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Tender

Provision of a Befriending Service

London Borough of Waltham Forest

F02: Contract notice

Notice identifier: 2024/S 000-029250

Procurement identifier (OCID): ocds-h6vhtk-049a5b

Published 12 September 2024, 2:04pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Waltham Forest

Waltham Forest Town Hall, Forest Road

London

E17 4JF

Contact

Ms Gemma Edwards

Email

gemma.edwards@walthamforest.gov.uk

Telephone

+44 2084968233

Fax

+44 2084964509

Country

United Kingdom

Region code

UKI53 - Redbridge and Waltham Forest

Internet address(es)

Main address

<http://www.walthamforest.gov.uk/>

Buyer's address

<http://www.walthamforest.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of a Befriending Service

Reference number

DN742852

II.1.2) Main CPV code

- 85300000 - Social work and related services
 - AA01 - Metal

II.1.3) Type of contract

Services

II.1.4) Short description

The Council of the London Borough of Waltham Forest ("the Authority") are seeking Tenders from suitably experienced and qualified organisations for the Contract for the provision of a befriending service.

The contract shall commence on 1st January 2025 and shall continue up to and including 31st December 2026 with the option to extend by a further two 12 month extensions up to 31st December 2028 ("the Contract Period").

The Authority is seeking to appoint a provider(s) to deliver a befriending service to residents within London Borough of Waltham Forest. The service will deliver a minimum of 190 active befriending matches a year. The Authority may vary this Contract over the Contract Period to increase capacity based on residents need. The Service will collaborate with the existing LBWF, Health and VCSE organisations to support the wellbeing of clients to reduce so isolation and meet client goals to build independence and resilience.

The service is targeted at those aged over 18 that are known to Adult Social Care and partner organisations to deliver the following outcomes:

- Reduce experience of loneliness/social isolation

- Increase the independence of individuals
- Support individuals to increase their resilience
- Help to build positive connections and networks
- Support mental & physical wellbeing
- Increase the diversity of volunteer characteristics and experience to support befriending needs.

The duration of the contract will be for twenty-four (24) months with the option to extend by a further two 12 month extension (24), total maximum contract length will be forty-eight months (48).

The maximum budget available, over the potential four-year contractual period, including any extensions is £752,000.00. The maximum contract value per annum is therefore, £188,000.00.

II.1.5) Estimated total value

Value excluding VAT: £752,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85100000 - Health services

II.2.3) Place of performance

NUTS codes

- UKI53 - Redbridge and Waltham Forest

II.2.4) Description of the procurement

The Council of the London Borough of Waltham Forest (“the Authority”) are seeking Tenders from suitably experienced and qualified organisations for the Contract for the provision of a befriending service.

The contract shall commence on 1st January 2025 and shall continue up to and including

31st December 2026 with the option to extend by a further two 12 month extensions up to 31st December 2028 ("the Contract Period").

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II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 50

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £752,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2025

End date

31 December 2026

This contract is subject to renewal

Yes

Description of renewals

The contract shall commence on 1st January 2025 and shall continue up to and including 31st December 2026 with the option to extend by a further two 12 month extensions up to 31st December 2028 ("the Contract Period").

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 October 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

24 October 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Contract is being procured in accordance with the Public Contract Regulations 2015.

The contracting Authority will incorporate a minimum ten (10) day calendar day standstill period at the point of information on the award of the contract is communicated to tenderers. This period allows successful tenderers to seek further de-briefing from the contracting authority before the contract is entered into. Additional information should be requested from the contact in Section 1.1. If an appeal regarding the award of contract has not been successfully resolved the Public Contracts Regulations 2015 (S1 2015 No 102) provide for aggrieved parties who have been harmed or at risk of harm by breach of the rules to take action in the High Court (England and Wales).