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Tender

## **Voluntary, Community and Social Enterprise Sector Commissioning 2023 - Phase 1**

The Royal Borough of Kingston upon Thames

F02: Contract notice

Notice identifier: 2022/S 000-029229

Procurement identifier (OCID): ocids-h6vhtk-037677

Published 17 October 2022, 4:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Royal Borough of Kingston upon Thames

Guildhall 2

Kingston upon Thames

KT1 1EU

#### **Contact**

Vivienne Weeks

#### **Email**

[vivienne.weeks@kingston.gov.uk](mailto:vivienne.weeks@kingston.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK163 - Merton, Kingston upon Thames and Sutton

**Internet address(es)**

Main address

<http://www.kingston.gov.uk>

Buyer's address

<http://www.kingston.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=d5ab827e-cf4b-ed11-811a-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=d5ab827e-cf4b-ed11-811a-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Voluntary, Community and Social Enterprise Sector Commissioning 2023 - Phase 1

Reference number

DN635897

### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Voluntary, Community and Social Enterprise Sector (VCSE) plays a vital role in Kingston supporting some of the borough's most vulnerable residents. The sector has played a crucial role in the Kingston Covid response and continued funding of local Voluntary Community Sector organisations is an important part of ensuring the Council has an effective approach to early help and prevention. The sourcing of the new services will be carried out in three phases. This procurement is in relation to Phase 1 only.

There are three proposed commissioning themes. Each commissioning theme has lots which indicate the type of service provision required. This assists us in focussing our intentions into areas of need.

The Council will seek to award contracts in the form of separate theme lots.

Potential providers may bid for one or more theme lots within the overarching commissioning themes. Providers must be capable of providing all elements within a theme lot. Theme lots will not be further divided.

The Authority is using an Open Procedure for this procurement of services

categorised as 'social and other specific services' under Schedule 3 of the Public

Contracts Regulations 2015 ('PCR 2015'). This procurement exercise will therefore

be subject to the Light Touch Regime ('LTR') under Regulations 74 to 77 as set out

in the Public Contracts Regulations 2015.

Contract Term: Initial Term of 3 years with option to extend by two further periods of up to 12 months each. (3+1+1 = 5 years).

### **II.1.5) Estimated total value**

Value excluding VAT: £3,914,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Volunteering and Participation Enablement Support

Lot No

1a

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

This theme provides specialist support to the VCSE sector and will enable citizens to engage with community action and volunteering.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further period or periods of up to 24 month. (1+1)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Health, Care and Social Prescribing in the Voluntary Sector

Lot No

1b

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

#### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

#### **II.2.4) Description of the procurement**

This theme provides specialist support to the VCSE sector and will enable citizens to engage with community action and volunteering.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further period of periods of up to 24 month (1+1)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Sector Infrastructure Support

Lot No

1c

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

#### **II.2.4) Description of the procurement**

This theme provides specialist support to the VCSE sector and will enable citizens to engage with community action and volunteering.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further period of periods of up to 24 month (1+1)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

ESOL Provision for Refugees and Migrants

Lot No

2a

**II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

**II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

**II.2.4) Description of the procurement**

Specialist services for refugees, asylum seekers and vulnerable migrants to ensure that people know where to go for information, advice and advocacy that enables them to access specialist support, build social networks, engage in local activities, and participate in community life.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further period of periods of up to 24 month (1+1)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Refugee & Asylum Support; advocacy, information and advice, integration and destitution support

Lot No

2b

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

Specialist services for refugees, asylum seekers and vulnerable migrants to ensure that people know where to go for information, advice and advocacy that enables them to access specialist support, build social networks, engage in local activities, and participate in community life.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further period of periods of up to 24 month (1+1)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Advocacy, Information and Advice for Vulnerable Migrants

Lot No

2c

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

#### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

#### **II.2.4) Description of the procurement**

Specialist services for refugees, asylum seekers and vulnerable migrants to ensure that people know where to go for information, advice and advocacy that enables them to access specialist support, build social networks, engage in local activities, and participate

in community life.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further period of periods of up to 24 month (1+1)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Adult Carers Support

Lot No

3a

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

Services to meet the Council's obligations under the Care Act to support carers and offer carer assessments. The contract will offer assessments, advice, guidance and support for Kingston adult carers aligned to the new Carers' Strategy.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further period of periods of up to 24 month (1+1)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 November 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 November 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Borough of Kingston

Kingston Upon Thames

KT1 1EU

Country

United Kingdom

Internet address

<https://www.kingston.gov.uk/>

#### **VI.4.2) Body responsible for mediation procedures**

Royal Borough of Kingston

Kingston Upon Thames

KT1 1EU

Email

[commissioning@kingston.gov.uk](mailto:commissioning@kingston.gov.uk)

Country

United Kingdom

Internet address

<https://www.kingston.gov.uk>

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Royal Courts of Justice

The Strand

London

WC2A2LL

Telephone

+44 2079476000

Country

United Kingdom

Internet address

<https://www.kingston.gov.uk>