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Contract

## **Office & Business Solutions Framework Agreement**

Procurement for Housing

F03: Contract award notice

Notice identifier: 2021/S 000-029310

Procurement identifier (OCID): ocds-h6vhtk-02a319

Published 25 November 2021, 9:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Procurement for Housing

2 Olympic Way, Woolston Grange Avenue

Birchwood, Warrington

WA2 0YL

#### **Contact**

Andrea Dickaty

#### **Email**

[ADickaty@pfh.co.uk](mailto:ADickaty@pfh.co.uk)

#### **Telephone**

+44 1925286367

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.procurementforhousing.co.uk>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA26067](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA26067)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Office & Business Solutions Framework Agreement

Reference number

PR/OBS/0421

#### **II.1.2) Main CPV code**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Established in 2004, Procurement for Housing (PfH) is a national procurement consortium dedicated to the social housing sector and supported by the National Housing Federation (NHF), Chartered Institute of Housing (CIH) and HouseMark. Collectively our Members manage more than 75% of UK' social housing stock, with PfH helping them to achieve efficiency savings using a wide range of services including framework agreements, spend analyses, strategy reviews, consolidated billing and comprehensive reporting.

PfH is a contracting authority under Regulation 2 of the Public Contracts Regulations 2015 ("PCR 2015") and a central purchasing body under regulation 37 PCR 2015.

PfH is tendering for a framework agreement for Office & Business Solutions. Tenders were invited from suitably experienced organisations that can provide the range of products and services in addition to meeting the minimum selection criteria as set out in the tender documentation.

The Framework has been awarded for an initial period of 3 years, and may be extended for a further 12 months at the discretion of PfH.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £35,000,000

## **II.2) Description**

### **II.2.1) Title**

Complete Office & Business Solutions

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 30123000 - Office and business machines
- 30190000 - Various office equipment and supplies
- 30191100 - Filing equipment
- 30192000 - Office supplies
- 30192110 - Ink products
- 30192112 - Ink sources for printing machinery
- 30192113 - Ink cartridges
- 30197630 - Printing paper
- 30197640 - Self-copy or other copy paper
- 30197641 - Thermographic paper
- 30197642 - Photocopier paper and xerographic paper
- 30197643 - Photocopier paper
- 30197644 - Xerographic paper
- 30197645 - Card for printing

- 30199000 - Paper stationery and other items
- 30237310 - Font cartridges for printers
- 79400000 - Business and management consultancy and related services
- 79900000 - Miscellaneous business and business-related services
- 39800000 - Cleaning and polishing products
- 24000000 - Chemical products
- 33760000 - Toilet paper, handkerchiefs, hand towels and serviettes
- 33770000 - Paper sanitary
- 39830000 - Cleaning products
- 18200000 - Outerwear
- 18100000 - Occupational clothing, special workwear and accessories
- 18300000 - Garments
- 18400000 - Special clothing and accessories
- 18800000 - Footwear
- 33141620 - Medical kits
- 33141623 - First-aid boxes
- 33000000 - Medical equipments, pharmaceuticals and personal care products
- 33199000 - Medical clothing
- 35110000 - Firefighting, rescue and safety equipment
- 35810000 - Individual equipment
- 18143000 - Protective gear
- 30200000 - Computer equipment and supplies
- 30125100 - Toner cartridges
- 30234000 - Storage media
- 30237200 - Computer accessories
- 30237300 - Computer supplies

- 48000000 - Software package and information systems
- 72268000 - Software supply services
- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products
- 39100000 - Furniture
- 39130000 - Office furniture
- 39134000 - Computer furniture
- 39140000 - Domestic furniture
- 39141000 - Kitchen furniture and equipment
- 39150000 - Miscellaneous furniture and equipment
- 39160000 - School furniture
- 30191000 - Office equipment except furniture
- 30197000 - Small office equipment
- 90500000 - Refuse and waste related services
- 90511400 - Paper collecting services
- 90510000 - Refuse disposal and treatment
- 90514000 - Refuse recycling services
- 33182100 - Defibrillator

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Lot 1 of the Framework Agreement is for complete office and business solutions covering a wide range of office associated products including but not limited to;

Envelopes, Postal, Packaging, General Office Stationery, Books and Pads, Document Presentation, Business machines, Paper, Labels Signage Identification, Filing and Storage, Reception, Office and Personal, Furniture and Meeting Room Equipment, Writing and Correction, Cleaning and Hygiene including machinery purchase and rental,

Diaries and Planners, IT and Environment, Catering, PPE and Safety, Signage, First Aid including Medical testing kits and accessories, Postage, Inks and Toners, Shredding and recycling services, Associated servicing, maintenance, hire and rental services.

It is PfH has awarded places on the framework to 5 suppliers who have a national service provision.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Quality criterion - Name: Sustainability / Weighting: 10

Price - Weighting: 50

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Office & Business Solutions Guaranteed Savings

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 30192700 - Stationery
- 30192000 - Office supplies
- 30123000 - Office and business machines

- 30190000 - Various office equipment and supplies
- 30191100 - Filing equipment
- 30192110 - Ink products
- 30192112 - Ink sources for printing machinery
- 30192113 - Ink cartridges
- 30197630 - Printing paper
- 30197640 - Self-copy or other copy paper
- 30197641 - Thermographic paper
- 30197642 - Photocopier paper and xerographic paper
- 30197643 - Photocopier paper
- 30197644 - Xerographic paper
- 30197645 - Card for printing
- 30237310 - Font cartridges for printers
- 79400000 - Business and management consultancy and related services
- 79900000 - Miscellaneous business and business-related services
- 39800000 - Cleaning and polishing products
- 24000000 - Chemical products
- 33760000 - Toilet paper, handkerchiefs, hand towels and serviettes
- 33770000 - Paper sanitary
- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products
- 39830000 - Cleaning products
- 18100000 - Occupational clothing, special workwear and accessories
- 18200000 - Outerwear
- 18300000 - Garments
- 18400000 - Special clothing and accessories

- 18800000 - Footwear
- 33141620 - Medical kits
- 33141623 - First-aid boxes
- 33000000 - Medical equipments, pharmaceuticals and personal care products
- 33199000 - Medical clothing
- 35110000 - Firefighting, rescue and safety equipment
- 35810000 - Individual equipment
- 18143000 - Protective gear
- 33182100 - Defibrillator
- 30200000 - Computer equipment and supplies
- 30125100 - Toner cartridges
- 30234000 - Storage media
- 30237200 - Computer accessories
- 30237300 - Computer supplies
- 48000000 - Software package and information systems
- 72268000 - Software supply services
- 39100000 - Furniture
- 39130000 - Office furniture
- 39134000 - Computer furniture
- 39140000 - Domestic furniture
- 39141000 - Kitchen furniture and equipment
- 39150000 - Miscellaneous furniture and equipment
- 39160000 - School furniture
- 30191000 - Office equipment except furniture
- 30197000 - Small office equipment
- 30199000 - Paper stationery and other items

- 90500000 - Refuse and waste related services
- 90511400 - Paper collecting services
- 90510000 - Refuse disposal and treatment
- 90514000 - Refuse recycling services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Lot 2 - Office & Business Solutions Guaranteed Savings.

This lot covers all the same supplies & services as detailed for Lot 1.

For Lot 2 the awarded supplier will be required to support PfH members in achieving guaranteed savings over the period of their call-off contract(s).

PfH have awarded this lot to a single national supplier.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Quality criterion - Name: Sustainability / Weighting: 10

Price - Weighting: 50

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-007080](#)

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## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Complete Office & Business Solutions

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

21 October 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Banner Group Limited

Newland House, Tuscany Park, Express Way, Normanton

Wakefield

WF6 2TZ

Telephone

+44 8435383311

Fax

+44 8443719435

Country

United Kingdom

NUTS code

- UKE4 - West Yorkshire

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Lyreco (UK) Ltd

Unit 5, Deer Park Court, Donnington Wood

Telford

TF2 7NB

Telephone

+44 7900922549

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Commercial Group

Commercial House, Old Station Drive, Liddington Park, Leckhampton

Cheltenham

GL53 0DL

Telephone

+44 7977180976

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Bates Office Services Ltd

A1-A4 Knights Park Ind Estate, Knight Road

Rochester

ME2 2LS

Telephone

+44 1322550167

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Office Depot UK Limited

501 Beaumont Leys Lane

Leicester

LE4 2BN

Telephone

+44 11162372001

Fax

+44 8704055335

Country

United Kingdom

NUTS code

- UKF21 - Leicester

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £10,000,000

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## **Section V. Award of contract**

### **Lot No**

2

### **Title**

Office & Business Solutions Guaranteed Savings

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 July 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Banner Group Limited

Newland House, Tuscany Park, Express Way, Normanton

Wakefield

WF6 2TZ

Telephone

+44 8435383311

Fax

+44 8443719435

Country

United Kingdom

NUTS code

- UKE4 - West Yorkshire

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £25,000,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

This Framework may be used by any contracting authority listed in or referred to in the FTS Notice. This includes: All current members of PfH at the time of the FTS notice for this procurement; Any registered provider of social housing (or Welsh registered social landlord ,or Scottish registered social registered social landlord) that becomes a member of PfH during the period of the Framework Agreement; Any public authority (as defined in the Freedom of Information Act 2000 for public authorities in England, Wales, Northern Ireland and UK-wide public authorities based in Scotland, or as defined in the Freedom of Information (Scotland) Act 2002 for Scottish public authorities) that becomes a member of PfH at any time during the period of the Framework Agreement; Any local authority (as defined in the Local Government Act 1972 for public authorities in England and Wales or as defined in the Local Government (Scotland) Act 1973 for Scottish local authorities or as defined in the Local Government Act (Northern Ireland) 1972 for local authorities in Northern Ireland) that becomes a member of PfH at any time during the period of the Framework Agreement; Any housing Arm's Length Management Organisation (ALMO) that becomes a member of PfH during the period of the Framework Agreement; Any wholly owned subsidiaries of any of the above Organisations and any other contracting authority listed on the following page of the PfH website

<http://procurementforhousing.co.uk/permissible-users/> at the time of the FTS notice for this procurement.

(MT Ref:224592)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>