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Tender

## **TC038 - Provision for Defence of Civil Litigation and Ad hoc Legal Advice**

The Borough Council of Bolton

F02: Contract notice

Notice identifier: 2022/S 000-029025

Procurement identifier (OCID): ocds-h6vhtk-0375de

Published 14 October 2022, 1:53pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Borough Council of Bolton

3rd Floor Bolton Town Hall, Victoria Square

Bolton

BL1 1RU

#### **Contact**

Mrs Sarah Atherton

#### **Email**

[sarah.atherton@bolton.gov.uk](mailto:sarah.atherton@bolton.gov.uk)

#### **Telephone**

+44 0

#### **Country**

United Kingdom

**Region code**

UKD3 - Greater Manchester

**Internet address(es)**

Main address

<http://www.bolton.gov.uk/>

Buyer's address

<http://www.bolton.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.the-chest.org.uk](http://www.the-chest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.the-chest.org.uk](http://www.the-chest.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TC038 - Provision for Defence of Civil Litigation and Ad hoc Legal Advice

Reference number

DN638004

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Authority currently insures its liability and motor (fleet and non-fleet) risks with Zurich Municipal (note a new contract commenced 1st April 2022) and claims arising from this contract, with incident date after and including 1st April 2022 handled by Zurich Municipal in house team. From time to time the claims which arise will become litigated and the services of solicitors are required to manage and provide representation in connection with the litigation. It is this legal work which is the subject of this tender.

In connection with this tender the Authority is prepared to receive submissions for the provision of legal services, which will mainly include the defence of civil litigation and may also extend to include representation at inquests, tribunals, judicial reviews and varied legal advice. Litigation can arise from third parties and employees in relation to insurance claims and the litigation work involved will primarily involve civil claims brought against the Authority for alleged:

- negligence (common law)
- breach of statutory duty
- vehicle accidents

#### **II.1.5) Estimated total value**

Value excluding VAT: £516,024

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

### **II.2.4) Description of the procurement**

The Authority currently insures its liability and motor (fleet and non-fleet) risks with Zurich Municipal (note a new contract commenced 1st April 2022) and claims arising from this contract, with incident date after and including 1st April 2022 handled by Zurich Municipal in house team. From time to time the claims which arise will become litigated and the services of solicitors are required to manage and provide representation in connection with the litigation. It is this legal work which is the subject of this tender.

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- breach of statutory duty
- vehicle accidents

### **II.2.5) Award criteria**

Cost criterion - Name: Price / Weighting: 40%

Cost criterion - Name: Quality / Weighting: 40%

Cost criterion - Name: Social Value / Weighting: 20%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 November 2022

Local time

4:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.7) Conditions for opening of tenders**

Date

14 November 2022

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Borough Council of Bolton

Town Hall, Victoria Square

Bolton

BL1 1RU

Country

United Kingdom

Internet address

[www.bolton.gov.uk](http://www.bolton.gov.uk)