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Tender

General Cleaning Services

The Highcrest Academy

F02: Contract notice

Notice identifier: 2021/S 000-029024

Procurement identifier (OCID): ocids-h6vhtk-02f8cf

Published 22 November 2021, 12:15pm

Section I: Contracting authority

I.1) Name and addresses

The Highcrest Academy

The Highcrest Academy

High Wycombe

HP13 7NQ

Contact

Nigel Walker

Email

walkern@highcrestacademy.org.uk

Telephone

+44 1494529866

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

07633379

Internet address(es)

Main address

<https://www.highcrestacademy.org.uk/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43040

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://highcrestacademy.org.uk/cleaning-tender>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Secondary Academy with 6th Form

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

General Cleaning Services

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

General School Cleaning

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom
- UKJ13 - Buckinghamshire CC

Main site or place of performance

High Wycombe

II.2.4) Description of the procurement

General Cleaning Services in an educational establishment (secondary School with 6th Form)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

Initially 3 years with option to extend up to a further 2 years. See contract documentation.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

Sector experience and geographical

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Annual Window cleaning internal / external

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Registered and active at Company House.

Viable going concern.

Adequate Public liability, professional indemnity and employer liability insurance.

Adequate COSHH & H&S capability.

Demonstration of commitment to quality and employee training i.e. ISO certification is desirable.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Employees on site should be enhanced DBS Checked as part of the recruitment process.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

3 Years initial contract + 2 option years

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 January 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

12 January 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 April 2022

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Nov 2024

VI.2) Information about electronic workflows

Electronic payment will be used

VI.3) Additional information

See contract documentation

(MT Ref:224562)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

Stone King LLP

13 Queen Square

Bath

BA1 2HJ

Telephone

+44 1225326759

Country

United Kingdom

Internet address

<https://www.stoneking.co.uk/>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

See Appendix 3.0

VI.4.4) Service from which information about the review procedure may be obtained

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