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Tender

Close Cleaning and Close Window Cleaning Contract

Partick Works Limited

F02: Contract notice

Notice identifier: 2022/S 000-029198

Procurement identifier (OCID): ocds-h6vhtk-037660

Published 17 October 2022, 3:40pm

Section I: Contracting authority

I.1) Name and addresses

Partick Works Limited

10 Mansfield Street, Partick

Glasgow

G11 5QP

Contact

Jackie Reilly

Email

jreilly@partickworks.co.uk

Telephone

+44 1413573773

Fax

+44 1413301483

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.partickworks.co.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12343

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

Subsidiary of Housing Association

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Close Cleaning and Close Window Cleaning Contract

II.1.2) Main CPV code

- 90911000 - Accommodation, building and window cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Partick Works Ltd (PWL), a fully owned subsidiary of Partick Housing Association, is procuring close and close window cleaning services for 360+ closes on behalf of the tenants and owners in their remit. Note that there are parking restrictions in the area. Close cleaning is carried out fortnightly and close window cleaning quarterly. Please note that payment of the Real Living Wage to operatives on this contract is mandatory.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services
- 90911300 - Window-cleaning services
- 90910000 - Cleaning services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Partick

II.2.4) Description of the procurement

Partick Works Ltd (PWL), a fully owned subsidiary of Partick Housing Association, is procuring close and close window cleaning services for 360+ closes on behalf of the tenants and owners in their remit. Note that there are parking restrictions in the area. Close cleaning is carried out fortnightly and close window cleaning quarterly. Please note that payment of the Real Living Wage to operatives on this contract is mandatory.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 optional extensions of 12 months each

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

PWL may add or remove addresses during the course of the contract. One off services may also be required.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

N/A

III.1.2) Economic and financial standing

List and brief description of selection criteria

Turnover must be 500,000GBP per annum or higher in each of the last 3 years

Employer

Employer's liability insurance 10,000,000GBP

Public liability insurance 10,000,000GBP

III.1.3) Technical and professional ability

List and brief description of selection criteria

Relevant past experience

Minimum level(s) of standards possibly required

Tenderers must be able to clearly evidence experience that is relevant to this contract requirement by providing 3 examples from the past 5 years. Tenderers must be able to demonstrate carrying out close cleaning and close window cleaning services of a similar scale and evidence reliability, consistently high quality and customer service.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

KPIs are included in the tender documents.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 November 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

23 November 2022

Local time

12:00pm

Place

Glasgow

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3-5 years

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please note that a site visit is mandatory. A site visit must be requested by 2nd November at the latest. Any tenderer who does not request a site visit by 2nd November (4pm) or does not carry out a site visit in advance of the deadline to do so, will be eliminated from the process.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=710390.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Tenderers are asked what community benefits that they will provide that is additional to what they currently do and is specific to this area of Glasgow.

(SC Ref:710390)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=710390

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

Glasgow

Country

United Kingdom