

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029231-2024>

Tender

## **PP-10115 Hornchurch Academy Trust MFDs**

Hornchurch Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-029231

Procurement identifier (OCID): ocds-h6vhtk-049a4b

Published 12 September 2024, 12:09pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hornchurch Academy Trust

Whybridge Junior School Blacksmiths Lane

Rainham

RM13 7AH

#### **Contact**

Irene Celis

#### **Email**

[irene.celis@place-group.com](mailto:irene.celis@place-group.com)

#### **Telephone**

+44 8452577050

#### **Country**

United Kingdom

**NUTS code**

UKI52 - Barking & Dagenham and Havering

**Internet address(es)**

Main address

<https://www.hornchurchacademy.org.uk/>

Buyer's address

<https://in-tendhost.co.uk/placegroup.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/placegroup.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/placegroup.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PP-10115 Hornchurch Academy Trust MFDs

Reference number

PP-10115

#### **II.1.2) Main CPV code**

- 79800000 - Printing and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This requirement is for a new framework agreement for Multifunctional Devices (MFDs) and Managed Print Service Provision. It is expected to be used primarily by education establishments listed in Attachment 1 Brokerage Subscribers 2024 (subject to change). It is envisaged that other neighbouring Education Establishments outside of Havering, some of whom are currently buying into the Havering Education Brokerage Service as well as other schools that may buy in at a later or future time, may also use the framework.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

PP-10115 Hornchurch Academy Trust MFDs - Multifunctional Print Devices (MFDs) and Basic Print Management Software

Lot No

Lot 1 – Multifunctional Print Devices (MFDs) and Basic Print Management Software

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services
- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

### **II.2.3) Place of performance**

NUTS codes

- UKI6 - Outer London – South
- UKI7 - Outer London – West and North West
- UKJ4 - Kent
- UKI3 - Inner London – West
- UKI5 - Outer London – East and North East
- UKH3 - Essex
- UKH1 - East Anglia
- UKI4 - Inner London – East

### **II.2.4) Description of the procurement**

The purpose of Lot 1 is to appoint a single Supplier who shall be responsible for the provision of Multifunctional Print Devices (MFDs) and Basic Print Management Software via Direct Award between the successful Supplier and Buyer. The aim is to provide a simple, efficient and compliant route for Buyers to procure a range of MFDs and Basic Print Management Software through a Supplier hosted Web-based Online Catalogue. Lot 1 is for the provision of Products (e.g. mono and colour-capable Devices, Entry Level Print Management Software and accessories) with minimum features that will be specified in Framework specification schedule at ITT stage. The Products will range from small to large office based, free standing and network ready MFDs, Basic Print Management Software which includes a range of accessories to enable Buyers to customise Devices to meet their individual requirements.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 8

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

PP-10115 Hornchurch Academy Trust MFDs - Multifunctional Print Devices (MFDs) and Print Management under Managed Service Provision

Lot No

Lot 2 – Multifunctional Print Devices (MFDs) and Print Management under Managed Service Provision

**II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services
- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

**II.2.3) Place of performance**

NUTS codes

- UKI7 - Outer London – West and North West
- UKJ4 - Kent
- UKI3 - Inner London – West
- UKH3 - Essex
- UKI5 - Outer London – East and North East
- UKI6 - Outer London – South
- UKH1 - East Anglia
- UKI4 - Inner London – East

**II.2.4) Description of the procurement**

The purpose of Lot 2 is to appoint multiple suppliers that are capable of providing a Managed Service to meet the Buyer's 'outputs and outcomes' detailed within their specification of requirements by designing, installing and managing the Services that meet the Buyer's requirements. This may involve Buyers who wish to either fully or partially refresh their fleet of devices. A significant driver of Lot 2 is to provide Buyers with the opportunity to deliver their short-, medium- or long-term Digital Strategy by identifying and or creating digital solutions within one (1) competition to support their business processes. Direct award is not allowed under Lot 2. The maximum number of this Lot is envisaged to be a minimum of three and a maximum of five.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £1,000,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 8

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per the tendering documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

In the case of framework agreements, provide justification for any duration exceeding 4 years:

n/a

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 October 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

Strand

London

WC2A 2LL

Country

United Kingdom