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Tender

## **Couriers Services**

NEUPC Ltd

London Universities Purchasing Consortium Ltd

APUC Ltd

North Western Universities Purchasing Consortium Ltd

Higher Education Purchasing Consortium Wales

Southern Universities Purchasing Consortium

Crescent Purchasing Ltd

F02: Contract notice

Notice identifier: 2023/S 000-029115

Procurement identifier (OCID): ocids-h6vhtk-040779

Published 3 October 2023, 2:07pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

NEUPC Ltd

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

### **Contact**

Steven Hogg

### **Email**

[s.hogg@neupc.ac.uk](mailto:s.hogg@neupc.ac.uk)

**Telephone**

+44 1134871754

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://neupc.ac.uk/>

Buyer's address

<https://neupc.ac.uk/about-us>

**I.1) Name and addresses**

London Universities Purchasing Consortium Ltd

Shropshire House, 179 Tottenham Court Road

London

W1T 7NZ

**Email**

[enquiries@lupc.ac.uk](mailto:enquiries@lupc.ac.uk)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

### **Internet address(es)**

Main address

<https://www.lupc.ac.uk>

Buyer's address

<https://www.lupc.ac.uk/members/our-members/>

## **I.1) Name and addresses**

APUC Ltd

Unit 27, Stirling Business Centre, Wellgreen

Stirling

FK8 2DZ

### **Email**

[enquiries@apuc-scot.ac.uk](mailto:enquiries@apuc-scot.ac.uk)

### **Country**

United Kingdom

### **Region code**

UK - United Kingdom

### **Internet address(es)**

Main address

<http://www.apuc-scot.ac.uk>

Buyer's address

<https://www.apuc-scot.ac.uk/#!/members>

## **I.1) Name and addresses**

North Western Universities Purchasing Consortium Ltd

Room 404, 4th Floor, Crescent House, University of Salford

Manchester

M5 4WT

### **Email**

[Laura.Hills@nwupc.ac.uk](mailto:Laura.Hills@nwupc.ac.uk)

### **Country**

United Kingdom

### **Region code**

UK - United Kingdom

### **Internet address(es)**

Main address

<https://www.nwupc.ac.uk>

Buyer's address

<https://www.nwupc.ac.uk/our-members>

## **I.1) Name and addresses**

Higher Education Purchasing Consortium Wales

8th Floor, 30-36 Newport Road

Cardiff

CF24 0DE

### **Email**

[hepcw@wales.ac.uk](mailto:hepcw@wales.ac.uk)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.hepcw.ac.uk/>

Buyer's address

<https://www.hepcw.ac.uk/members/>

**I.1) Name and addresses**

Southern Universities Purchasing Consortium

Reading Enterprise Centre, The University of Reading, Earley Gate, Whiteknights Road

Reading

RG6 6BU

**Email**

[supc@reading.ac.uk](mailto:supc@reading.ac.uk)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.supc.ac.uk/>

Buyer's address

<https://www.supc.ac.uk/our-members/>

## **I.1) Name and addresses**

Crescent Purchasing Ltd

Procurement House, Unit 23, Leslie Hough Way

Salford

M6 6AJ

### **Email**

[helpdesk@thecpc.ac.uk](mailto:helpdesk@thecpc.ac.uk)

### **Country**

United Kingdom

### **Region code**

UK - United Kingdom

### **Internet address(es)**

Main address

<https://www.thecpc.ac.uk/>

Buyer's address

<https://www.thecpc.ac.uk/members/>

## **I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Leeds:-Post-and-courier-services./2ZN973G38N>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://neupc.delta-esourcing.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Couriers Services

Reference number

PMR2005 NE

#### **II.1.2) Main CPV code**

- 64100000 - Post and courier services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The North Eastern Universities Purchasing Consortia (NEUPC) is acting as the lead party in the re-tender to create a Framework for Couriers Services for the Higher Education Sector.

The HE Sector requires a secure end to end couriers service for 3 specific specialisms:

Lot 1 UK/Domestic Courier Services

Lot 2 International Courier & Mail Services

Lot 3 Specialist Courier Services

A separate tender return must be submitted for each Lot bid for.

All agreements resulting from this ITT shall be available to and apply to:

(i)all current Participating Consortia and Members who are "contracting authorities" (as defined in The Public Contracts Regulations 2015).

(ii)all current Participating Consortia and Members who currently, and may in the future, fall outside of the legal definition of "bodies governed by public law" for the purposes of The Public Contracts Regulations 2015.

### **II.1.5) Estimated total value**

Value excluding VAT: £14,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

UK/Domestic Courier Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 64120000 - Courier services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

Coverage of all UK areas either through direct routes or sub-contracting of some routes to enable a secure parcel delivery service for non-hazardous goods up to the weight of 30kg within the UK.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement

documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The framework will be awarded for an initial 36 month period with an option to extend for 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs from this framework may be subject to external funding including but not limited to ERDF, ESIF and research council grants.

### **II.2.14) Additional information**

To respond to Lot1 for this opportunity please click here: <https://neupc.delta-esourcing.com/respond/2ZN973G38N>

The framework is open to all members of HE Regional Consortia listed in this notice regardless of whether or not they are to be defined as contracting authorities for the purpose

of The Public Contracts Regulations 2015.

## **II.2) Description**

### **II.2.1) Title**

International Courier & Mail Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 64100000 - Post and courier services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

Coverage of all areas outside the UK either through direct routes or sub-contracting of some routes to enable:

i.A secure parcel delivery service for non-hazardous goods up to the weight of 30kg.

ii.A global mail delivery service including:

- Collection from any member institution for outbound delivery to any destination outside of the UK (allowing for prohibited lists).

- Inbound services

iii.In addition to the general requirements the awarded Suppliers will be required to provide professional advice where required, including but not limited to:

- Import and Export Duty
- Import and Export Regulations on restricted or embargoed locations
- Restrictions on types of goods that may be imported/exported
- HMRC Regulation and regulation at point of delivery.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The framework will be awarded for an initial 36 month period with an option to extend for 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs from this framework may be subject to external funding including but not limited to ERDF, ESIF and research council grants.

## **II.2.14) Additional information**

To respond to Lot2 for this opportunity please click here: <https://neupc.delta-sourcing.com/respond/YX38Y5WU7C>

The framework is open to all members of HE Regional Consortia listed in this notice regardless of whether or not they are to be defined as contracting authorities for the purpose of The Public Contracts Regulations 2015.

## **II.2) Description**

### **II.2.1) Title**

Specialist Courier Services

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 63521000 - Freight transport agency services
- 64120000 - Courier services
- 64121000 - Multi-modal courier services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

Services offered that are not covered within Lot 1 and Lot 2, e.g. Including but not limited to

any one or more than one of:

- Dangerous Goods eg Including but not limited to any one or more than one of:

ClassType of material

2.1 Flammable gas (for example butane)

2.2 Non-flammable and non-toxic gases which could cause asphyxiation (for example nitrogen, helium, carbon dioxide) or oxidisers (for example oxygen)

2.3 Toxic gases (for example chlorine, phosgene)

3 Flammable liquids (for example lighter fluid, petrol)

4.1 Flammable solids, self-reactive substances and solid desensitised explosives

4.2 Substances liable to spontaneous combustion

4.3 Substances which, in contact with water, emit flammable gases

5.1 Oxidising substances

5.2 Organic peroxides

6.1 Toxic substances

6.2 Infectious substances

7 Radioactive material

8 Corrosive substances

9 Miscellaneous dangerous substances and articles

- Exhibition Freight - mainly related to International Student Recruitment fairs arranged by organisations such as the British Council.

- Other Freight – Transport of large/heavier than 30kg items requiring specialist packaging

- Same Day Delivery (subject to restrictions such as distance/range and collection times)

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The framework will be awarded for an initial 36 month period with an option to extend for 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs from this framework may be subject to external funding including but not limited to ERDF, ESIF and research council grants.

### **II.2.14) Additional information**

To respond to Lot3 for this opportunity please click here: <https://neupc.delta-esourcing.com/respond/D38D6958Q7>

The framework is open to all members of HE Regional Consortia listed in this notice

regardless of whether or not they are to be defined as contracting authorities for the purpose of The Public Contracts Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

6 November 2023

Local time

12:15pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Post-and-courier-services./2ZN973G38N>

To respond to this opportunity, please click here:

<https://neupc.delta-esourcing.com/respond/2ZN973G38N>

GO Reference: GO-2023103-PRO-24104732

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

NEUPC Ltd

Phoenix House, 3 South Parade

Leeds

LS1 5QX

Telephone

+44 1134871750

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

INTERNATIONAL DISPUTE RESOLUTION CENTRE

70 FLEET STREET

London

EC4Y 1EU

Country

United Kingdom