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Tender

## **Supply and Delivery of Electoral Materials**

East Riding of Yorkshire Council  
Hull City Council  
North Lincolnshire Council  
City of York Council  
Barnsley MBC  
Calderdale Council  
City of Bradford MBDC  
Craven District Council  
Doncaster MBC  
Hambleton District Council  
Harrogate Borough Council  
Kirklees Council  
Leeds City Council  
North East Lincolnshire Council  
North Yorkshire County Council  
Richmondshire District Council  
Rotherham MBC  
Ryedale District Council  
Scarborough Borough Council  
Selby District Council  
Sheffield City Council  
Wakefield Council

F02: Contract notice

Notice identifier: 2021/S 000-028946

Procurement identifier (OCID): ocids-h6vhtk-02f881

Published 19 November 2021, 3:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Riding of Yorkshire Council

County Hall, Cross Street,

Beverley

HU17 9BA

**Contact**

Andrew Brown

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Telephone**

+44 1482395347

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**National registration number**

647 4711 23

**Internet address(es)**

Main address

<https://www.eastriding.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103298>

**I.1) Name and addresses**

Hull City Council

Hull

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<http://www.hull.gov.uk>

**I.1) Name and addresses**

North Lincolnshire Council

Scunthorpe

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.northlincs.gov.uk/>

## **I.1) Name and addresses**

City of York Council

York

### **Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

### **Country**

United Kingdom

### **NUTS code**

UKE - Yorkshire and the Humber

### **Internet address(es)**

Main address

<https://www.york.gov.uk>

## **I.1) Name and addresses**

Barnsley MBC

Barnsley

### **Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

### **Country**

United Kingdom

### **NUTS code**

UKE - Yorkshire and the Humber

### **Internet address(es)**

Main address

<https://www.barnsley.gov.uk/>

### **I.1) Name and addresses**

Calderdale Council

Halifax

#### **Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKE - Yorkshire and the Humber

#### **Internet address(es)**

Main address

<https://www.calderdale.gov.uk/v2>

### **I.1) Name and addresses**

City of Bradford MBDC

Bardford

#### **Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<http://www.bradford.gov.uk>

**I.1) Name and addresses**

Craven District Council

Skipton

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.cravendc.gov.uk/>

**I.1) Name and addresses**

Doncaster MBC

Doncaster

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<http://www.doncaster.gov.uk/>

**I.1) Name and addresses**

Hambleton District Council

Northallerton

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.hambleton.gov.uk/>

**I.1) Name and addresses**

Harrogate Borough Council

Harrogate

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.harrogate.gov.uk/>

**I.1) Name and addresses**

Kirklees Council

Huddersfield

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - Yorkshire and the Humber

**Internet address(es)**

Main address

<http://www.kirklees.gov.uk/>

**I.1) Name and addresses**

Leeds City Council

Leeds

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)



**Country**

United Kingdom

**NUTS code**

UK - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.leeds.gov.uk/>

**I.1) Name and addresses**

North East Lincolnshire Council

Grimsby

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.nelincs.gov.uk/>

**I.1) Name and addresses**

North Yorkshire County Council

Northallerton

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<http://www.northyorks.gov.uk>

**I.1) Name and addresses**

Richmondshire District Council

Richmond

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.richmondshire.gov.uk/>

**I.1) Name and addresses**

Rotherham MBC

Rotherham

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.rotherham.gov.uk/>

**I.1) Name and addresses**

Ryedale District Council

Malton

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.ryedale.gov.uk/>

**I.1) Name and addresses**

Scarborough Borough Council

Scarborough

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.scarborough.gov.uk/>

**I.1) Name and addresses**

Selby District Council

Selby

**Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKE - Yorkshire and the Humber

**Internet address(es)**

Main address

<https://www.selby.gov.uk/>

## **I.1) Name and addresses**

Sheffield City Council

Sheffield

### **Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

### **Country**

United Kingdom

### **NUTS code**

UKE - Yorkshire and the Humber

### **Internet address(es)**

Main address

<https://www.sheffield.gov.uk/>

## **I.1) Name and addresses**

Wakefield Council

Wakefield

### **Email**

[andrew.brown@eastriding.gov.uk](mailto:andrew.brown@eastriding.gov.uk)

### **Country**

United Kingdom

### **NUTS code**

UKE - Yorkshire and the Humber

### **Internet address(es)**

Main address

<http://www.wakefield.gov.uk/>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://uk.eu-supply.com/ctm/Supplier/PublicPurchase/40817/0/0?returnUrl=ctm/Supplier/publictenders&b=YORTENDER>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://uk.eu-supply.com/ctm/Supplier/PublicPurchase/40817/0/0?returnUrl=ctm/Supplier/publictenders&b=YORTENDER>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply and Delivery of Electoral Materials

Reference number

2394-22

#### **II.1.2) Main CPV code**

- 22000000 - Printed matter and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

This framework is for the supply and delivery of Electoral Materials. This framework is available to all local authorities within the Yorkshire and Humber Region. This framework will run from the 1st April 2022 – 31st March 2026. This framework is split into two (2) lots: Lot 1 – Election Printing Lot 2 – Registration Printing An initial call of will be made upon the award of the framework for a two (2) year period running from the 1st April 2022 – 31st March 2024, with an option to extend for a further two (2) years until 31st March 2026.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Election Printing

Lot No

### **II.2.2) Additional CPV code(s)**

- 79810000 - Printing services
- 79820000 - Services related to printing
- 79823000 - Printing and delivery services
- 79824000 - Printing and distribution services
- 64000000 - Postal and telecommunications services
- 64100000 - Post and courier services
- 64110000 - Postal services

### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

### **II.2.4) Description of the procurement**

Election Printing

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2026

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No



### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Registration Printing

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79810000 - Printing services
- 79820000 - Services related to printing
- 79823000 - Printing and delivery services
- 79824000 - Printing and distribution services
- 64000000 - Postal and telecommunications services
- 64100000 - Post and courier services
- 64110000 - Postal services

### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

### **II.2.4) Description of the procurement**

Registration Printing

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

23 December 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

The Royal Courts of Justice, The Strand,

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://courtribunalfinder.service.gov.uk/courts/royal-courts-of-justice>