

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029230-2025>

Planning

## Invoice Automation Tool

Cardiff University

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-029230

Procurement identifier (OCID): ocds-h6vhtk-052ae0 ([view related notices](#))

Published 2 June 2025, 3:34pm

### Scope

### Reference

CU.1982.TH

### Description

To support the finance transformation project, the programme has identified the need for a tool to automate the capture and processing of supplier invoices, with exception handling and workflow.

Full details of the requirement will be published on <https://intendhost.co.uk/cardiffuniversity.aspx/Home>

### Contract dates (estimated)

- 10 September 2025 to 31 August 2030

- 4 years, 11 months, 21 days

## **Main procurement category**

Goods

## **CPV classifications**

- 48000000 - Software package and information systems

## **Contract locations**

- UKL22 - Cardiff and Vale of Glamorgan

---

## **Engagement**

### **Engagement deadline**

13 June 2025

### **Engagement process description**

Bidders are invited to submit clarification questions via our tender portal <https://intendhost.co.uk/cardiffuniversity.aspx/Home>

---

## **Submission**

## Publication date of tender notice (estimated)

16 June 2025

---

## Contracting authority

### Cardiff University

- Public Procurement Organisation Number: PHVT-4343-HWYR

Procurement Services

Cardiff

CF24 4HQ

United Kingdom

Contact name: Anthony Hale

Telephone: +442920879388

Email: [halea3@cardiff.ac.uk](mailto:halea3@cardiff.ac.uk)

Website: <http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)

Devolved regulations that apply: Wales