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Tender

IT Managed Services

Scottish Futures Trust Limited

F02: Contract notice

Notice identifier: 2024/S 000-028988

Procurement identifier (OCID): ocds-h6vhtk-0499b2

Published 10 September 2024, 3:46pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Futures Trust Limited

91 Haymarket Terrace, Thistle House - 4th Floor

Edinburgh

EH12 5HE

Contact

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Telephone

+44 1315100800

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.scottishfuturestrust.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13383

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Other type

Non-departmental public body

I.5) Main activity

Other activity

Infrastructure

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

IT Managed Services

II.1.2) Main CPV code

- 72222300 - Information technology services

II.1.3) Type of contract

Services

II.1.4) Short description

SFT is seeking to appoint a single vendor to provide and manage a range of services within the SFT IT Environment, including;

1. Service Management
2. Service Delivery
3. IT Project Delivery

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72222300 - Information technology services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Edinburgh

II.2.4) Description of the procurement

SFT is seeking to appoint a single vendor to provide and manage a range of services within the SFT IT Environment, including;

1. Service Management
2. Service Delivery
3. IT Project Delivery

As more fully described in the Invitation to Tender uploaded as an additional document to this contract notice.

II.2.5) Award criteria

Quality criterion - Name: Service management / Weighting: 30

Quality criterion - Name: delivery of services / Weighting: 25

Quality criterion - Name: project management / Weighting: 15

Quality criterion - Name: working with SFT / Weighting: 10

Price - Weighting: 20

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

ability to extend for a further one (1) year period at SFT's discretion, upon providing a minimum of three (3) months' notice.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 October 2024

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

11 October 2024

Local time

11:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=777656.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:777656)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=777656

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom