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Tender

HMCTS Financial Transaction Processing (Middle Office) Service

Ministry of Justice

F02: Contract notice

Notice identifier: 2024/S 000-028993

Procurement identifier (OCID): ocds-h6vhtk-03adba

Published 10 September 2024, 4:08pm

Section I: Contracting authority

I.1) Name and addresses

Ministry of Justice

102 Petty France

London

SW1H 9AJ

Contact

Mark Skurr

Email

neil.tiffen@justice.gov.uk

Telephone

+44 02033343555

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/ministry-of-justice>

Buyer's address

www.gov.uk/government/organisations/ministry-of-justice/about/procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://ministryofjusticecommercial.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://ministryofjusticecommercial.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HMCTS Financial Transaction Processing (Middle Office) Service

Reference number

prj_3840

II.1.2) Main CPV code

- 66172000 - Financial transaction processing and clearing-house services

II.1.3) Type of contract

Services

II.1.4) Short description

This Notice is issued by the Lord Chancellor acting as part of the Crown (the "Authority").

This service will be provided for the benefit of, and managed by, His Majesty's Courts and Tribunals Service (HMCTS) an executive agency of the Authority.

The FTP middle office provides a range of data handling, processing, banking, and Management Information (MI) related services to support court services.

The provision of these services is critical to the processing of the court operations and involves the handling of high volumes of processing tasks, including receipting, payments, validation, reconciliation, and consolidation of up to 10 million transactions (over £3bn) per year.

The Authority intends to appoint a supplier to implement a service that will include

integrating and maintaining a system that can pay, receive, account and reconcile high volumes of data and financial transactions. It will incorporate the ability to drill down to detailed transactional levels, support the management of individual cases, include exception handling process and the implementation of efficiencies and improved ways of working. The supplier is also required to undertake a transition programme, including data migration, in parallel to the incumbent service.

The procurement will be managed, and the procurement documents made available, via the Authority's Jaggaer eSourcing Portal (address below). If you have not yet registered on the e-Sourcing Portal, this can be done online at

<https://ministryofjusticecommercial.bravosolution.co.uk/web/login.html>

Interested suppliers must be registered on this site to view the Invitation to Tender (ITT) and will then need to complete and sign a Confidentiality Agreement to access further sensitive information. Once completed and signed the Authority will invite the interested supplier, provided it is registered on the above site, to access the sensitive information. The Confidentiality Agreement can be obtained by sending an email to

FTP_Reprocurement@justice.gov.uk

All Tenders are to be submitted via the Authority's Jaggaer eSourcing Portal, attention FTP Commercial Team, in accordance with the instructions set out in the Invitation to Tender.

II.1.5) Estimated total value

Value excluding VAT: £31,358,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Add in same details as above

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Initial Term of the proposed Contract will be 5 years with the option for the Authority to extend for two (2) further periods each of two (2) years in duration, up to a maximum extension period of four (4) years in aggregate.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Initial Term of the proposed Contract will be 5 years with the option for the Authority to extend for two (2) further periods each of two (2) years in duration, up to a maximum extension period of four (4) years in aggregate.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the procurement documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in the procurement documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-006202](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 September 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 15 August 2025

IV.2.7) Conditions for opening of tenders

Date

10 September 2024

Local time

4:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The High Court of England and Wales Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom