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Contract

## **Citizen Assemblies**

Police and Crime Commissioner for Cheshire

F03: Contract award notice

Notice identifier: 2024/S 000-029134

Procurement identifier (OCID): ocds-h6vhtk-0471e5

Published 11 September 2024, 3:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Police and Crime Commissioner for Cheshire

Headquarters, Clemonds Hey, Oakmere Road,

Winsford, Cheshire

CW7 2UA

#### **Contact**

Helen Elliott

#### **Email**

[helen.elliott@cheshire.police.uk](mailto:helen.elliott@cheshire.police.uk)

#### **Telephone**

+44 1606362063

#### **Country**

United Kingdom

**Region code**

UKD6 - Cheshire

**National registration number**

N/A

**Internet address(es)**

Main address

<http://www.cheshire-pcc.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/33132>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Citizen Assemblies

Reference number

CPA/SPU/2366

#### **II.1.2) Main CPV code**

- 79320000 - Public-opinion polling services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This is a Contract Award Notice

We are looking for a provider to enable the Office of the Police & Crime Commissioner (OPCC) to host an innovative public engagement event in the form of a citizen assembly.

The purpose of the assembly will be to seek the views of a randomly selected representative sample of the population on the issue of policing in their area. This is part of the Commissioner's plan to better understand the community's feelings about the policing of their local area. He wants to give communities a voice in better informing how we police and believes that hosting a Citizens' Assembly will help him do this.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Lowest offer: £80,000 / Highest offer: £100,000 taken into consideration

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79311000 - Survey services
- 79311300 - Survey analysis services
- 79315000 - Social research services

### **II.2.3) Place of performance**

NUTS codes

- UKD6 - Cheshire

Main site or place of performance

Cheshire. CW7 2UA

### **II.2.4) Description of the procurement**

This is a Contract Award Notice

We are looking for a provider to enable the Office of the Police & Crime Commissioner (OPCC) to host an innovative public engagement event in the form of a citizen assembly.

The purpose of the assembly will be to seek the views of a randomly selected representative sample of the population on the issue of policing in their area. This is part of the Commissioner's plan to better understand the community's feelings about the policing of their local area. He wants to give communities a voice in better informing how we police and believes that hosting a Citizens' Assembly will help him do this. The successful provider will facilitate the citizens assembly, which will be used to inform future plans for engagement as well as inform the ongoing development of the Commissioner's Police & Crime Plan. The provider will include all the related administration to identify the audience and interact with them, facilitating the event, as well as assisting in the development of the assembly's recommendations.

Full details of the requirements can be found in the Specification which is available within the on-line tender on the Bluelight e-tendering portal.

This contract is being advertised through an Open Above Threshold tender process in accordance with the Public Contract Regulations 2015. This contract is only initially for the first pilot event and is anticipated to be for the period from award through to 31 March 2025. If the pilot is successful, there will be an option(s) to extend to cover further events to be organised with the same provider in increments of not less than 6 months up to 31 March 2028. It is anticipated that the response to this initial tender will focus on the holding of the pilot event, with some indicative costings (rate card) for further events if they were to be arranged.

This contract is only initially for the first pilot event and is for the period from award through to 31 March 2025 at a value of £93,990.00 . The total value of this contract linked to the options set out above is set at £500,000.00.

#### **II.2.5) Award criteria**

Quality criterion - Name: EQ1 - Ability to Deliver / Weighting: 30%

Quality criterion - Name: EQ2 - Engagement / Weighting: 10%

Quality criterion - Name: EQ3 - Project Team/Governance / Weighting: 10%

Quality criterion - Name: EQ4 - Legacy/Social Value / Weighting: 10%

Price - Weighting: PQ1 - 40%

#### **II.2.11) Information about options**

Options: Yes

Description of options

This contract is only initially for the first pilot event and is anticipated to be for the period from award through to 31 March 2025. If the pilot is successful, there will be an option(s) to extend to cover further events to be organised with the same provider in increments of not less than 6 months up to 31 March 2028.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

A standstill period was observed from Friday 16th August 2024 to midnight at the end of Tuesday 27th August 2024.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-019193](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Citizen Assemblies

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 September 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 9

Number of tenders received from SMEs: 7

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 9

Number of tenders received by electronic means: 9

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Thinks Insight and Strategy

Somerset House, Strand

London

WC2R 1LA

Email

[tenders@britainthinks.com](mailto:tenders@britainthinks.com)

Telephone

+44 2078455880

Country

United Kingdom

NUTS code

- UKI - London

National registration number

7291125

Internet address

<http://www.britainthinks.com>

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £93,990

Lowest offer: £80,000 / Highest offer: £100,000 taken into consideration

#### **V.2.5) Information about subcontracting**

The contract is likely to be subcontracted

Value or proportion likely to be subcontracted to third parties

Proportion: 8 %

Short description of the part of the contract to be subcontracted

8.45% of contractual obligations is likely to be subcontracted. (FaTS form would only accept whole number, hence the 8 above)

The subcontractor will provide support with recruiting participants for the citizens assembly.

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## **Section VI. Complementary information**

### **VI.3) Additional information**

A standstill period was observed from Friday 16th August 2024 through to midnight at the end of Tuesday 27th August 2024.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Manchester

Country

United Kingdom