.2.2) Information about tenders

Number of tenders received: 6

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: Yes

### V.2.3) Name and address of the contractor

Banner Group Limited

Newland House, Tuscany Park, Express Way, Normanton

Wakefield

WF6 2TZ

Telephone

+44 8435383311 Fax +44 8443719435 Country **United Kingdom NUTS** code • UKE4 - West Yorkshire The contractor is an SME No V.2.3) Name and address of the contractor Lyreco (UK) Ltd Unit 5, Deer Park Court, Donnington Wood **Telford** TF2 7NB Telephone +44 7900922549 Country **United Kingdom NUTS** code • UK - United Kingdom The contractor is an SME No V.2.3) Name and address of the contractor

Commonaid Craun
Commercial Group
Commercial House, Old Station Drive, Liddington Park, Leckhampton
Cheltenham
GL53 0DL
Telephone
+44 7977180976
Country
United Kingdom
NUTS code
UK - United Kingdom
The contractor is an SME
No
No V.2.3) Name and address of the contractor
V.2.3) Name and address of the contractor
V.2.3) Name and address of the contractor  Bates Office Services Ltd
V.2.3) Name and address of the contractor  Bates Office Services Ltd  A1-A4 Knights Park Ind Estate, Knight Road
V.2.3) Name and address of the contractor  Bates Office Services Ltd  A1-A4 Knights Park Ind Estate, Knight Road  Rochester
V.2.3) Name and address of the contractor  Bates Office Services Ltd  A1-A4 Knights Park Ind Estate, Knight Road  Rochester  ME2 2LS
V.2.3) Name and address of the contractor  Bates Office Services Ltd  A1-A4 Knights Park Ind Estate, Knight Road  Rochester  ME2 2LS  Telephone
V.2.3) Name and address of the contractor  Bates Office Services Ltd  A1-A4 Knights Park Ind Estate, Knight Road  Rochester  ME2 2LS  Telephone  +44 1322550167

• UK - United Kingdom

NUTS code

The contractor is an SME

No

## V.2.3) Name and address of the contractor

Office Depot UK Limited

501 Beaumont Leys Lane

Leicester

LE4 2BN

Telephone

+44 11162372001

Fax

+44 8704055335

Country

**United Kingdom** 

**NUTS** code

• UKF21 - Leicester

The contractor is an SME

No

# V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £10,000,000

## Section V. Award of contract

#### Lot No

2

### **Title**

Office & Business Solutions Guaranteed Savings

A contract/lot is awarded: Yes

## V.2) Award of contract

## V.2.1) Date of conclusion of the contract

7 July 2021

#### V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

### V.2.3) Name and address of the contractor

Banner Group Limited

Newland House, Tuscany Park, Express Way, Normanton

Wakefield

WF6 2TZ

Telephone

+44 8435383311

Fax

+44 8443719435

Country

**United Kingdom** 

**NUTS** code

• UKE4 - West Yorkshire

The contractor is an SME

No

## V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £25,000,000

# **Section VI. Complementary information**

## VI.3) Additional information

This Framework may be used by any contracting authority listed in or referred to in the FTS Notice. This includes: All current members of PfH at the time of the FTS notice for this procurement; Any registered provider of social housing (or Welsh registered social landlord, or Scottish registered social registered social landlord) that becomes a member of PfH during the period of the Framework Agreement; Any public authority (as defined in the Freedom of Information Act 2000 for public authorities in England, Wales, Northern Ireland and UK-wide public authorities based in Scotland, or as defined in the Freedom of Information (Scotland) Act 2002 for Scottish public authorities) that becomes a member of PfH at any time during the period of the Framework Agreement; Any local authority (as defined in the Local Government Act 1972 for public authorities in England and Wales or as defined in the Local Government (Scotland) Act 1973 for Scottish local authorities or as defined in the Local Government Act (Northern Ireland) 1972 for local authorities in Northern Ireland) that becomes a member of PfH at any time during the period of the Framework Agreement; Any housing Arm's Length Management Organisation (ALMO) that becomes a member of PfH during the period of the Framework Agreement; Any wholly owned subsidiaries of any of the above Organisations and any other contracting authority listed on the following page of the PfH website

http://procurementforhousing.co.uk/permissible-users/ at the time of the FTS notice for this procurement.

(MT Ref:224592)

## VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

**Cabinet Office** 

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

**United Kingdom** 

Internet address

https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit