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Tender

## **Accounts Payable Analytical Review**

London Borough of Bromley

F02: Contract notice

Notice identifier: 2024/S 000-029288

Procurement identifier (OCID): ocds-h6vhtk-049a74

Published 12 September 2024, 4:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Bromley

Bromley Civic Centre, Stockwell Close

Bromley

BR1 3UH

#### **Contact**

Mr Jon Butterfill

#### **Email**

[jon.butterfill@bromley.gov.uk](mailto:jon.butterfill@bromley.gov.uk)

#### **Telephone**

+44 2083134436

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.bromley.gov.uk/>

Buyer's address

<http://www.bromley.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.londontenders.org](http://www.londontenders.org)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.londontenders.org](http://www.londontenders.org)

**I.4) Type of the contracting authority**

Regional or local Agency/Office

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Accounts Payable Analytical Review

Reference number

DN742987

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The London Borough of Bromley (the Council) is seeking a new Service Provider to undertake a historical Accounts Payable analytical review at the Council. The payments and transactions to be analysed will cover a six (6) year period and will not cover any transactions less than five months old.

The Council is seeking bids from Tenderers who are suitably qualified and experienced and have the capacity to manage the Project as set out in the Service Specification and accompanying Tender Documents.

The Contract will commence November 2024 for an estimated period of one (1) year or until the analytical review has been completed. The Contract will be a task-based arrangement to analyse six (6) years' worth of transactions. If the initial review is successful, there will be the option to extend the timeframe of transactions under review at the sole discretion of the Council.

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The London Borough of Bromley (the Council) is seeking a new Service Provider to undertake a historical Accounts Payable analytical review at the Council. The payments and transactions to be analysed will cover a six (6) year period and will not cover any transactions less than five months old.

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The Contract will commence November 2024 for an estimated period of one (1) year or until the analytical review has been completed. The Contract will be a task-based arrangement to analyse six (6) years' worth of transactions. If the initial review is successful, there will be the option to extend the timeframe of transactions under review at the sole discretion of the Council.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

End date

31 August 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 October 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

21 October 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice - Technology and Construction Court

7, Rolls Buildings, Fetter Lane

London

EC4A 1NL

Email

[Chancery.Issue@justice.gov.uk](mailto:Chancery.Issue@justice.gov.uk)

Telephone

+44 2079477156

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice - Technology and Construction Court

7, Rolls Buildings, Fetter Lane

London

EC4A 1NL

Email

[Chancery.Issue@justice.gov.uk](mailto:Chancery.Issue@justice.gov.uk)

Telephone

+44 2079477156

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Royal Courts of Justice - Technology and Construction Court

7, Rolls Buildings, Fetter Lane

London

EC4A 1NL

Email

[Chancery.Issue@justice.gov.uk](mailto:Chancery.Issue@justice.gov.uk)

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