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Contract

Printed Materials and Related Goods and Services

Telford & Wrekin Council

F03: Contract award notice

Notice identifier: 2021/S 000-028953

Procurement identifier (OCID): ocds-h6vhtk-02f888

Published 19 November 2021, 4:15pm

Section I: Contracting authority

I.1) Name and addresses

Telford & Wrekin Council

Darby House, Lawn Central

Telford

TF3 4JA

Contact

Jody Wilkinson

Email

jody.wilkinson@telford.gov.uk

Telephone

+44 1952383831

Country

United Kingdom

NUTS code

UKG21 - Telford and Wrekin

Internet address(es)

Main address

www.telford.gov.uk

Buyer's address

<http://telford.g2b.info/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Printed Materials and Related Goods and Services

II.1.2) Main CPV code

- 22000000 - Printed matter and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

Telford & Wrekin Council is seeking to establish a Dynamic Purchasing System ("DPS) for the provision of printed products, goods and related services

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,750,000

II.2) Description

II.2.1) Title

Traditional / Standard Print - Digital, Web and Lithographic

Lot No

The tender access code for Lot 1 is 6W5872656Q

II.2.2) Additional CPV code(s)

- 22900000 - Miscellaneous printed matter

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

II.2.4) Description of the procurement

This lot comprises of all types of general, office and marketing type materials which includes but is not limited to the production of documents, posters, leaflets, forms etc.

Examples include but are not limited to:- Leaflets, Posters, NCR Pads, Pamphlets, Marketing Literature, Folders, Booklets, Forms, Magazines, Business Stationery, Brochures, Newsletters, Binders, Reports, Magazines, Letterheads, Compliment Slips, Dividers, Business Cards, Receipt Books.

The supplier may be required to offer the following range of finishing services which include but are not limited to:- Binding including perfect binding and wire and comb; Drilling; Varnishing; Creasing; Saddle Stitching; Die Cutting; Laminating, Perforation; Wire Stitching; Folding; Trimming; Numbering

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

THE TENDER ACCESS CODE FOR LOT 1 IS 6W5872656Q

II.2) Description

II.2.1) Title

Wide and Large Format

Lot No

The tender access code for Lot 2 is P7H8EAS439

II.2.2) Additional CPV code(s)

- 22900000 - Miscellaneous printed matter

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

II.2.4) Description of the procurement

This lot comprises of wide and large format printing including billboard style posters, posters for outside presentation/display, banners, posters for various media (sides of building, vehicles etc.). Printing may be on a variety of substrates including but not limited to paper, board, metal, glass, canvas, fabrics, vinyl, PVC and plastic.

This lot will also include the provision of exhibition stands and service where the Supplier will provide or source banner and pop-up stands including but not limited to roller banner stands, banner stands with interchangeable cassettes and tension banner stands. The supplier must be able to provide or source a range of display stand accessories, including but not limited to cases, lights, portable furniture and literature racks.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

THE TENDER ACCESS CODE FOR LOT 2 IS P7H8EAS439

II.2) Description

II.2.1) Title

Envelopes

Lot No

The tender access code for Lot 3 is 7WTX246MF8

II.2.2) Additional CPV code(s)

- 30199230 - Envelopes

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

II.2.4) Description of the procurement

This lot comprises of the production and/or supply of a full range of envelopes in all standard United Kingdom sizes available, including but not limited to: DL, C3, C4, C5 and C6, plus the facility to provide plain stocks and bespoke or overprinted envelopes in bulk quantities with stock holding and stock call off facilities.

The Supplier shall be able to supply the following non-exhaustive list of envelopes: manila, white, board backed, tear resistant, gummed, gussets, self seal, jiffy style, peel and stick, plain, windowed, wallet and/or pockets, packets, mailing and filling machine compatible envelopes and printed postage impression.

The Supplier shall be able to offer single and full colour two sided over printing facilities.

The Supplier must be capable of setting artwork to Royal Mail standards and page layout.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

THE TENDER ACCESS CODE FOR LOT 3 IS 7WTX246MF8

II.2) Description

II.2.1) Title

Promotional Items / Branded Items

Lot No

The tender access code for Lot 4 is 289N6X29G5

II.2.2) Additional CPV code(s)

- 39294100 - Information and promotion products

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

II.2.4) Description of the procurement

This lot comprises of (but is not limited to) the production and/or supply of the following types of items:- Tote Bags, T-shirts, Bespoke Pens, Bespoke Pencils, Mugs, Sports Drinking Bottles, USB Sticks, Stickers.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

THE TENDER ACCESS CODE FOR LOT 4 IS 289N6X29G5

II.2) Description

II.2.1) Title

Data Processing / Security and Confidential Printing

Lot No

The tender access code for Lot 5 is T4CFT63Z8W

II.2.2) Additional CPV code(s)

- 22458000 - Bespoke printed matter

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

II.2.4) Description of the procurement

This lot covers secure and confidential printing which may include the processing of personal data. Examples include but are not limited to:-

- Mail merges
- Confidential reports and contracts
- Secure cheque production and printing

Please note that dedicated contracts already exist for the production of Revenues & Benefits documentation (e.g. Council Tax Bills and Benefit Notifications), Council Invoices and Electoral Printing Services and it is not intended that work of this nature is included in this lot, although this lot may be used to provide support in the event of isolated incidents of service need where the main contracts are unable to fulfil the Council's requirements.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

THE TENDER ACCESS CODE FOR LOT 5 IS T4CFT63Z8W

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 220-541838](#)

Section V. Award of contract

Lot No

3

Title

TWC_024_Cleaning Services Freepost C5 Envelope

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

27 May 2021

V.2.2) Information about tenders

Number of tenders received: 8

Number of tenders received from SMEs: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Mail Solutions UK Limited

Halesfield 2

Telford

TF7 4QH

Country

United Kingdom

NUTS code

- UKG21 - Telford and Wrekin

National registration number

05157725

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £96.63

Section VI. Complementary information

VI.3) Additional information

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=644923506>

GO Reference: GO-20211119-PRO-19264358

VI.4) Procedures for review

VI.4.1) Review body

Telford & Wrekin Council

Darby House, Lawn Central

Telford

TF3 4JA

Telephone

+44 1952383998

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Telford & Wrekin Council

Darby House, Lawn Central

Telford

TF3 4JA

Telephone

+44 1952383998

Country

United Kingdom