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Tender

## HGV Maintenance Services - Emergency Support Vehicles

Transport for London

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-028969

Procurement identifier (OCID): ocids-h6vhtk-050c4d ([view related notices](#))

Published 2 June 2025, 8:22am

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### Scope

### Description

Transport Trading Limited (TTL) is seeking a single supplier to provide HGV Preventive Maintenance Inspections (PMI's), servicing and repairs and maintenance service to emergency response vehicles. TTL is running an older fleet of vehicles between the age range of 8-17 years. TTL is looking for a maintenance contractor to look after TTL vehicles for a maximum of three years (2+1 year contract).

### Total value (estimated)

- £350,000 excluding VAT
- £420,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 25 August 2025 to 25 August 2027
- Possible extension to 25 August 2028
- 3 years, 1 day

Description of possible extension:

Option to extend for up to an additional 12 months.

### **Main procurement category**

Services

### **CPV classifications**

- 50100000 - Repair, maintenance and associated services of vehicles and related equipment

### **Contract locations**

- UKI - London

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

## **Submission**

### **Tender submission deadline**

30 June 2025, 9:00am

### **Submission address and any special instructions**

To receive the ITT and gain access to the procurement documents you must be registered on TfL's e-procurement system - SAP Ariba.

If you are already registered on the SAP Ariba procurement portal, please ensure your contact details are up to date.

If you are not registered on the SAP Ariba procurement portal, please complete the registration process as soon as possible by clicking the following link:

<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration?realm=TfL>.

Once you have registered, please email [madeleineshermer@tfl.gov.uk](mailto:madeleineshermer@tfl.gov.uk) and provide your SAP Ariba account name and Ariba Network ID to ensure your organisation is added to the HGV Maintenance Services - Emergency Support Services Event.

If you need any help with the registration process, please visit the SAP 'Help Portal'/ <https://service.ariba.com/Supplier.aw/109557062/aw?awh=r&awssk=OsebX6f2&dard=1>

You may also contact the TfL Supplier Enablement Team ([Ariba\\_Supplier\\_Enablement@tfl.gov.uk](mailto:Ariba_Supplier_Enablement@tfl.gov.uk)) if you face any issues with the registration process. In addition attached is guidance on how to sign up to SAP Ariba.

### **Tenders may be submitted electronically**

Yes

## Languages that may be used for submission

English

## Award decision date (estimated)

25 August 2025

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## Award criteria

Name	Description	Type
Technical Capability Evaluation	Bidders are requested to populate the Appendix 1 - Technical Questions document, this can be located in the ITT pack on SAP Ariba. Please note there is a minimum scoring threshold of "2 - Meets Requirements" for each of the questions in the Technical Submission. Scoring below this threshold for any questions will result in a non-compliant tender.	Quality

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Name	Description	Type
Social Value Evaluation	<p>To be aligned with TfL governance bidders are requested to complete their social value submission. Information and guidance on how to complete this is located in Volume 1 - Invitation to Tender document, which can be located in the ITT pack on SAP Ariba, to gain access to the sourcing event please contact <a href="mailto:madeleineshermer@tfl.gov.uk">madeleineshermer@tfl.gov.uk</a>. Please note the social value submission and evaluation will be conducted on the social value portal.</p>	Quality
Pricing Evaluation	<p>Bidders are requested to complete their pricing submission. Information and guidance on how to complete this is located in Appendix 2.1 and 2.2 - Financial and Economic Standing and Pricing Schedule . These documents can can be located in the SAP Ariba sourcing event. To gain access to the sourcing event and to submit a bid, please email <a href="mailto:madeleineshermer@tfl.gov.uk">madeleineshermer@tfl.gov.uk</a></p>	Price

Name	Description	Type
Commercial Evaluation	<p>The Commercial Response will Quality consist of your response to the: Form of Tender (section 7 of Volume 1 ITT) Conflict of Interest Declaration (Section 8 of Volume 1 ITT) Non-Collusion Declaration (Section 9 of Volume 1 ITT) Assumptions Register ( Volume 1 Appendix 5 ) Contract Response Template (Volume 1 Appendix 4 ) Reserved Information (optional) (Volume 1 Appendix 3) Bidders should complete, sign, and return each of the above as their Commercial Submission. Which included acceptance of the Terms and Conditions. The Terms and Conditions are non-negotiable. All the documents can be located on SAP Ariba Sourcing Event, to gain access please contact <a href="mailto:madeleineshermer@tfl.gov.uk">madeleineshermer@tfl.gov.uk</a> and they will invite you.</p>	

## Weighting description

Technical Capability Evaluation - 60%

Pricing Evaluation - 30%

Social Value Evaluation - 10%

Commercial Evaluation - Pass/ Fail

## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## Documents

### Associated tender documents

[supplier-registration \(1\).pdf](#)

To gain access to the SAP Ariba sourcing event to submit your bid, please contact [madeleineshermer@tfl.gov.uk](mailto:madeleineshermer@tfl.gov.uk).

Within SAP Ariba sourcing event, you will locate all the documentation needed to submit your bid. Please note the deadline for submission is the 30 June 2025 at 9.00 am

If you are already registered on the SAP Ariba procurement portal, please ensure your contact details are up to date and email [madeleineshermer@tfl.gov.uk](mailto:madeleineshermer@tfl.gov.uk) to gain access.

If you are not registered on the SAP Ariba procurement portal, please complete the registration process as soon as possible by clicking the following link:

<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration?realm=TfL>.

If you need any help with the registration process, please contact the TfL Supplier Enablement Team ([Ariba\\_Supplier\\_Enablement@tfl.gov.uk](mailto:Ariba_Supplier_Enablement@tfl.gov.uk))

In addition you can locate guidance on how to sign up in the attached presentation.

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## Contracting authority

### Transport for London

- Public Procurement Organisation Number: PHMT-6197-NWNZ

5 Endeavour Square

London

E20 1JN

United Kingdom

Contact name: Madeleine Shermer

Email: [madeleineshermer@tfl.gov.uk](mailto:madeleineshermer@tfl.gov.uk)

Region: UKI41 - Hackney and Newham

Organisation type: Public authority - central government

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## Other organisation



These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

## **Transport Trading Limited**

Summary of their role in this procurement: TfL undertaking procurement on behalf of TTL

- Companies House: 03914810
- Public Procurement Organisation Number: PHDQ-2359-NZMP

5 Endeavour Square

London

E20 1JN

United Kingdom

Contact name: Madeleine Shermer

Email: [madeleineshermer@tfl.gov.uk](mailto:madeleineshermer@tfl.gov.uk)

Region: UKI41 - Hackney and Newham

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## **Contact organisation**

Contact Transport for London for any enquiries.