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Tender

## **Opportunity to Provide Primary Medical Services from Lowford Health Centre.**

NHS Hampshire, Southampton and Isle of Wight CCH

F21: Social and other specific services – public contracts

Prior information notice with call for competition

Notice identifier: 2021/S 000-029145

Procurement identifier (OCID): ocids-h6vhtk-02f948

Published 23 November 2021, 1:36pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Hampshire, Southampton and Isle of Wight CCH

Castle Street

Winchester

#### **Contact**

Celine Machola - Rogers

#### **Email**

[celine.machola@soeprocurement.nhs.uk](mailto:celine.machola@soeprocurement.nhs.uk)

#### **Telephone**

+44 1489779175

#### **Country**

United Kingdom

**NUTS code**

UKJ3 - Hampshire and Isle of Wight

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/soepscommissioning>

Buyer's address

<https://in-tendhost.co.uk/soepscommissioning>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/soepscommissioning>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/soepscommissioning>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

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**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Opportunity to Provide Primary Medical Services from Lowford Health Centre.

Reference number

F15139

#### **II.1.2) Main CPV code**

- 85120000 - Medical practice and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Opportunity to Provide Primary Medical Services to the registered patients of Blackthorn Health Centre, Hedge End Medical Centre and West End Surgery in Eastleigh Borough, Hampshire

1.1 The CCG seeks to provide additional access to NHS primary medical services (the "services") assessable by any patient registered with the following general practices (the "host practices") during the core hours' period, i.e. 08:00 to 18:30 Monday to Friday excluding public holidays:

- West End Surgery
- Hedge End Medical Centre
- Blackthorn Health Centre

1.2 The services must be provided only from the surgery space within the Lowford Centre, Portsmouth Road, Lowford Hill, Southampton, SO31 8ES (the "premises").

1.3 The services to be provided shall be face-to-face consultations with patients during which the provider shall deliver essential and additional services (excluding out of hours services).

1.4 The terms 'essential' and 'additional services' shall have the meaning attributed in the

NHS (General Medical Services Contracts) Regulations 2015.

1.5 The CCG offers an Alternative Provider Medical Services (APMS) standard contract (the "Contract") available here

<https://www.england.nhs.uk/wp-content/uploads/2020/12/20-21-APMS-Contract-October-2020.pdf>

1.6 The CCG does not intend that any patients will be registered with the provider, as at all times they will remain registered with their respective host practice.

The Opportunity is for a 3 Year Contract.

In order to express an interest please register on the Intend portal project reference F15139 and submit the expression of interest form by 12 noon on the 14th December 2021.

#### **II.1.5) Estimated total value**

Value excluding VAT: £780,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85120000 - Medical practice and related services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

#### **II.2.4) Description of the procurement**

Opportunity to Provide Primary Medical Services to the registered patients of Blackthorn Health Centre, Hedge End Medical Centre and West End Surgery in Eastleigh Borough, Hampshire

1.1 The CCG seeks to provide additional access to NHS primary medical services (the "services") assessable by any patient registered with the following general practices (the "host practices") during the core hours' period, i.e. 08:00 to 18:30 Monday to Friday excluding public holidays:

- West End Surgery
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1.2 The services must be provided only from the surgery space within the Lowford Centre, Portsmouth Road, Lowford Hill, Southampton, SO31 8ES (the "premises").

1.3 The services to be provided shall be face-to-face consultations with patients during which the provider shall deliver essential and additional services (excluding out of hours services).

1.4 The terms 'essential' and 'additional services' shall have the meaning attributed in the NHS (General Medical Services Contracts) Regulations 2015.

1.5 The CCG offers an Alternative Provider Medical Services (APMS) standard contract (the "Contract") available here

<https://www.england.nhs.uk/wp-content/uploads/2020/12/20-21-APMS-Contract-October-2020.pdf>

1.6 The CCG does not intend that any patients will be registered with the provider, as at all times they will remain registered with their respective host practice.

1.7 The provider shall supply 5 sessions per week for the purpose of delivering the services to patients. Each session shall be for a minimum of four hours' duration.

1.8 The sessions shall be provided at times and on days of the week to be agreed by the CCG.

1.9 The provider shall employ general medical practitioners and practice nurses in order to support the delivery of the services. A minimum of two of the sessions shall involve general practitioners working alongside the practice nurses.

2.0 The provider shall agree appropriate security of tenure to occupy the premises for the purpose of delivering the services with the superior tenant for the period of the contract.

2.1 The superior tenant shall not be permitted to charge rent, business rates, water or sewerage charges or clinical waste disposal charges or parking charges to the provider for the provider's occupation of the premises.

2.2 The superior tenant may however make a charge to the provider for the provider's use of the premises, e.g. telephone costs, heat, light, cleaning and a contribution to reception staff costs.

2.3 The provider must meet the requirements and conditions for persons natural and corporate eligible to hold an APMS contract as set out in the NHS Act 2006.

2.4 The CCG offers an APMS contract for a period of three years from the date of commencement with the option to extend the contract by up to two further years subject to the mutual consent of the parties to the contract.

2.5 The APMS contract shall include provision for either party to terminate the contract by the service of six months advance notice of termination to the other party.

2.6 The provider shall provide at its sole cost a suitable clinical software to, e.g., administrate electronic patient records, to schedule appointments, to transmit electronic prescription requests to pharmacies and to enable clinical record sharing and direct entry via the host practices clinical system, e.g. EMIS or SystmOne or software of similar purpose and functionality.

2.7 The provider shall report to the CCG within 20 days of the end of each quarter following the commencement of the contract, on a form for the purpose to be designed by the CCG, details of sessions provided, types of appointments attended, missed appointments, clinician providing each appointment etc.

2.8 The provider will work collaboratively with the CCG in consultation with the host practices to ensure that the times and days of appointments and the clinician leading each appointment remain aligned to and best suited to the needs of patients.

2.9 The provider shall at all times liaise closely with the host practices in the delivery of the services and in the sharing of information in the best interests of supporting the care of patients.

## Price

3.0 The CCG shall not specify a price for the initial contract period of three years and instead invites best and final offers from potential providers.

3.1 Each offer must show a uniform annual contract price for each year of the initial period of the contract. The construction of the contract price must be shown by differentiating between:

- The cost of securing clinical services per session split between GP and nurse sessions
- The estimated cost of service charges related to the occupation of the premises
- The cost of any management overhead related to the service provision

- The cost of any consumable items required for the provision of the service
- The non-recurrent cost of any equipment or furniture or office equipment
- The recurrent and non-recurrent costs of IT hardware clinical system software
- The element of any percentage surplus or net profit margin to be applied to the service by the provider

#### **II.2.6) Estimated value**

Value excluding VAT: £780,000

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

36

#### **II.2.14) Additional information**

Instructions for Registering on the SoEPS Commissioning Support In-tend e-Tendering Portal

1. Browse to the SoEPS Commissioning Support portal

<https://in-tendhost.co.uk/soepscommissioning>

2. Click the "Register" link on the left-hand side of the page.

3. Enter your correct business and user details.

4. Note the email address and password chosen and Click "Register My Company" when complete.

5. Login to the portal with the username/password.

6. You will be prompted to change your password on first login.

7. Hover your mouse over the "Tenders" button on the main toolbar and choose the relevant option:

o "My Tenders" shows a list of the opportunities in which you have already expressed an interest or to which you have been invited

- o "Awarded" shows a list of tenders awarded on the system (where these are were open to all)

- o "Current" shows a list of all the advertised opportunities on the system (i.e. open to all) in which you are able to express an interest

- o "Forthcoming" shows a list of pipeline projects (including those in which providers can still express an interest - i.e. deadlines not yet reached)

8. Click on the "View Details" button for relevant opportunity to access the content, clicking "Express an Interest" where required to do so.

9. Click the relevant procurement as required then click the "Opt-In" at the bottom of the page to start building your submission to the procurement stage. This will move the project over to your "My Tenders" page. (This is a secure area reserved for your projects only).

10. Note the deadline for completion and follow the on screen instructions to complete the EOI, accessing any attached documents as required.

11. Any questions on specific opportunities should be directed through the portal messaging facility.



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

14 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English