

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/028964-2021>

Tender

St John's CofE Primary School Catering Tender

St John's CofE Primary School

F02: Contract notice

Notice identifier: 2021/S 000-028964

Procurement identifier (OCID): ocds-h6vhtk-02f893

Published 19 November 2021, 5:14pm

Section I: Contracting authority

I.1) Name and addresses

St John's CofE Primary School

Markfield Road

Caterham

CR3 6RN

Contact

Clare Mackenzie

Email

cmackenzie@stjohnscofe.uk

Telephone

+44 1883342009

Country

United Kingdom

NUTS code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

www.rmandcconsultants.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

St John's CofE Primary School Catering Tender

Reference number

RM&C/2021/SJPS/343

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Guided by their Christian values, all their pupils and teachers work towards their principle ethos – to strive for excellence and enjoyment in all their learning. Following the path of Christianity and supported by their local parish church, their ethos aims to provide a safe, caring, healthy and friendly environment for all their families.

They are a vibrant School that does their very best to ensure all their children flourish throughout their time at the School; thriving as individuals and achieving their academic potential. Their children are truly fantastic. They encourage their children to be positive, responsible and considerate whilst being confident and successful as independent learners and working cooperatively with others.

They have an extremely caring and committed staff who work exceptionally hard to ensure learning is challenging, creative and relevant to their pupils.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

St John's CofE Primary School, Markfield Road, Caterham, Surrey, CR3 6RN

II.2.4) Description of the procurement

Pupil Numbers: -

KS1 199 (bulge class in Reception)

KS2 275

Pricings/Sales

UIFSM Entitled: 177

Uptake: 136

Value: 2.45 GBP

FSM Entitled: 60

Uptake: 35

Value: 2.45 GBP

Pupil Paid Meal Uptake: 36

Value: 2.45 GBP

Staff Duty Meal N/A

Value: 2.50 GBP full meal, 1.93 GBP main meal

Staff Cash Meals No of Staff: 53

Uptake: 0

Value: 2.81 GBP full meal, 2.17 GBP main meal

Sales over 12 months – based on current pupil meal numbers rather than pre-covid and there has been some effect by Covid:

UIFSM Sales 63,308 GBP

FSM Sales 16,292 GBP

Pupil Paid Meal Sales 16,758 GBP

Staff Duty Meal Sales 0 GBP

Staff Cash Sales 0 GBP

Hospitality Sales 0 GBP

Lunch Service Time

12:00 – 13:00

Current Contractor

Twelve15

Other Information

Currently no permanent staff in the kitchen at the time of Contract change

Current vacancies: 4 (1 unit manager and 3 kitchen assistants)

We currently have a bulge class in Reception. We usually have an intake of two classes in the infants, increasing to three classes in KS2.

Negotiations are currently in progress with Tandridge to change a local infant school into a primary school. If this takes place the school will be applying to reduce it's intake to two classes in KS2.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal after 3 years is possible based upon satisfactory performance

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

Accelerated procedure

Justification:

Contract in jeopardy due to no staff

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 December 2021

Local time

1:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

20 December 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=224568.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:224568)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke

RG8 0JJ

Email

sue.allen@rmandcconsultants.co.uk

Telephone

+44 7939599571

Country

United Kingdom

Internet address

www.rmandconsultants.co.uk