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Planning

## **001278 - Packaging Materials and Consumables**

YPO

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-029220

Procurement identifier (OCID): ocds-h6vhtk-049a41

Published 12 September 2024, 11:11am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

YPO

41 Industrial Park

Wakefield

WF2 0XE

#### **Contact**

Chris Mercer

#### **Email**

[chris.mercer@ypo.co.uk](mailto:chris.mercer@ypo.co.uk)

#### **Telephone**

+44 7858815610

#### **Country**

United Kingdom

**Region code**

UKE45 - Wakefield

**Internet address(es)**

Main address

<http://www.ypo.co.uk/>

Buyer's address

<https://procontract.due-north.com/register?ReadForm>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

001278 - Packaging Materials and Consumables

Reference number

001278

#### **II.1.2) Main CPV code**

- 22993400 - Corrugated paper or paperboard

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

YPO will be seeking the appointment of suppliers to a contract for Packaging Materials and Consumables. The contract estimated duration is between 5-7 years and its scope will include:

- Cartons and Boards
- Hand and Pallet Wrap
- Adhesive Labels and Ribbons
- Mail Bags and Document Wallets
- Self-Adhesive and Packaging Tape
- Other Miscellaneous Items

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 18923000 - Pouches and wallets
- 18923200 - Wallets
- 18933000 - Mail or parcel bags
- 18937100 - Goods-packing bags
- 19000000 - Leather and textile fabrics, plastic and rubber materials
- 19500000 - Rubber and plastic materials
- 19513200 - Adhesive tape of rubberised textiles
- 19640000 - Polythene waste and refuse sacks and bags
- 30192800 - Self-adhesive labels
- 30199760 - Labels
- 30199762 - Luggage tags

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

YPO are keen to engage with suppliers in the market to support the development of internal contract for packaging materials and consumables to ensure that the contract is fit for purpose and that it meets YPO's sustainability goals.

In particular, YPO would like to receive feedback from suppliers in respect of the YPO's current materials used and how they can be improved to reduce single use plastic. YPO are willing to explore the possibility of using alternative materials if it proves sustainable and/or cost effective.

YPO are therefore looking for suppliers who would be interested in having a conversation

with us to discuss potential solutions. Please register your interest by contacting Chris Mercer at [chris.mercer@ypo.co.uk](mailto:chris.mercer@ypo.co.uk) by 04/10/2024. Supplier meetings will take place w/c 07/10/2024 at YPO's premises or via Microsoft Teams.

Please note that this information is being sought without prejudice and without commitment. Should YPO decide to take this project further, the completion of an RFI or any information provided to YPO by suppliers will not be part of that process nor will the information provided be used to determine the outcome of that process.

Should YPO wish to proceed with any supplier, a formal procurement process will be followed in accordance with YPO's contract procedures and relevant procurement regulations.

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal between 4 and 6 years from the

commencement date.

### **II.3) Estimated date of publication of contract notice**

1 December 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

YPO will incorporate a standstill period at the point of notification of the award of the contract is provided to all bidders. The standstill period will be for a minimum of 08 working

days, and provides time for unsuccessful tenderers to challenge the award decision before

the contract is entered into.

The Procurement Act 2023 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

Please note that is a request for information to undertake pre-market engagement only and

is being sought without prejudice and without commitment. Any information provided will not be used to determine the outcome of the tender process. When, or if, YPO wishes to proceed further a formal procurement process will be followed in accordance with YPO's contract procedure rules and in line with the Public Contract Regulations 2015/Procurement

Act 2023 as relevant. If you are interested in obtaining more information or wish to register your interest please contact the named contact on this form by close of business on 4th October 2024.