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Tender

2021 - 0904 Security Services at Whitecross Road

Citizen Housing Group Limited

F02: Contract notice

Notice identifier: 2021/S 000-029014

Procurement identifier (OCID): ocds-h6vhtk-02f8c5

Published 22 November 2021, 11:29am

Section I: Contracting authority

I.1) Name and addresses

Citizen Housing Group Limited

4040 Lakeside, Solihull Parkway, Birmingham Business Park

Birmingham

B37 7YN

Contact

Gemma Wheatley

Email

procurement@citizenhousing.org.uk

Telephone

+44 1213290433

Country

United Kingdom

NUTS code

UKG11 - Herefordshire, County of

National registration number

8181

Internet address(es)

Main address

<https://in-tendhost.co.uk/citizenhousing.aspx/Home>

Buyer's address

<https://in-tendhost.co.uk/citizenhousing.aspx/Home>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/citizenhousing.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/citizenhousing.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/citizenhousing.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

2021 - 0904 Security Services at Whitecross Road

Reference number

2021 - 0904

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

Citizen is seeking to appoint one service provider to work with us to provide our required Concierge Security Services at 107 Whitecross Road, Hereford. The contract will run for approximately 27 months and will be in place until July 2024.

II.1.5) Estimated total value

Value excluding VAT: £180,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79710000 - Security services

II.2.3) Place of performance

NUTS codes

- UKG11 - Herefordshire, County of

Main site or place of performance

107 Whitecross Road, Hereford

II.2.4) Description of the procurement

Concierge Security Services at 107 Whitecross Road, Hereford. The role is primarily to provide Out of Hours Security for the building and its residents, and to be a direct and visible point of contact for customers, staff, visitors, contractors etc. The Concierge Security Team will also be a point of contact for residents who may require support in an emergency or crisis situation and liaise with emergency services as appropriate. They will ensure that a high standard and professional service is given and will work jointly with partner organisations (for example, with support providers) and work in line with relevant Citizen policies and procedures.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £180,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 July 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Citizen requirements will be set out in the ITT Documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Citizen requirements will be set out in the ITT Documents

III.2.2) Contract performance conditions

Citizen requirements will be set out in the ITT Documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 January 2022

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

14 January 2022

Local time

12:10pm

Place

Citizen E-Procurement Portal

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The role is primarily to provide Out of Hours Security for the building and its residents, and to be a direct and visible point of contact for customers, staff, visitors, contractors etc. The Concierge Security Team will also be a point of contact for residents who may require support in an emergency or crisis situation and liaise with emergency services as appropriate. They will ensure that a high standard and professional service is given and will work jointly with partner organisations (for example, with support providers) and work in line with relevant Citizen policies and procedures. Citizen reserves the right to change, vary, suspend, cancel or extend the timetable applicable to the ITT exercise or any stage of it for any reason and at any time and if it does so shall not be liable for any costs and expenses incurred by the Tenderer as consequence.

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice

The Strand

London

WCA2 2LL

Telephone

+44 2079476000

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Citizen will incorporate a minimum ten day calendar standstill period at the point information on the award of the contract is communicated to tenderers. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or a risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland.) Generally any such action must be brought within 30 days from the date the aggrieved party knew or ought to have known about the alleged breach. Where the contract has not been entered into, the Court must order the setting aside of the award decision or order Citizen to amend any document and may award damages. If the contract has been entered into the court may only award damages or may in certain circumstances declare the Contract award to be ineffective.

VI.4.4) Service from which information about the review procedure may be obtained

High Court of Justice

The Strand

London

WC2A 2LL

Telephone

+44 2079476000

Country

Afghanistan