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Tender

## **General Cleaning Services**

The Highcrest Academy

F02: Contract notice

Notice identifier: 2021/S 000-029024

Procurement identifier (OCID): ocds-h6vhtk-02f8cf

Published 22 November 2021, 12:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Highcrest Academy

The Highcrest Academy

High Wycombe

HP13 7NQ

#### **Contact**

Nigel Walker

#### **Email**

[walkern@highcrestacademy.org.uk](mailto:walkern@highcrestacademy.org.uk)

#### **Telephone**

+44 1494529866

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

07633379

**Internet address(es)**

Main address

<https://www.highcrestacademy.org.uk/>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43040](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43040)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://highcrestacademy.org.uk/cleaning-tender>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Secondary Academy with 6th Form

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

General Cleaning Services

#### **II.1.2) Main CPV code**

- 90910000 - Cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

General School Cleaning

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom
- UKJ13 - Buckinghamshire CC

Main site or place of performance

High Wycombe

## **II.2.4) Description of the procurement**

General Cleaning Services in an educational establishment (secondary School with 6th Form)

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

Initially 3 years with option to extend up to a further 2 years. See contract documentation.

## **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

Sector experience and geographical

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Annual Window cleaning internal / external

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Registered and active at Company House.

Viable going concern.

Adequate Public liability, professional indemnity and employer liability insurance.

Adequate COSHH & H&S capability.

Demonstration of commitment to quality and employee training i.e. ISO certification is desirable.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Employees on site should be enhanced DBS Checked as part of the recruitment process.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

3 Years initial contract + 2 option years

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 January 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

12 January 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 April 2022

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Nov 2024

#### **VI.2) Information about electronic workflows**

Electronic payment will be used

#### **VI.3) Additional information**

See contract documentation

(MT Ref:224562)

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone



+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

#### **VI.4.2) Body responsible for mediation procedures**

Stone King LLP

13 Queen Square

Bath

BA1 2HJ

Telephone

+44 1225326759

Country

United Kingdom

Internet address

<https://www.stoneking.co.uk/>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

See Appendix 3.0

#### **VI.4.4) Service from which information about the review procedure may be obtained**

The Highcrest Academy

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High Wycombe

HP13 7NQ

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