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Tender

## **Supply and Delivery of Printing Paper, Labels and Large Format Stocks**

Lancashire County Council

F02: Contract notice

Notice identifier: 2022/S 000-029150

Procurement identifier (OCID): ocids-h6vhtk-03763c

Published 17 October 2022, 12:57pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Lancashire County Council

Fishergate

Preston

PR18XJ

#### **Contact**

LCC Corporate

#### **Email**

[contractscorporate@lancashire.gov.uk](mailto:contractscorporate@lancashire.gov.uk)

#### **Telephone**

+44 1772538038

#### **Country**

United Kingdom

**Region code**

UKD4 - Lancashire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.lancashire.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.lancashire.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.lancashire.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply and Delivery of Printing Paper, Labels and Large Format Stocks

Reference number

15346877

#### **II.1.2) Main CPV code**

- 30190000 - Various office equipment and supplies

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

LCC is inviting tenders on the terms set out in the ITT for the supply and delivery of Printing Paper, Labels and Large Format Stocks as required by the Specification.

#### **II.1.5) Estimated total value**

Value excluding VAT: £320,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Supply and delivery of bulk paper requirements and related products to a single delivery point.

Lot No

### **II.2.2) Additional CPV code(s)**

- 30192000 - Office supplies
- 30197630 - Printing paper

### **II.2.3) Place of performance**

NUTS codes

- UKD4 - Lancashire

### **II.2.4) Description of the procurement**

Supply and delivery of bulk paper requirements and related products to a single delivery point.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Agreement is available for an initial period of 2 years with an option to extend up to a maximum 4 year contract period, following which there may or may not be an opportunity for

a re-procurement. The Agreement included within Tender Documents outlines any relevant break clauses or periods within the awarded term where a re-procurement could occur. Any

re-procurement will be at the discretion of the contracting Authority and will be completed compliantly.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Supply and delivery of standard A4 and A3 paper for the county council MFPs to multiple sites across Lancashire

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 30192000 - Office supplies
- 30197630 - Printing paper

### **II.2.3) Place of performance**

NUTS codes

- UKD4 - Lancashire

### **II.2.4) Description of the procurement**

Supply and delivery of standard A4 and A3 paper for the county council MFPs to multiple sites across Lancashire

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Agreement is available for an initial period of 2 years with an option to extend up to a maximum 4 year contract period, following which there may or may not be an opportunity for a re-procurement. The Agreement included within Tender Documents outlines any relevant break clauses or periods within the awarded term where a re-procurement could occur. Any re-procurement will be at the discretion of the contracting authority and will be completed compliantly.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 November 2022

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 November 2022

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Royal Courts of Justice - The High Court

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://courtribunalfinder.service.gov.uk>

### **VI.4.4) Service from which information about the review procedure may be obtained**

Lancashire County Council

Fishergate

Preston

PR1 0LD

Country

United Kingdom