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Tender

## **Short Breaks for Disabled Children & Young People**

Coventry City Council  
Solihull Metropolitan Borough Council  
Warwickshire County Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-029011

Procurement identifier (OCID): ocds-h6vhtk-0375d6

Published 14 October 2022, 1:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Coventry City Council

Council House, Earl Street

COVENTRY

CV15RR

#### **Email**

[procurement.services@coventry.gov.uk](mailto:procurement.services@coventry.gov.uk)

#### **Telephone**

+44 2476833757

#### **Country**

United Kingdom

**Region code**

UKG33 - Coventry

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.coventry.gov.uk](http://www.coventry.gov.uk)

**I.1) Name and addresses**

Solihull Metropolitan Borough Council

Council House, Manor Square

Solihull

B91 3QB

**Email**

[Dan.haynes@solihull.gov.uk](mailto:Dan.haynes@solihull.gov.uk)

**Country**

United Kingdom

**Region code**

UKG32 - Solihull

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.solihull.gov.uk](http://www.solihull.gov.uk)

## **I.1) Name and addresses**

Warwickshire County Council

Strategic Procurement Unit, PO Box 3, Shire Hall, Market Place

Warwick

CV34 4RH

### **Email**

[procurement@warwickshire.gov.uk](mailto:procurement@warwickshire.gov.uk)

### **Country**

United Kingdom

### **Region code**

UKG13 - Warwickshire

### **Justification for not providing organisation identifier**

Not on any register

### **Internet address(es)**

Main address

[www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

Social protection

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Short Breaks for Disabled Children & Young People

Reference number

COV - 14791 - (6608A) - Framework Re-Open Event

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Coventry City Council is undertaking a re-procurement process to identify and appoint additional service providers to an existing framework (COV - 6608) to deliver services with regard to Short Breaks and Domiciliary Care for Children with Disabilities.

The process is to refresh the existing framework - original OJEU Notice reference: 2020/S 014-029273.

The purpose of this flexible framework reopening event is to allow up to a further three (3) additional service providers to join the current list of approved providers, from an increase

of two (2) providers to, up to five (5) providers.

The contract period available is for the two remaining years of the existing framework.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,020,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG13 - Warwickshire
- UKG32 - Solihull
- UKG33 - Coventry

Main site or place of performance

UKG33: Coventry

### **II.2.4) Description of the procurement**

Community short breaks are intended to have positive benefits for both children and young people who have disabilities as well as their parents and carers. Providers will support individual children with disabilities and young people to access mainstream community assets and activities as outlined in the child's support plan. E. g community art groups, and scouts. The service is required for children with disabilities and young people who have

been assessed, via a Social Care assessment or an Early Help assessment as in need of 1:1 (or 2:1) support to access community activities.

The service will be delivered in line with each individual's support plan and will adhere to the following service principles:

The delivery of personalised support

The delivery of outcomes

Focus on promoting independence

Focus on community inclusion

Promoting equality

Working in partnership

Child protection and Safeguarding including Child Sexual Exploitation (CSE)

This flexible framework re-open event is designed with the intention to award up to a maximum of three successful Providers. Where the authority is not in the position to award to three, it reserves the right to award a lower number i.e one or two. This has been designed to ensure; continued competition, a basis of flexibility, and also support the creation of sustainable business opportunities for new market entrants, into the City of Coventry.

Each Call-off from the framework would be for the delivery of a short break package and/or separate home support package. All parties participating in this tender exercise including those preferred bidders awarded a place on the framework should at all times note that the Council provides no guarantee (express or implied) as to the minimum level of work offered to framework partners pursuant to the contract.

All Call-offs made against the flexible framework will be delivered via mini-competition exercises. All providers accepted onto the Framework Agreement will be invited to compete for specific requirements at the time of each referral. This is to provide the necessitated flexibility in the process, to allow for service provision to be effectively delivered, at the right time, to meet variable demand.

Reopening of the Flexible Framework - The aim is to commission a further three (3), sustainable providers (in addition to the current two providers), with the requisite sufficiency to support the framework and deliver quality, choice, and market viability. If during the remaining Framework Agreement Term, a provider is removed or withdraws from the framework; other external Providers, including those that have previously applied and failed to become a Framework Provider, will be given a further

opportunity to obtain a place on this Framework Agreement.

#### **II.2.6) Estimated value**

Value excluding VAT: £1,020,000

#### **II.2.7) Duration of the contract or the framework agreement**

Start date

1 April 2023

End date

31 March 2025

#### **II.2.14) Additional information**

This procurement is for Social Care Services which are considered Light Touch Regime (LTR) services under the Public Contracts Regulations 2015, as specified in Schedule 3 of the Regulations ("Regulations").

Accordingly, the Council is only bound by those parts of the Regulations detailed in Chapter 3 'Particular Procurement Regimes Section 7, Social and Other Specific Services' 74 to 76 of the Public Contracts Regulations 2015. The Council is not voluntarily following any other part of the Regulations. The procedure which the Council is following is set out within this ITT.

The agreement is based upon the basic principles of a framework agreement, and although there are some similar aspects, it does not fully operate in the same way as outlined in regulation 33 of the Public Contracts Regulations (2015).

The Local Authority will create a "pseudo framework agreement" (based on CCS guidance) and have set out clearly how we intend to operate the framework agreement from the outset through the OJEU notice, Tender Document, and Call-off Schedule, which also details the timeline for when it will be reopened. This meets the

duty of transparency and equal treatment, which are the main guidelines to follow when setting up an LTR contract.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

As stipulated in the ITT documentation.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As stipulated in the ITT documentation.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement**

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

This is a re-open event of an existing framework (2020/S 014-029273) and will be for the remaining two years of the framework - which was five years in total. The justification is provided in the original contract notice.

#### **IV.1.11) Main features of the award procedure**

As stated within the tender documentation.

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 014-029273](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 November 2022

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

The Council is subject to the provisions of the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (the Information Acts) and all correspondence received from bidders may be subject to disclosure in accordance with the Information Acts. If any tenderer considers that any of the information it submits to the Council is exempt from disclosure under the Information Acts then this should be stated in writing at the time the information is supplied together with the reason for considering it exempt. On receipt of an information request relating to the information considered exempt the Council will, where reasonably practicable, consult with the relevant tenderer in considering any request for disclosure before disclosing such information. However, in submitting any information to the Councils, bidders accept and acknowledge that the Council may, acting in accordance with the Information Acts and associated codes of practice, disclose information:

- (a) without consulting the relevant tenderer; or
- (b) following consultation with the tenderer and having taken its views into account.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Coventry City Council

Coventry City Council

Coventry

CV1 2GN

Country

United Kingdom