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Contract

## **Printed Materials and Related Goods and Services**

Telford & Wrekin Council

F03: Contract award notice

Notice identifier: 2021/S 000-028970

Procurement identifier (OCID): ocds-h6vhtk-02f899

Published 19 November 2021, 6:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Telford & Wrekin Council

Darby House, Lawn Central

Telford

TF3 4JA

#### **Contact**

Jody Wilkinson

#### **Email**

[jody.wilkinson@telford.gov.uk](mailto:jody.wilkinson@telford.gov.uk)

#### **Telephone**

+44 1952383831

#### **Country**

United Kingdom

**NUTS code**

UKG21 - Telford and Wrekin

**Internet address(es)**

Main address

[www.telford.gov.uk](http://www.telford.gov.uk)

Buyer's address

<http://telford.g2b.info/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Printed Materials and Related Goods and Services

#### **II.1.2) Main CPV code**

- 22000000 - Printed matter and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Telford & Wrekin Council is seeking to establish a Dynamic Purchasing System ("DPS") for the provision of printed products, goods and related services

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,750,000

### **II.2) Description**

#### **II.2.1) Title**

Traditional / Standard Print - Digital, Web and Lithographic

Lot No

The tender access code for Lot 1 is 6W5872656Q

#### **II.2.2) Additional CPV code(s)**

- 22900000 - Miscellaneous printed matter

#### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

#### **II.2.4) Description of the procurement**

This lot comprises of all types of general, office and marketing type materials which includes but is not limited to the production of documents, posters, leaflets, forms etc.

Examples include but are not limited to:- Leaflets, Posters, NCR Pads, Pamphlets, Marketing Literature, Folders, Booklets, Forms, Magazines, Business Stationery, Brochures, Newsletters, Binders, Reports, Magazines, Letterheads, Compliment Slips, Dividers, Business Cards, Receipt Books.

The supplier may be required to offer the following range of finishing services which include but are not limited to:- Binding including perfect binding and wire and comb; Drilling; Varnishing; Creasing; Saddle Stitching; Die Cutting; Laminating, Perforation; Wire Stitching; Folding; Trimming; Numbering

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

THE TENDER ACCESS CODE FOR LOT 1 IS 6W5872656Q

### **II.2) Description**

#### **II.2.1) Title**

Wide and Large Format

Lot No

The tender access code for Lot 2 is P7H8EAS439

### **II.2.2) Additional CPV code(s)**

- 22900000 - Miscellaneous printed matter

### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

### **II.2.4) Description of the procurement**

This lot comprises of wide and large format printing including billboard style posters, posters for outside presentation/display, banners, posters for various media (sides of building, vehicles etc.). Printing may be on a variety of substrates including but not limited to paper, board, metal, glass, canvas, fabrics, vinyl, PVC and plastic.

This lot will also include the provision of exhibition stands and service where the Supplier will provide or source banner and pop-up stands including but not limited to roller banner stands, banner stands with interchangeable cassettes and tension banner stands. The supplier must be able to provide or source a range of display stand accessories, including but not limited to cases, lights, portable furniture and literature racks.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

THE TENDER ACCESS CODE FOR LOT 2 IS P7H8EAS439

## **II.2) Description**

### **II.2.1) Title**

Envelopes

Lot No

The tender access code for Lot 3 is 7WTX246MF8

### **II.2.2) Additional CPV code(s)**

- 30199230 - Envelopes

### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

### **II.2.4) Description of the procurement**

This lot comprises of the production and/or supply of a full range of envelopes in all standard United Kingdom sizes available, including but not limited to: DL, C3, C4, C5 and C6, plus the facility to provide plain stocks and bespoke or overprinted envelopes in bulk quantities with stock holding and stock call off facilities.

The Supplier shall be able to supply the following non-exhaustive list of envelopes: manila, white, board backed, tear resistant, gummed, gussets, self seal, jiffy style, peal and stick, plain, windowed, wallet and/or pockets, packets, mailing and filling machine compatible envelopes and printed postage impression.

The Supplier shall be able to offer single and full colour two sided over printing facilities.

The Supplier must be capable of setting artwork to Royal Mail standards and page layout.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

THE TENDER ACCESS CODE FOR LOT 3 IS 7WTX246MF8

## **II.2) Description**

### **II.2.1) Title**

Promotional Items / Branded Items

Lot No

The tender access code for Lot 4 is 289N6X29G5

### **II.2.2) Additional CPV code(s)**

- 39294100 - Information and promotion products

### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

### **II.2.4) Description of the procurement**

This lot comprises of (but is not limited to) the production and/or supply of the following types of items:- Tote Bags, T-shirts, Bespoke Pens, Bespoke Pencils, Mugs, Sports Drinking Bottles, USB Sticks, Stickers.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

THE TENDER ACCESS CODE FOR LOT 4 IS 289N6X29G5

## **II.2) Description**

### **II.2.1) Title**

Data Processing / Security and Confidential Printing

Lot No

The tender access code for Lot 5 is T4CFT63Z8W

### **II.2.2) Additional CPV code(s)**

- 22458000 - Bespoke printed matter

### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

### **II.2.4) Description of the procurement**

This lot covers secure and confidential printing which may include the processing of personal data. Examples include but are not limited to:-

- Mail merges
- Confidential reports and contracts
- Secure cheque production and printing



Please note that dedicated contracts already exist for the production of Revenues & Benefits documentation (e.g. Council Tax Bills and Benefit Notifications), Council Invoices and Electoral Printing Services and it is not intended that work of this nature is included in this lot, although this lot may be used to provide support in the event of isolated incidents of service need where the main contracts are unable to fulfil the Council's requirements.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

THE TENDER ACCESS CODE FOR LOT 5 IS T4CFT63Z8W

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 220-541838](#)

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## **Section V. Award of contract**

### **Lot No**

1

### **Title**

TWC\_022\_Aspirations Personas Recruitment campaign posters

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 June 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Marketing at the Mill Ltd

20-22 Wenlock Road

London

N1 7GU

Country

United Kingdom

NUTS code

- UKG21 - Telford and Wrekin

National registration number

03998976

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £67

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**Section V. Award of contract**

**Lot No**

1

**Title**

TWC\_025\_Donnington Wood Infant School & Nursery Accident Form

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

5 August 2021

### **V.2.2) Information about tenders**

Number of tenders received: 10

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Marketing at the Mill Ltd

20-22 Wenlock Road

London

N1 7GU

Country

United Kingdom

NUTS code

- UKG21 - Telford and Wrekin

National registration number

03998976

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £85

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## Section V. Award of contract

### Lot No

1

### Title

TWC\_041Telford Balloon Fiesta 2021 - Gabon Banners x2 Plus lobby poster

A contract/lot is awarded: Yes

### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

5 August 2021

#### V.2.2) Information about tenders

Number of tenders received: 11

The contract has been awarded to a group of economic operators: No

#### V.2.3) Name and address of the contractor

PrintCheck Group

Kings Court, London Road

Stevenage

SG1 2NG

Country

United Kingdom

NUTS code

- UKG21 - Telford and Wrekin

National registration number

11719953

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £75

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## **Section VI. Complementary information**

### **VI.3) Additional information**

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=644960842>

GO Reference: GO-20211119-PRO-19264429

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Telford & Wrekin Council

Darby House, Lawn Central

Telford

TF3 4JA

Telephone

+44 1952383998

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Telford & Wrekin Council

Darby House, Lawn Central

Telford

TF3 4JA

Telephone

+44 1952383998

Country

United Kingdom