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Tender

NHS Health Careers event support

NHS England

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-029039

Procurement identifier (OCID): ocds-h6vhtk-052790 ([view related notices](#))

Published 2 June 2025, 10:37am

Scope

Description

NHS Health Careers provides careers information on more than 350 careers available in the health service through its website, helpline, events and campaigns. We aim to inform and inspire young people and career switchers into choosing a career in healthcare. NHS Health Careers is part of NHS England. NHS Health Careers exhibits at several national careers events throughout the year, from small events for careers advisers to larger events for young people. Our objectives at these events are to reach as many young people, parents, teachers and careers advisers as we can to make them aware of the range of roles in the NHS and to dispel common myths e.g. you need a degree to work in every NHS job. We aim to inspire and inform them about the roles available and help them realise there is a career for them in the NHS, regardless of background. We are looking to procure a stand builder to help us install and deconstruct a stand at a series of events across the country. The stand is important as it attracts visitors and represents the NHS. We want to be able to build an engaging and professional-looking stand that attracts visitors and inspires them to consider a career in the NHS. The contract will be issued under the NHS Standard PO Terms and Conditions for the Provision of Services. The term of the agreement will be 12 months with an option to extend the contract for a further 12 months to 30 July 2027 subject to funding, commissioner discretion and satisfactory contract performance. The approved budget is up to £27,000 (excluding VAT) .

Total value (estimated)

- £27,000 excluding VAT
- £32,400 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 August 2025 to 31 July 2026
- Possible extension to 31 July 2027
- 2 years

Description of possible extension:

The term of the agreement will be 12 months with an option to extend the contract for a further 12 months to 30 July 2027 subject to funding, commissioner discretion and satisfactory contract performance. The approved budget is up to £27,000 (excluding VAT).

Main procurement category

Services

CPV classifications

- 79952000 - Event services
 - 85100000 - Health services
-

Participation

Conditions of participation

See ITT Instructions Document.

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

9 June 2025, 12:00pm

Tender submission deadline

13 June 2025, 12:00pm

Submission address and any special instructions

Tendering portal 'Atamis' used the Contracting Authority for this procurement:

<https://health-family.force.com/s/Welcome> User Guide:
https://services.atamis.co.uk/docs/Supplier_User_Guide.pdf

Tenders may be submitted electronically

Yes

Award criteria

60% Technical, 10% Social Value, 30% Commercial

Procedure

Procedure type

Below threshold - open competition

Special regime

Light touch

Contracting authority

NHS England

- Public Procurement Organisation Number: PDPT-3135-BWWY

Wellington House, 133-135 Waterloo Rd

London

SE1 8UG

United Kingdom

Email: england.commercialqueries@nhs.net

Website: <https://www.england.nhs.uk/>

Region: UKI45 - Lambeth

Organisation type: Public authority - central government