

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029025-2022>

Tender

TC038 - Provision for Defence of Civil Litigation and Ad hoc Legal Advice

The Borough Council of Bolton

F02: Contract notice

Notice identifier: 2022/S 000-029025

Procurement identifier (OCID): ocids-h6vhtk-0375de

Published 14 October 2022, 1:53pm

Section I: Contracting authority

I.1) Name and addresses

The Borough Council of Bolton

3rd Floor Bolton Town Hall, Victoria Square

Bolton

BL1 1RU

Contact

Mrs Sarah Atherton

Email

sarah.atherton@bolton.gov.uk

Telephone

+44 0

Country

United Kingdom

Region code

UKD3 - Greater Manchester

Internet address(es)

Main address

<http://www.bolton.gov.uk/>

Buyer's address

<http://www.bolton.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.the-chest.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.the-chest.org.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TC038 - Provision for Defence of Civil Litigation and Ad hoc Legal Advice

Reference number

DN638004

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority currently insures its liability and motor (fleet and non-fleet) risks with Zurich Municipal (note a new contract commenced 1st April 2022) and claims arising from this contract, with incident date after and including 1st April 2022 handled by Zurich Municipal in house team. From time to time the claims which arise will become litigated and the services of solicitors are required to manage and provide representation in connection with the litigation. It is this legal work which is the subject of this tender.

In connection with this tender the Authority is prepared to receive submissions for the provision of legal services, which will mainly include the defence of civil litigation and may also extend to include representation at inquests, tribunals, judicial reviews and varied legal advice. Litigation can arise from third parties and employees in relation to insurance claims and the litigation work involved will primarily involve civil claims brought against the Authority for alleged:

- negligence (common law)
- breach of statutory duty
- vehicle accidents

II.1.5) Estimated total value

Value excluding VAT: £516,024

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD3 - Greater Manchester

II.2.4) Description of the procurement

The Authority currently insures its liability and motor (fleet and non-fleet) risks with Zurich Municipal (note a new contract commenced 1st April 2022) and claims arising from this contract, with incident date after and including 1st April 2022 handled by Zurich Municipal in house team. From time to time the claims which arise will become litigated and the services of solicitors are required to manage and provide representation in connection with the litigation. It is this legal work which is the subject of this tender.

In connection with this tender the Authority is prepared to receive submissions for the provision of legal services, which will mainly include the defence of civil litigation and may also extend to include representation at inquests, tribunals, judicial reviews and varied legal advice. Litigation can arise from third parties and employees in relation to insurance claims and the litigation work involved will primarily involve civil claims brought against the Authority for alleged:

- negligence (common law)
- breach of statutory duty
- vehicle accidents

II.2.5) Award criteria

Cost criterion - Name: Price / Weighting: 40%

Cost criterion - Name: Quality / Weighting: 40%

Cost criterion - Name: Social Value / Weighting: 20%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 November 2022

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

14 November 2022

Local time

4:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The Borough Council of Bolton

Town Hall, Victoria Square

Bolton

BL1 1RU

Country

United Kingdom

Internet address

www.bolton.gov.uk